NETTLEHAM
Parish Council

Scothern Roa
Nettlehan
LN2 2TU

Minutes of the Properties Committee held at 19.15 at the Small Hall, Old School on 5 May 2026

Present: Cllr D. Newsam (Chair), Cllr A. Simpson, Cllr A. Crook, Cllr C. Payne,
In Attendance: Cllr A. White, C. Thomas (Clerk), B. Kelly (FM), C. Ward (AC),
Members of public present: 0

1 **To receive apologies and any reasons for absence - Ref: 123**

Cllr C. Johnson

2 **To receive declarations of interest under the Localism Act 2011 being any pecuniary or non-pecuniary interest in agenda items not previously recorded on members Register of Interests. - Ref: 124**

None

3 **To approve draft minutes of the property Committee Meeting held on 03/03/2026 - Ref: 125**

It was resolved to adopt the minutes as a true record.

Proposed: Cllr D. Newsam Seconder: Cllr A. Simpson All in favour

4 **Financial Matters - Ref: 126**

a) **To note any recent non-standard expenditure related to Council Properties made under delegation. - Ref: 127**

Noted

b) **To note the Income & Expenditure Report as at 31/03/26 - Ref: 128**

Noted

5 **To note FM monthly report - Ref: 129**

The FM monthly report previously circulated by the Clerk was noted.
The following items were added:
Beck - confirmation given of weekly checks, any debris being cleared at the end of the week.
MP - the installation of the play tractor will require relocation of table tennis table.
MP - septic tank to be emptied this week
ACTION FM

6 **To note updated village inspection list - Ref: 130**

The bi-annual village inspection list previously circulated by the Clerk was noted.
The following items were added:
Brookfield Ave - tree works pending
MP - gate requires cleaning
Play areas - check if further action required to keep matting clear
VG - dead tree outside Coop to be replaced
ACTION FM

7 **To discuss and agree bus shelter project quotes - Ref: 131**

Members discussed the options for a new bus shelter on Washdyke Lane, previously circulated by the Clerk.
It was resolved to purchase and install a basic wooden bus shelter from B.Knight & Son Ltd and to seek an additional quote for the installation of the concrete pad.
A grant application has been submitted.
ACTION FM

Proposed: Cllr D. Newsam Seconder: Cllr A. Crook All in favour

8

To discuss and agree Mulsanne path quotes - Ref: 132

Members discussed the options for the installation of a surfaced path linking the MUGA to the existing path alongside the tennis courts previously circulated by the Clerk.
It was resolved to appoint contractor 2 to install a gravel footpath with grass grids.
ACTION FM

Proposed: Cllr D. Newsam Seconder: Cllr A. Simpson All in favour

9 **To note changes to Beck working risk assessment - Ref: 133**

Members discussed and supported the amendments proposed by the FM to the Beck working risk assessment previously circulated by the Clerk.
Some items were felt to require further adjustment which Cllr Simpson agreed to note and send to the FM.
Amended risk assessment to be discussed at next Properties meeting.
ACTION FM

10 **To discuss and agree contractors protocol - Ref: 134**

Members considered the Social Media Communications Protocol for Contractors /Sub Contractors previously circulated by the Clerk.
It was resolved to adopt this policy.
ACTION CLERK

Proposed: Cllr D. Newsam Seconder: Cllr C. Payne All in favour

Next meeting will be Tuesday 2nd June 2026
Items for the agenda by 26th May 2026 - Ref: 135

Items for the agenda by 26 May 2026

Meeting closed at 20.30