



You are hereby summoned to attend the meeting of Nettleham Parish Council which will be held on
Tuesday 24 February 2026 commencing at 7.15 pm at the Small Hall, Old School.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Carl Thomas
Clerk to the Council
18/02/2026

AGENDA

- 1 Public session (15 minutes)
Update on the Branch Project
- 2 To receive apologies and reasons for absence
- 3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non pecuniary interest in agenda items not previously recorded on Members Register of Interests.
- 4 To approve draft minutes of the Parish Council Meeting held on 27/01/26
- 5 To note the Clerk to the Council's report
- 6 Planning Matters & Applications
 - a) Planning: WL/2026/00132 - Parkfield, Lincoln Road, Nettleham, Lincoln, LN2 2NF
Planning application for proposed single storey side and rear extension and internal alterations
 - b) Any other planning matters, including any applications received after the agenda was published
- 7 Financial Matters
 - a) To approve accounting statements for the period ending 31/01/26
 - b) To approve the schedule of payments
To approve refund of £375 for ashes plot no longer required.
- 8 Committee Reports
 - a) Personnel Committee : To note cancellation of Personnel Advice & Solutions
 - b) Properties Committee - to note minutes of meeting held on 03/02/26
 - c) Properties Committee - To seek full council approval to make improvements to Bill Baileys and Mulsanne Park play areas with the aim of making the areas more interesting and inclusive with additional equipment, including sports walls and refurbishment of existing equipment. Cllr A. Crook to lead project reporting back to Properties Committee.
 - d) Properties Committee - Recommendation to erect a new shelter on Washdyke Lane.
 - e) Properties Committee - Recommendation for a surfaced path in Mulsanne Park



- 9 f) Properties Committee - To note the adoption of Monument Testing Policy Working Groups
- 10 a) Fieldpaths Working Group Parish Matters
- 11 a) To discuss speed limit review along A158 either side of junction with Lodge Lane.
Next meeting will be Tuesday 17/03/26 at 7.15 pm
Items for the agenda by 10/03/26



Minutes of the Nettleham Parish Council held at 7.15 pm at the Mulsanne Pavillion on 27 January 2026

Present: Cllr A. White (Chair), Cllr P. McNeill, Cllr C. Payne, Cllr A. Simpson, Cllr T. Crook, Cllr C. Johnson,
Cllr P. Lidbury,
In Attendance: C. Ward (Assistant Clerk),
Members of public present: 2

1 Public session (15 minutes) - Ref: 126

Cllr Brockway talked about the various and numerous meetings she had been attending, many about expenditure and that she was continuing her mission to secure funding for rural community projects. Cllr Brockway reports that the new West Lindsey administration infrastructure is in place and working well.

2 To receive apologies and reasons for absence - Ref: 127

Cllr D. Newsam
Cllr F. Brown (WLDC), Cllr J. Barratt (WLDC)

3 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non pecuniary interest in agenda items not previously recorded on Members Register of Interests. - Ref: 128

None

4 To approve draft minutes of the Parish Council Meeting held on 16/12/25 - Ref: 129

It was resolved to accept the minutes as a true record
Proposed: Cllr A. White Seconder: Cllr P. McNeill All in favour

5 To note the Clerk to the Council's report - Ref: 130

This Clerks report was noted.
Cllrs asked if ownership of Bridge C could be identified.

6 Planning Matters & Applications - Ref: 131

a) None - Ref: 132

b) Any other planning matters, including any applications received after the agenda was published - Ref: 133

WL/2026/00049 - Land off Wolsey Way (Phase 4B), Nettleham Fields. nettleham

Reserved Matters Application for development of 374 houses with roads, hard and soft landscaping and open space provision (granted outline W65/566/95) being variation of condition 2 of reserved matters approval WL/2025/00600 granted 16 September 2025 - Phase 4b, changes to layouts and house types of plots 265 – 279 and 295 – 376

No objections

c) To discuss and consider forming a Committee or Working Group to consider Planning Applications. - Ref: 134

Councillors were not enthusiastic expressing frustration that they had very little impact on planning decisions in any event.

It was proposed that the Clerk creates a planning application form/template to be circulated when a planning application comes in with standard headings or prompts for councillors to complete and return.

7 Financial Matters - Ref: 135

a) To approve accounting statements for the period ending 31/12/25 - Ref: 136

It was resolved to approve the accounting statements as a true record.
Proposed: Cllr A. White Seconder: Cllr A. Simpson All in favour

b) To approve the schedule of payments - Ref: 137

It was resolved to approve the Schedule of Payments totalling £24493.11
Councillors expressed concern at the additional invoice from Wilkin Chapman especially the additional £900

These are draft minutes and have not been formally approved and adopted



charge.

Proposed: Cllr A. White Seconder: Cllr P. McNeill All in favour

c) To approve joining the LALC Annual Training Scheme - Ref: 138

It was resolved to join the Annual training Scheme at a cost of £185.00.

Proposed: Cllr A. White Seconder: Cllr P. McNeill All in favour

8 Committee Reports - Ref: 139

No committee reports were available

9 Working Groups - Ref: 140

a) Climate Change Working Group: Amendments to No Mow Areas - Ref: 141

The Clerk had previously circulated the proposal to leave a wider margin than previously around the southern edges of Bill Baileys, say 1m in from the hedge line. The need for access from Orchard Way was noted.

It was resolved to accept the proposal to amend the No Mow area by leaving a wider margin around the edge of Bill Baileys.

Proposed: Cllr C. Johnson Seconder: Cllr A. Simpson All in favour

10 Parish Matters - Ref: 142

a) Installation of galvanised signpost adjacent to the beck within Nettleham Conservation Area - Ref: 143

This motion was removed as the post had since been removed.

b) Listing of the Black Horse Public House - Ref: 144

Cllrs discussed the proposal noting that there seems to be a lack of concrete information about the history of the Black Horse, even PW being unsure.

It was resolved to progress the potential statutory listing of the Black Horse Public House as per the proposal submitted by Cllr Simpson

Proposed: Cllr A. Simpson Seconder: Cllr P. McNeill

c) Listing of The Old Institute Building - Ref: 145

Cllrs discussed the proposal noting the institute has a rich and varied history.

It was resolved to progress the potential statutory listing of the Old Institute Building as per the proposal submitted by Cllr Simpson

Proposed: Cllr A. Simpson Seconder: Cllr P. McNeill All in favour

d) Damage to grass verges on All Saints Lane opposite the Black Horse PH - Ref: 146

There has been significant damage to the area; land ownership and responsibility is unclear but could be established before the next PC meeting. Cllr White agreed to send photos to Cllr Brockway.

It was resolved to seek the permanent protection of the grass verges at the end of All Saints Lane opposite the Black Horse Public House as per the proposal submitted by Cllr Simpson.

Proposed: Cllr A. White Seconder: Cllr P. McNeill All in favour

e) The Green Footway Scheme - Ref: 147

The proposed scheme having been circulated was discussed pencilled in by LCC for the financial year 2026 -2027.

Dates to avoid would be 11 July 2026 - Summer Carnival. Also Remembrance service in November and Carols on the Green (24/12/26)

Cllrs raised the following queries:

- The map doesn't show the (pending) TRO at the bottom of Vicarage Lane
- What materials will be used? – photos required
- Assurances required that the work will be completed to a high standard
- Confirmation that the Conservation Officer has been consulted
- The War memorial does not require a path; it should be approachable from all sides as demonstrated at the Remembrance Day event when wreath bearers approach from all four sides.

It was resolved to instruct the Clerk to respond to LCC to raise these issues and dates to avoid when



scheduling the work. Draft to be circulated to Councillors.

Proposed: Cllr A. White Seconder: Cllr P. McNeill All in favour

f) To discuss request from Nettleham Football Club - Ref: 148

The Clerk had previously circulated a report from Nettleham Football Club seeking permission for improvements to the football facility at Mulsanne Park.

Representatives of Nettleham Football Club expanded on the request

It was resolved to support the proposals and grant permission to the request.

Proposed: Cllr A. White Seconder: Cllr P. McNeill All in favour

11 Next meeting will be Tuesday 24/02/26 at 7.15 pm - Ref: 149

Items for the agenda by 17/02/26

Meeting closed at 8.30 pm



Public Tracking Report

Allotment Software	Ref: 24279	Created: 07/08/2025
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Approved at NPC meeting 24/09/24. To be considered when new allotments are available.

Bridges Across Beck - Painting	Ref: 24307	Created: 16/08/2025
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Permission obtained from LCC subj to meeting spec requirements and permission obtained from Conservation Officer.
Bridge D not owned by LCC - Trying to find out who owns this.
Owner of Bridge D unknown. Likely to be landowner, riparian owner or EA/IDB

Flag Pole Policy	Ref: 24308	Created: 16/08/2025
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In progress

Bore Hole Drilling	Ref: 24388	Created: 11/09/2025
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Grant application declined by WLDC.
Cricket Club grant application also declined but have obtained grant award from ECB.
Site visit undertaken by SiS Drilling. Work expected to commence 11/02/26.

Container at Mulsanne Park	Ref: 24403	Created: 17/09/2025
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Base installed. Container delivered. Unable to be position due to weather and potential damage.
FM has plans in hand to re-position when ground, weather, equipment and personnel available.

Speed Reduction on A46	Ref: 24404	Created: 17/09/2025
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New posts requested by LCC through Speed Partnership. Installation expected by 31/03/26.
Reactive signage approved.

TRO Request - B1182 A46 Near Nettleham Roundabout	Ref: 24425	Created: 27/09/2025
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location does not meet the required criteria for density of development or accident rate as set out in the County Council's Speed Limit Policy. Unfortunately, this means we are unable to progress the request any further at this time.

Dropped Kerbs Co-Op Vicarage Lane	Ref: 24473	Created: 20/10/2025
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TRO likely to be implemented shortly and dropped kerbs will be installed as part of the program when signage and yellow lining is undertaken.

Notice Board Outside Co-Op	Ref: 24531	Created: 12/11/2025
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Completed

The Green Bye-Law	Ref: 24597	Created: 17/12/2025
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WLDC advise against bye-law due to costs of any prosecution. Suggests looking at PSPO and will provide appropriate advice.
Ongoing.

Listing of the Black Horse Public House / Institute	Ref: 24670	Created: 30/01/2026
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In discussion with Heritage Consultant.
Ongoing

Protection of Grass Verge on All Saints Lane Opposite The Black Horse	Ref: 24709	Created: 18/02/2026
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Land in question is owned by WLDC. To be discussed as part of PSPO.
Ongoing



Nettleham Parish Council

Accounting Statements

Financial Year Ending 31st March 2026

Period Ending 31st January 2026

Month 10



BANK RECONCILIATION AND CASH POSITION

31st January 2026

Account balance as at 31/01/26	Co Op Current Account	13446.95	
	Co Op 14 Day Account	4920.96	
	Unity Current Account	25717.51	
	Unity Savings Account	50300.33	
	Charity Bank	100000.00	
	Redwood Bank	115898.96	
	Hinckley & Rugby BS	100010.00	
	Total Funds as at 31/01/26		410294.71
General Reserves	3 months running costs		70013
Earmarked Reserves			
	322 Mulsanne Park	28562.00	
	323 Old School	22026.00	
	326 Bill Bailey's Capital Projects	35104.00	
	328 Play Equipment	89338.00	
	329 Tennis Courts	18094.00	
	333 Memorial Safety	7555.00	
	334 Village Beck		
	335 Burial Ground Extension	21243.00	
	336 Permissive Paths	3207.00	
	337 Election Cost	4500.00	
	338 Legal Costs	3500.00	
	339 Tree Work Reserve	21420.00	
	340 Minster Fields	3000.00	
	341 EMR CIL -COMM INFRASTR LEV'	37085.00	
	342 Old School wall	47814.00	
	343 Reactive speed signs (maint)	540.00	
	Total reserves		342988.00
	REMAINING FUNDS		-2706.29

Summary Income & Expenditure by Budget Heading 10/02/2026

Month No: 10

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	ADMINISTRATION							
	Income	0	219,172	220,300	1,128			99.5%
	Expenditure	16,931	154,396	164,137	9,741	236	9,505	94.2%
	Movement to/(from) Gen Reserve	<u>(16,931)</u>	<u>64,776</u>	<u>56,163</u>	<u>(8,613)</u>			
102	OLD SCHOOL							
	Income	2,541	28,641	29,287	646			97.8%
	Expenditure	2,488	13,255	17,497	4,242	398	3,844	78.0%
	Movement to/(from) Gen Reserve	<u>53</u>	<u>15,386</u>	<u>11,790</u>	<u>(3,596)</u>			
103	BURIAL GROUNDS							
	Income	535	11,400	13,000	1,600			87.7%
	Expenditure	0	3,370	4,946	1,576		1,576	68.1%
	Movement to/(from) Gen Reserve	<u>535</u>	<u>8,030</u>	<u>8,054</u>	<u>24</u>			
104	ALLOTMENTS							
	Income	0	16	30	14			53.3%
	Expenditure	0	154	1,033	879	9	869	15.8%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(138)</u>	<u>(1,003)</u>	<u>(865)</u>			
105	VILLAGE/PARISH FACILITES							
	Expenditure	10,030	38,177	37,041	(1,136)	854	(1,990)	105.4%
106	MULSANNE PARK							
	Income	764	12,470	11,500	(970)			108.4%
	Expenditure	2,308	31,148	19,104	(12,044)	422	(12,466)	165.3%
	Net Income over Expenditure	<u>(1,544)</u>	<u>(18,678)</u>	<u>(7,604)</u>	<u>11,074</u>			
	plus Transfer from EMR	0	9,518	0	(9,518)			
	Movement to/(from) Gen Reserve	<u>(1,544)</u>	<u>(9,160)</u>	<u>(7,604)</u>	<u>1,556</u>			
107	BISHOPS PALACE SITE							
	Expenditure	0	1,635	3,840	2,205		2,205	42.6%
109	PARISH OFFICE							
	Expenditure	80	1,617	300	(1,317)		(1,317)	539.1%
112	THE SWATHE							
	Expenditure	0	841	1,200	359		359	70.1%
120	LCC - GRASS CUTTING							
	Income	0	6,712	3,000	(3,712)			223.7%
	Expenditure	0	8,310	10,882	2,572		2,572	76.4%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,598)</u>	<u>(7,882)</u>	<u>(6,284)</u>			
130	CAPITAL EXPENDITURE							
	Expenditure	0	124	0	(124)		(124)	0.0%
131	CAPITAL INCOME							
	Income	0	12,783	0	(12,783)			0.0%
201	FIELDPATHS							
	Expenditure	0	1,512	2,415	903		903	62.6%
	Grand Totals:- Income	3,840	291,193	277,117	(14,076)			105.1%
	Expenditure	31,836	254,539	262,395	7,856	1,920	5,936	97.7%
	Net Income over Expenditure	<u>(27,996)</u>	<u>36,654</u>	<u>14,722</u>	<u>(21,932)</u>			
	plus Transfer from EMR	0	9,518	0	(9,518)			
	Movement to/(from) Gen Reserve	<u>(27,996)</u>	<u>46,172</u>	<u>14,722</u>	<u>(31,450)</u>			

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Detailed Income & Expenditure by Budget Heading 10/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 ADMINISTRATION								
1176 PRECEPT RECEIVED	0	210,000	210,000	0			100.0%	
1184 ADM - INCOME MISC	0	502	300	(202)			167.4%	
1196 ADM - INTEREST REC'D	0	8,670	10,000	1,330			86.7%	
ADMINISTRATION :- Income	0	219,172	220,300	1,128			99.5%	0
1101 ADM - STAFF SALARIES	0	100,263	122,270	22,007		22,007	82.0%	
1104 ADM - CONTRACTOR COSTS	11,858	17,237	4,500	(12,737)		(12,737)	383.0%	
1108 ADM - TRAINING	0	475	2,000	1,525		1,525	23.8%	
1109 ADM - STAFF TRAVEL	0	0	50	50		50	0.0%	
1112 ADM - WATER	0	(17)	0	17		17	0.0%	
1114 ADM - ELECTRICITY	0	0	1,803	1,803		1,803	0.0%	
1116 ADM - CLEANING MATERIALS	0	218	40	(178)	28	(206)	614.5%	
1117 ADM - CHAIRMAN'S ALL	0	100	250	150		150	40.0%	
1119 ADM - IT MANAGEMENT	638	7,113	10,000	2,887		2,887	71.1%	
1120 ADM - MISC EST COSTS	47	307	400	93		93	76.8%	
1121 ADM - TELEPHONE/BROADBAND	265	2,723	2,832	109		109	96.2%	
1122 ADM - POSTAGE	0	0	100	100		100	0.0%	
1123 ADM - PRINT/STATIONERY	0	394	1,000	606	208	398	60.2%	
1124 ADM - SUBSCRIPTIONS	0	105	900	795		795	11.7%	
1125 ADM - INSURANCE	0	5,790	5,169	(621)		(621)	112.0%	
1126 ADM - PROP. REPORTS	0	0	50	50		50	0.0%	
1127 ADM - P/COPIER CONTRCT	42	139	632	493		493	21.9%	
1129 ADM - ADVERTISING	0	785	500	(285)		(285)	157.0%	
1130 ADM - OFFICE EQUIPMENT	0	1,812	1,000	(812)		(812)	181.2%	
1137 ADM - ROUTINE REPAIRS/MAINTENC	0	0	300	300		300	0.0%	
1139 ADM - SECURITY	0	78	0	(78)		(78)	0.0%	
1140 ADM - REFUSE COLLECTION	0	0	609	609		609	0.0%	
1154 ADM - VILLAGE HALL LOAN	4,052	8,103	3,782	(4,321)		(4,321)	214.3%	
1157 ADM - AUDIT FEES	0	2,748	1,500	(1,248)		(1,248)	183.2%	
1158 ADM - BANK FEES	30	274	295	21		21	92.8%	
1162 ADM - S137 GRANTS	0	0	155	155		155	0.0%	
1163 ADM - LEGAL EXPENSES	0	2,291	1,000	(1,291)		(1,291)	229.1%	
1164 ADM - GRANTS GENERAL	0	3,296	1,000	(2,296)		(2,296)	329.6%	
1165 ADM - CLIMATE CHANGE INITIATIV	0	163	2,000	1,837		1,837	8.2%	
ADMINISTRATION :- Indirect Expenditure	16,931	154,396	164,137	9,741	236	9,505	94.2%	0
Net Income over Expenditure	(16,931)	64,776	56,163	(8,613)				
102 OLD SCHOOL								
1281 OS-SMALL ROOM	1,270	12,642	13,500	859			93.6%	

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Detailed Income & Expenditure by Budget Heading 10/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1282 OS-LARGE ROOM	1,151	14,792	15,000	208			98.6%	
1283 OS-KITCHEN	84	830	500	(330)			165.9%	
1284 OS-MISC INCOME	0	0	37	37			0.0%	
1285 OS-STORAGE INCOME	36	378	250	(128)			151.2%	
OLD SCHOOL :- Income	2,541	28,641	29,287	646			97.8%	0
1201 OS-SALARIES	884	884	0	(884)		(884)	0.0%	
1204 OS-CONTRACTOR COSTS	825	5,160	4,000	(1,160)		(1,160)	129.0%	
1212 OS-WATER	0	405	503	98		98	80.4%	
1214 OS-ELECTRICITY	779	2,079	1,962	(117)		(117)	106.0%	
1215 OS-GAS	0	2,254	3,000	746		746	75.1%	
1216 OS-CLEANING MATERIAL	0	387	400	13	370	(357)	189.3%	
1219 OS-PERFORMING RIGHTS	0	58	60	2		2	96.7%	
1220 OS-MISCELLANEOUS	0	841	50	(791)	28	(818)	1736.6%	
1231 OS-ADVERTISING	0	0	300	300		300	0.0%	
1237 OS-ROUTINE MAINT/REPAIRS	0	447	2,000	1,553		1,553	22.3%	
1240 OS-REFUSE COLLECTION	0	741	900	160		160	82.3%	
1253 OS-LOAN REPAYMENTS	0	0	4,322	4,322		4,322	0.0%	
OLD SCHOOL :- Indirect Expenditure	2,488	13,255	17,497	4,242	398	3,844	78.0%	0
Net Income over Expenditure	53	15,386	11,790	(3,596)				
103 BURIAL GROUNDS								
1381 BG-INCOME	535	11,400	13,000	1,600			87.7%	
BURIAL GROUNDS :- Income	535	11,400	13,000	1,600			87.7%	0
1312 BG-WATER RATES	0	82	74	(8)		(8)	110.8%	
1320 BG-MISCELLANEOUS	0	0	21	21		21	0.0%	
1336 BG-GRASS CUTTING	0	2,491	3,321	830		830	75.0%	
1337 BG-ROUTINE MAINTENANCE	0	796	500	(296)		(296)	159.3%	
1342 BG-TREE MAINTENANCE (DONT USE)	0	0	1,030	1,030		1,030	0.0%	
BURIAL GROUNDS :- Indirect Expenditure	0	3,370	4,946	1,576	0	1,576	68.1%	0
Net Income over Expenditure	535	8,030	8,054	24				
104 ALLOTMENTS								
1481 ALL-INCOME	0	16	30	14			53.3%	
ALLOTMENTS :- Income	0	16	30	14			53.3%	0
1412 ALL-WATER RATES	0	114	250	136		136	45.7%	
1413 ALL-RENT	0	40	53	13		13	75.5%	
1437 ALL-ROUTINE MAINTENANCE	0	0	500	500	9	491	1.9%	

Detailed Income & Expenditure by Budget Heading 10/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1438 ALL-ELECTRICITY	0	0	230	230		230	0.0%	
ALLOTMENTS :- Indirect Expenditure	0	154	1,033	879	9	869	15.8%	0
Net Income over Expenditure	0	(138)	(1,003)	(865)				
105 VILLAGE/PARISH FACILITES								
1503 VF -TRAVEL ALLOW - F/STAFF	0	180	250	70		70	72.2%	
1504 VF-CONTRACTOR COSTS	1,850	4,175	1,000	(3,175)	710	(3,885)	488.5%	
1505 VF - WORKS VEHICLE	312	3,108	4,200	1,092		1,092	74.0%	
1512 VF-WATER RATES	0	82	75	(7)		(7)	109.7%	
1514 VF-ELECTRICITY	0	15	0	(15)		(15)	0.0%	
1519 VF-PERFORMANCE RIGHTS	0	155	165	10		10	94.2%	
1520 VF-MISCELLANEOUS	0	41	550	509		509	7.4%	
1521 VF - SPEED REDUCTION	0	443	2,500	2,057		2,057	17.7%	
1532 VF - COMMUNITY EVENTS	0	0	600	600		600	0.0%	
1533 VF-CHRISTMAS TREE COSTS	1,431	1,431	2,060	629		629	69.5%	
1534 VF-FLORAL DISPLAYS	877	2,129	2,000	(129)		(129)	106.4%	
1536 VF-GRASS CUTTING	0	3,515	5,800	2,285		2,285	60.6%	
1537 VF-ROUTINE MAINTENANCE	3,341	3,814	908	(2,906)	32	(2,938)	423.6%	
1538 VF-BUILDING REPAIRS	1,800	1,800	0	(1,800)		(1,800)	0.0%	
1539 VF-VILLAGE GREEN TEL KIOSK	0	0	515	515		515	0.0%	
1540 VF-REFUSE COLLECTION	0	507	88	(419)		(419)	576.5%	
1541 VF-WEED SPRAYING	0	1,722	2,000	278		278	86.1%	
1542 VF-TREE MAINTENANCE	0	8,380	8,045	(335)		(335)	104.2%	
1544 VF-TREE MAINTENANCE (DONT USE)	0	0	515	515		515	0.0%	
1546 VF-PLAY EQUIP REPAIR & SERVICE	257	2,128	2,600	472		472	81.8%	
1551 VF-VILLAGE SEATS - MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
1564 VF - DEFIBRILATOR	0	183	170	(13)		(13)	107.8%	
1565 VF - PPE EQUIPMENT	0	490	300	(190)	99	(289)	196.4%	
1566 VF - TOOLS /SUNDRIES	162	3,878	1,500	(2,378)	13	(2,391)	259.4%	
1567 VF - OLD QUARRY PROJECT	0	0	200	200		200	0.0%	
VILLAGE/PARISH FACILITES :- Indirect Expenditure	10,030	38,177	37,041	(1,136)	854	(1,990)	105.4%	0
Net Expenditure	(10,030)	(38,177)	(37,041)	1,136				
106 MULSANNE PARK								
1681 MP-GROUND LETTINGS	590	10,635	9,400	(1,235)			113.1%	
1682 MP-PAVILION LETTINGS	100	969	1,600	632			60.5%	
1684 MP-MISC INCOME	74	866	500	(366)			173.2%	
MULSANNE PARK :- Income	764	12,470	11,500	(970)			108.4%	0

Detailed Income & Expenditure by Budget Heading 10/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1604 MP-CONTRACTOR COSTS	1,476	17,804	3,000	(14,804)		(14,804)	593.5%	9,518
1612 MP-WATER RATES	0	1,513	1,200	(313)		(313)	126.1%	
1614 MP-ELECTRICITY	678	3,432	1,911	(1,521)		(1,521)	179.6%	
1615 MP-GAS	0	1,191	2,260	1,069		1,069	52.7%	
1616 MP-CLEANING MATERIALS	0	187	500	313	422	(109)	121.9%	
1619 MP-PERFORMING RIGHTS	0	364	500	136		136	72.8%	
1620 MP-MISCELLANEOUS	0	0	200	200		200	0.0%	
1621 MP-TELEPHONE	134	401	350	(51)		(51)	114.5%	
1636 MP-GRASS CUTTING	0	4,880	4,250	(630)		(630)	114.8%	
1637 MP-ROUTINE MAINT/REPAIRS	20	632	2,000	1,368		1,368	31.6%	
1639 MP-SECURITY	0	324	187	(137)		(137)	173.3%	
1640 MP-REFUSE COLLECTION	0	421	1,236	815		815	34.0%	
1641 MP-WEED SPRAYING	0	0	510	510		510	0.0%	
1642 MP-TREE MAINTENANCE (DONT US	0	0	1,000	1,000		1,000	0.0%	
MULSANNE PARK :- Indirect Expenditure	2,308	31,148	19,104	(12,044)	422	(12,466)	165.3%	9,518
Net Income over Expenditure	(1,544)	(18,678)	(7,604)	11,074				
6000 plus Transfer from EMR	0	9,518	0	(9,518)				
Movement to/(from) Gen Reserve	(1,544)	(9,160)	(7,604)	1,556				
107 BISHOPS PALACE SITE								
1712 BP - WATER	0	18	60	42		42	30.8%	
1713 BP - RENT	0	115	280	165		165	41.1%	
1736 BP - GRASS CUTTING	0	1,502	2,000	498		498	75.1%	
1737 BP - ROUTINE MAINTENANCE	0	0	500	500		500	0.0%	
1742 BP - TREE MAINTENANCE (DONT	0	0	1,000	1,000		1,000	0.0%	
BISHOPS PALACE SITE :- Indirect Expenditure	0	1,635	3,840	2,205	0	2,205	42.6%	0
Net Expenditure	0	(1,635)	(3,840)	(2,205)				
109 PARISH OFFICE								
1904 PO-CONTRACTORS COSTS	80	80	0	(80)		(80)	0.0%	
1912 PO-WATER	0	183	300	117		117	60.9%	
1914 PO-ELECTRICITY	0	1,355	0	(1,355)		(1,355)	0.0%	
PARISH OFFICE :- Indirect Expenditure	80	1,617	300	(1,317)	0	(1,317)	539.1%	0
Net Expenditure	(80)	(1,617)	(300)	1,317				
112 THE SWATHE								
2036 TS - GRASS CUTTING	0	106	300	194		194	35.3%	

Detailed Income & Expenditure by Budget Heading 10/02/2026

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
2037 TS - ROUTINE MAINT/REPAIRS	0	735	300	(435)		(435)	245.1%	
2038 TS - RENT	0	0	100	100		100	0.0%	
2042 TS - TREE MAINTENANCE (DONT	0	0	500	500		500	0.0%	
THE SWATHE :- Indirect Expenditure	<u>0</u>	<u>841</u>	<u>1,200</u>	<u>359</u>	<u>0</u>	<u>359</u>	<u>70.1%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(841)</u>	<u>(1,200)</u>	<u>(359)</u>				
<u>120 LCC - GRASS CUTTING</u>								
12086 HIGHWAY VERGES-INCOME	0	6,712	3,000	(3,712)			223.7%	
LCC - GRASS CUTTING :- Income	<u>0</u>	<u>6,712</u>	<u>3,000</u>	<u>(3,712)</u>			<u>223.7%</u>	<u>0</u>
12036 HIGHWAY VERGES-GRASS CUTTING	0	8,310	10,882	2,572		2,572	76.4%	
LCC - GRASS CUTTING :- Indirect Expenditure	<u>0</u>	<u>8,310</u>	<u>10,882</u>	<u>2,572</u>	<u>0</u>	<u>2,572</u>	<u>76.4%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(1,598)</u>	<u>(7,882)</u>	<u>(6,284)</u>				
<u>130 CAPITAL EXPENDITURE</u>								
13004 SECTION 106 EXPENDITURE	0	124	0	(124)		(124)	0.0%	
CAPITAL EXPENDITURE :- Indirect Expenditure	<u>0</u>	<u>124</u>	<u>0</u>	<u>(124)</u>	<u>0</u>	<u>(124)</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>(124)</u>	<u>0</u>	<u>124</u>				
<u>131 CAPITAL INCOME</u>								
13125 INCOME - CIL	0	12,783	0	(12,783)			0.0%	
CAPITAL INCOME :- Income	<u>0</u>	<u>12,783</u>	<u>0</u>	<u>(12,783)</u>				<u>0</u>
Net Income	<u>0</u>	<u>12,783</u>	<u>0</u>	<u>(12,783)</u>				
<u>201 FIELDPATHS</u>								
2120 FP-MISCELLANEOUS	0	0	200	200		200	0.0%	
2136 FP-GRASS CUTTING	0	1,512	2,215	703		703	68.3%	
FIELDPATHS :- Indirect Expenditure	<u>0</u>	<u>1,512</u>	<u>2,415</u>	<u>903</u>	<u>0</u>	<u>903</u>	<u>62.6%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,512)</u>	<u>(2,415)</u>	<u>(903)</u>				
Grand Totals:- Income	3,840	291,193	277,117	(14,076)			105.1%	
Expenditure	31,836	254,539	262,395	7,856	1,920	5,936	97.7%	
Net Income over Expenditure	(27,996)	36,654	14,722	(21,932)				
plus Transfer from EMR	0	9,518	0	(9,518)				
Movement to/(from) Gen Reserve	(27,996)	46,172	14,722	(31,450)				



Analysis of Payments Made

January 2026

Date	Ref	Payee Name	Total	Detail
05/01/2026	CB576	Co-operative Bank	13.82	Bank Fees
05/01/2026	CB577	BT	197.16	BT
05/01/2026	CB578	LINCOLN ROOFING	2160	LINCOLN ROOFING
08/01/2026	CB579	YU Energy Retail Ltd	245.3	Yu - Old School
09/01/2026	CB580	YU Energy Retail Ltd	219.48	Yu - Old Schools
12/01/2026	CB583	AMAZON	27.63	AMAZON - hi vis tape
12/01/2026	CB581	YU Energy Retail Ltd	274.28	Yu - MP
12/01/2026	CB582	YU Energy Retail Ltd	131.43	Yu - O/S
13/01/2026	CB584	OCTOPUS ENERGY LTD.	437.57	Octopus - electricity
14/01/2026	CB585	AMAZON	24.5	Amazon - wire mesh
14/01/2026	CB586	Software pdf	26.95	Software pdf
15/01/2026	2124	EXECUTIVE CLEANING SERVICES LT	1055	Cleaning Dec
16/01/2026	CB587	PUBLIC WORKS LOAN BOARD	4051.6	PWLB - replayment
20/01/2026	CB590	YU Energy Retail Ltd	221.27	YU Energy Retail Ltd
21/01/2026	CB588	VATIX	61.32	VATIX
21/01/2026	CB589	EE	121.18	EE
22/01/2026	CB592	PERSONNEL ADVICE & SOLUTIONS	120	Personnel Advice
23/01/2026	WAGES	DATAPLAN PAYROLL LTD	11139.68	Dataplan - Staff Jan salaries
23/01/2026	CB594	AMAZON	98.99	AMAZON - pallet strapping kit
23/01/2026	CB591	PENINSULA	203.32	PENINSULA
26/01/2026	CB595	AMAZON	33.98	AMAZON - tree stakes
27/01/2026	CB593	FLEETDRIVE MANAGEMENT	367.19	Electric Van Hire
30/01/2026	CB596	BT	160.31	BT - mp
30/01/2026	CB597	INFORMATION COMMISSIONER	47	ICO - annual payment
30/01/2026	CB598	DATAPLAN PAYROLL LTD	78.95	Dataplan - Dec fees
30/01/2026	BACS	Unity Trust Bank	13.95	Bank Fees
31/01/2026	365	SCIS UK Limited	84	13449/585/SCIS UK
			21615.86	



Schedule of Payments

February 2026

Invoice Date	Ref	Supplier	Nett	VAT	Total
31/01/2026	586	ACTIVE8	30.73	6.15	36.88
26/01/2026	587	GREENBARNES LTD	1962.52	392.50	2355.02
27/01/2026	588		1150.00	230.00	1380.00
23/01/2026	589	SAC BOILER PLANT LTD	146.00	29.20	175.20
20/01/2026	590	SCIS	79.99	16.00	95.99
23/01/2026	591	KONICA	41.58	8.32	49.90
17/01/2026	592	LINCBRICK	750.00	0.00	750.00
26/01/2026	593	LINCBRICK	1100.00	0.00	1100.00
17/12/2025	594	RUDIE	876.95	175.39	1052.34
15/12/2025	595	JAMES HEATH	820.30	0.00	820.30
31/01/2026	596	EXECUTIVE CLEANING	860.00	0.00	860.00
31/01/2026	597	LINC WEB DESIGN	201.00	0.00	201.00
02/02/2026	598	ESPO	82.10	16.42	98.52
03/02/2026	599	ACTIVE8	54.13	10.83	64.96
09/12/2025	600	SAC BOILER PLANT LTD	2317.54	463.51	2781.05
TOTAL INVOICES			10472.84	1348.32	11821.16

15/01/2026	2124	Executive Cleaning Services LT	1005.00	0.00	1055.00	Cleaning Dec
08/01/2026	CB579	Yu Energy	233.62	11.68	245.30	YU - Old School
09/01/2026	CB580	Yu Energy	209.03	10.45	219.48	Yu - Old School
12/01/2026	CB581	Yu Energy	261.22	13.06	274.28	YU - MP
12/01/2026	CB582	Yu Energy	125.17	6.26	131.43	YU - OS
12/01/2026	CB583	AMAZON	23.03	4.60	27.63	AMAZON - hi vis tape
13/01/2026	CB584	OCTOPUS ENERGY LTD.	416.73	20.84	437.57	Octopus - electricity
14/01/2026	CB585	AMAZON	20.42	4.08	24.50	Amazon - wire mesh
14/01/2026	CB586	Software pdf	26.95	0.00	26.95	Software pdf
16/01/2026	CB587	PUBLIC WORKS LOAN BOARD	4051.60	0.00	4051.60	PWLB - repayment
21/01/2026	CB588	VATIX	51.10	10.22	61.32	VATIX
21/01/2026	CB589	EE	100.98	20.20	121.18	EE
20/01/2026	CB591	Yu Energy	210.73	10.54	221.27	Yu Energy Retail
22/01/2026	CB592	PERSONNEL ADVICE & SOLUTIONS	100.00	20.00	120.00	Personnel Advice
27/01/2026	CB593	FLEETDRIVE MANAGEMENT	305.99	61.20	367.19	Electric Van Hire
23/01/2026	CB594	AMAZON	82.49	16.50	98.99	AMAZON - pallet strapping kit
26/01/2026	CB595	AMAZON	28.32	5.66	33.98	AMAZON - tree stakes
30/01/2026	CB596	BT	133.59	26.72	160.31	BT - mp
30/01/2026	CB597	INFORMATION COMMISSIONER	47.00	0.00	47.00	ICO - annual payment
30/01/2026	CB598	DATAPLAN PAYROLL LTD	65.79	13.16	78.95	Dataplan - Dec fees
09/02/2026	CB600	BT	164.30	32.86	197.16	Telephone
10/02/2026	CB601	OCTOPUS ENERGY LTD.	333.01	66.63	399.64	MP Electr
11/02/2026	CB602	Pension Contributions	719.26	0.00	719.26	Pension Contributions
11/02/2026	CB603	Wickes	67.91	13.59	81.50	Paint
02/02/2026	CB604	TDP	549.66	109.93	659.59	Bench
09/02/2026	CB605	Yu Energy	151.57	7.58	159.15	YU - POI Electricity
09/02/2026	CB606	Yu Energy	318.88	15.94	334.82	YU - POI Electricity
10/02/2026	CB607	Yu Energy	360.04	72.01	432.05	Yu - MP Gas
10/02/2026	CB608	Yu Energy	185.85	9.29	195.14	Yu - OS Gas
10/02/2026	CB609	Yu Energy	523.34	104.67	628.01	Yu - OS Gas
23/01/2026	WAGES	DATAPLAN PAYROLL LTD	11139.68	0.00	11139.68	Dataplan - Staff Jan salaries
			22012.26	687.67	22749.93	

Authorised Signatory	Authorised Signatory
Print Name	Print Name
Date	Date



**Minutes of the Properties Committee held at 7.15 pm
at the Mulsanne Pavillion on 3 February 2026**

Present: Cllr C. Johnson, Cllr D. Newsam (Chair), Cllr A. Simpson, Cllr C. Payne, C. Ward (AC), Member of the public - 1,
Member of the public - 1,
In Attendance: Cllr A. White, Cllr P. McNeil,
Members of public present:

- 1** **To receive apologies and any reasons for absence - Ref: 96**
Apologies were noted and accepted
Proposed: Cllr D. Newsam Seconder: Cllr C. Johnson All in favour
- 2** **To receive declarations of interest under the Localism Act 2011 being any pecuniary or non-pecuniary interest in agenda items not previously recorded on members Register of Interests. - Ref: 97**
Cllr Johnson declared membership of the Table Tennis group (item 8)
- 3** **To approve draft minutes of the property Committee Meeting held on 02/12/2025 - Ref: 98**
It was resolved to approve the minutes as a true record with amendments to item 10 and 11
Proposed: Cllr D. Newsam Seconder: Cllr A. Simpson All in favour
- 4** **Financial Matters - Ref: 99**
 - a)** **To note any recent non-standard expenditure related to Council Properties made under delegation. - Ref: 100**
Noted
 - b)** **To note the Income & Expenditure Report as at 31/12/25 - Ref: 101**
Noted
- 5** **To note the Facility Manager's report - Ref: 102**
Noted - Footpath clearance alongside swathe has been well received
- 6** **to discuss and take any action for surfaced paths at Mulsanne Park - Ref: 103**
It was resolved to recommend to full council the creation of a mud free path from Weldon Drive to Mulsanne car park (from the MUGA to the existing tarmac path),
and to incorporate the second small gate on the western side of the tennis courts.
ACTION FM to request quotes
Proposed: Cllr D. Newsam Seconder: Cllr C. Payne All in favour
- 7** **To discuss amendments to No Mow areas - Ref: 104**
Approved at the Parish Council meeting on 27 Jan.
- 8** **Request for new table tennis table - Ref: 105**
This item was discussed after item 2 (P-DN, S-AS, All in favour)
Councillors were addressed by a member of the table tennis group. It was suggested that a more robust indoor table is purchased that's easier to put up/down. it essential that the new table is compatible with the current storage arrangements.
It was resolved to purchase a new indoor table tennis table for users of Mulsanne Pavillion up to £1000 + VAT
ACTION FM
Proposed: Cllr D. Newsam Seconder: Cllr A. Simpson For: 3 Ab: 1
- 9** **To discuss and take any action for updated bus shelter quotes - Ref: 106**
Awaiting permission from highways(LCC) to erect a bus shelter on Washdyke Lane. A range of designs and prices were considered.

Signature:



Further discussion at full council required.

10 **Date of next meeting: 03/03/26 at Old School**
Agenda items by 24/02/26 - Ref: 107

Items for agenda by 24 Feb 2026

Meeting closed at 8.30pm

Signature:

Bus Shelter proposal.

To place a bus shelter at the stop on Washdyke lane (photos attached). The land is NPC owned and would provide shelter for children waiting for the school bus in inclement weather.



The land is sufficiently sized to hold a 3 bay bus shelter. Requests for indicative quotes for a concrete pad base indicate approx. £1500-2000 and dependant on shelter chosen between £4500 -7000.

CIL funds would be available for this project

Update

After further enquiry, the land does not in fact belong to the PC, an application has been made to West Lindsey for sighting of street furniture. Awaiting response.

Quotes were requested for 3 designs and are attached to the agenda. Delivery is approx. 8 weeks

CANTILEVER
Cropston



Even the smallest spaces deserve a beautiful shelter. The Cropston combines the distinctive Littlethorpe style with a minimal footprint, meaning there will no longer need to be a compromise between look and functionality.



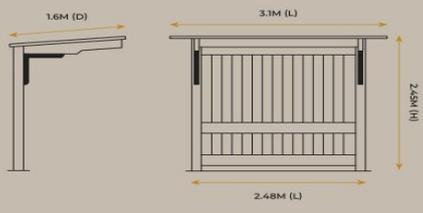

OPEN FRONTED
Eaton



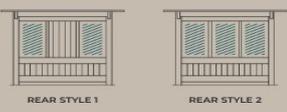
The iconic design of our Eaton shelter can be found in cities, towns and villages all over the UK. With its small footprint and protection to the sides, this is a perfect choice for both busy streets and rural settings.




DIMENSIONS



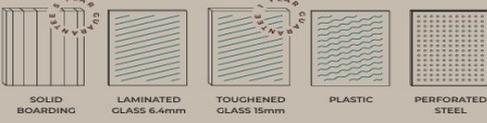
PANEL STYLES



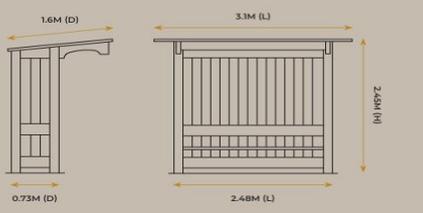
ROOF OPTION



GLAZING OPTIONS



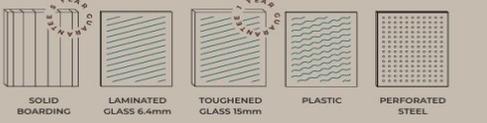
DIMENSIONS

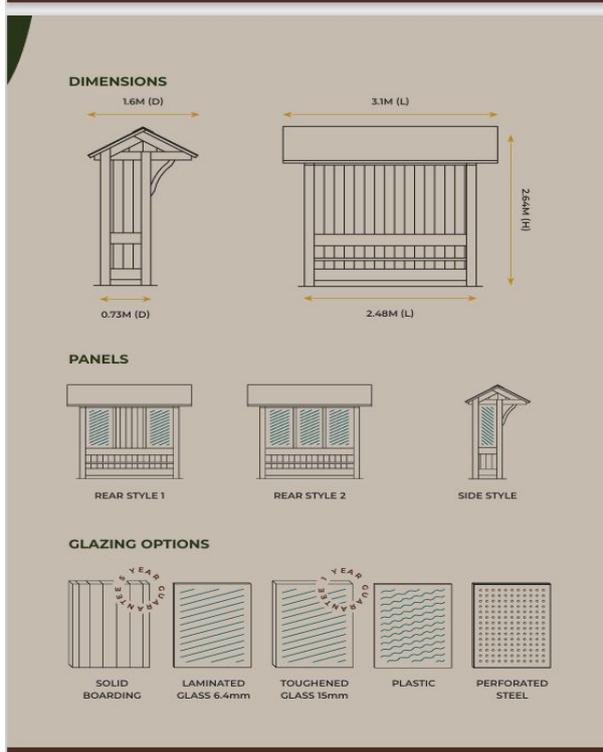
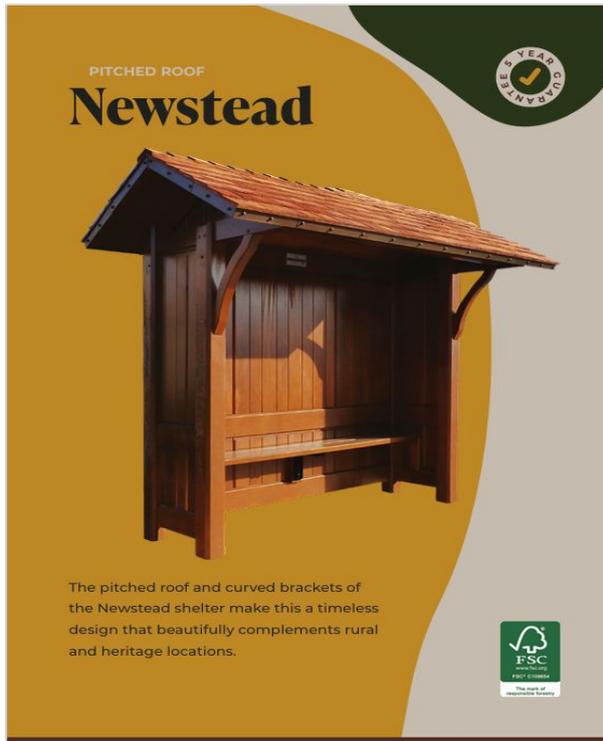


PANELS



GLAZING OPTIONS





Please find attached our pricelist and brochure. Please note prices exclude VAT, delivery and installation.

Our Cropston and Eaton shelter are both priced at £6,795 + VAT = **£8952**
 The Newstead shelter is £7,995 + VAT = **£10392**

Quoted price for a 2m x 3m concrete pad = **£1,482**



Q-3189C Nettleham Q-3189A Nettleham Q-3189B Nettleham
PC - Newstead - 26-PC - Cropston - 26-0PC - Eaton - 26-01-2

The formal quotes are attached above.

Proposals for surfaced paths at Mulsanne

To create a mud free path at Mulsanne to connect Weldon Drive estate to Mulsanne Car park.

A path approximately 60m long would connect from the corner of the MUGA to meet the path to the tennis courts, to the eastern side of the tree line.



The works would require some levelling of the ground on the line of the path.

The proposed path materials are a gravel filled recycled plastic gravel grid. This provides a slip free, low maintenance path, that is suitable for pushchairs and wheelchair users. It is also a more eco-friendly alternative to concrete and is more attractive.

It is proposed that CIL money would be appropriate funding.

Example suppliers:

[Gravel Pathway Gravel Grid | Attached Membrane | White or Grey | 1200 x 800mm x 20mm \(0.96m²\) | CORE PATH PRO - The Ideal Garden](#)

[Ground Grid - 335mm x 338mm x 40mm | Drainage Shop](#)

Nettleham Parish Council

Memorial Safety Policy



Introduction

This policy has been produced to set out Nettleham Parish Council position regarding memorial safety, the responsibilities of the Council, its Contractors, Memorial Masons, and Deed Holders. The policy provides an overview of the actions that will be taken to minimise risk to users of the cemetery within Nettleham.

The memorials do not belong to the Council; they remain the property and the responsibility of the Deed Holder to the Exclusive Rights of Burial/Memorial.

Nettleham Parish Council holds responsibility to the present burial ground and the Swathe extension. It does not hold responsibility for the original burial ground adjacent to the main road or those memorials in the church grounds. Responsibility for these burial grounds belongs to All Saints Parish Church.

Responsibilities

The following parties have responsibility for memorial safety within the Council managed cemetery:

The Council has Health and Safety responsibilities to its Employees, Contractors, and visitors to their cemeteries. The Council has a responsibility to Employees (Section 2 of the Health and Safety at Work Act 1974) and a responsibility to visitors (Section 3 of the Health and Safety at Work Act 1974). The Management of Health and Safety at Work Regulations 1999 places a legal duty on the Council to assess the risks from cemetery structures and work activities and ensure that these risks are controlled.

All Monumental Masons have the responsibility to work in accordance with the Council's conditions and specifications for memorials, all memorials shall be constructed of good quality stone with all fixings made in accordance with recognised trade standards (Recommendations of National Association of Monumental Masons (NAMM) or equivalent).

The Deed Holder or successor in title of a memorial has the ultimate responsibility to maintain it so as not to present a hazard to themselves, members of the public or Council Employees, and as such are therefore responsible and liable for all expenditure incurred to make safe their memorial if their memorial is found to be unsafe or in a dangerous condition.

This is not the responsibility of the Council.

Adopted: 21/11/2023

Reviewed: As required / when there are relevant changes to legislation

Notice of intent

Prior to any memorials being inspected, reasonable steps will be taken by the Council to inform Grave Owners, Deed Holders or successors in title, and members of the public, of the intention to inspect memorials and reducing the risk posed by unsafe memorials. Deed holders must inform the Council of a change of address so that they can be contacted if any problems with the memorial/grave plot should occur.

This will involve:

- Giving advance formal notice on the Parish Council website, social media pages etc. of any inspection regime commencing.
- Publishing details of the methodology on the Council's website.
- Placing public notices in prominent locations in the cemetery affected by the assessment regime.

Memorial Fixing

It is imperative all works to new and repaired memorials are carried out to the industry standard BS8415 by BRAMM or RQMF registered Memorial Masons.

In order that the industry standards are met it is necessary to regulate both the Memorial Masons and the methodology of memorial works. The Council understands that the Memorial Masons are an important partner to the cemetery service, therefore a more formal partnership and safer system of work will be implemented in the form of the BRAMM, RQMF registration scheme.

The BRAMM, RQMF registration scheme is essential in ensuring that all memorial masons and their fixers that carry out any work within Nettleham Parish Council cemetery are properly trained, insured, and following current industry standards.

Companies or individuals that are not registered to the BRAMM, RQMF scheme will not be permitted to carry out any memorial works in Nettleham Parish cemetery.

- All Memorial Masons will use the latest national standards laid down by the British Register of Accredited Memorial Masons (BRAMM) or the Register of Qualified Memorial Fixers (RQMF) irrespective of whether works are being carried out on new or existing memorials.
- Memorials that have been laid down following non-compliance by the Deed Holder must not be re-erected by anyone but a BRAMM, RQMF registered memorial mason appointed by the Deed Holder, any attempt to do so may result in the memorial being removed from the grave plot and being stored by the Council until such a time as it can be affixed by an appropriate person.

Formal Inspection Program

All individuals carrying out memorial safety inspections shall be trained by the Institute of Cemetery and Crematorium Management (ICCM) and obtain certificates of competence which shall be held on their personnel file.

Information notices regarding all inspections shall be displayed within the cemetery grounds at appropriate locations.

Imminent Failures

Memorials that are deemed in danger of imminent failure will have a notice attached (usually with warning tape) in an attempt to ensure that the Deed Holder is made aware of the memorial's poor condition but also to inform other visitors to the Cemetery of the risk of failure posed. Notices placed on memorials include the Council's contact details and must not be removed until essential repairs have been carried out and the memorial has been re-inspected.

The timescale given for action to memorials at risk of imminent failure is 6 weeks from the date of inspection, however, should the Deed Owner/appointed Memorial Mason contact the Council within this timeframe to request flexibility this may be considered dependent upon the level of identified risk from the memorial.

Memorial Inspections

All memorials over 625mm/24" in height in the cemetery will be inspected by trained staff at least once during a rolling 5-year period to assess their safety. This will be done through both visual assessment and a basic hand test to determine if there is movement in the memorial and to what extent.

The individual undertaking the assessment will make the decision on the memorials' overall safety based on a dynamic risk assessment for which they have been trained.

Once inspected each memorial will fall into one of three categories, as detailed as follows:

Category 1 – Memorial is unsafe and poses a risk and will require immediate attention to make safe and/or protect from the public.

Category 2 – Memorial is safe but there are minor concerns, and it should be reassessed in 12 months' time to ensure it has not deteriorated further.

Category 3 – Memorial is Safe and should be re-inspected in 5 years as part of the next round of inspections or as part of any other check that may occur, for example when checking memorials around a planned burial ahead of excavation of the grave.

The Council has a legal obligation to ensure the cemetery is safe to both visit and work in. In order to be satisfied that this is the case it is essential that Nettleham Parish Council carry out regular inspections of Memorials in a bid to avoid injury or death to any of its staff or visitors.

Staff undertaking the inspections will record the details of every memorial and an assessment of its safety using the categories above. These details will be recorded on to the Parish Office administration system.

Adopted: 21/11/2023

Reviewed: As required / when there are relevant changes to legislation

The details will include:

- Date of Inspection
- Name of Inspector
- Grave Identification (Section and Number)
- Category of Memorial (1, 2 or 3)
- Details of any Actions Taken

Actions Post Inspection

Should a memorial be identified as a Category 1 and fail the inspection staff will need to take immediate action to make that memorial temporarily safe or cordon it off until permanent repairs can be made by the grave owner. These actions will be based on several factors and the best solution will be administered by the memorial inspection team based on their assessment of the memorial and the surrounding area. These actions may include:

- Laying the memorial flat – In most cases this will invariably be where a memorial can be laid down so as not to cause a new trip hazard. A warning sign will be placed near to the memorial.
- Staked and Banded – The memorial will be fastened tight to a wooden post which will act as a temporary support. The band will also hold a warning notice. The stake and band will be re-inspected every 12 months to ensure neither have deteriorated.
- Monolith Conversion – This involves digging out a depth roughly one third of the overall height of the memorial from the last joint in order that it can be sunk into the ground and made safe. The memorial will have suitable material wrapped around the part under the ground and a memorial warning notice will be added to the grave. Due to foundations, it may be necessary for the memorial to be moved slightly forward into the grave space to avoid existing foundations.
- Cordoned Off – In some cases it may be necessary to cordon off a particular memorial or an area containing adjacent memorials due to their safety. Warning signs will be attached to any cordon placed around a memorial or group of memorials.
- Removal – In extreme cases it may be necessary to remove a memorial from the grave and place into storage if none of the above options are suitable.

All the above are regarded as 'Temporary Fixes' and should not be seen as a permanent solution to deal with an unsafe memorial and are intended to reduce or remove the risk of a memorial causing harm or damage to someone. Prior to taking any of the actions above the memorial will be photographed and details recorded of any existing damage or issues.

Informing Grave Owners

Nettleham Parish Council will endeavour to contact the grave owner where any action has been taken due to a memorial failing a safety inspection.

Nettleham Parish Council will make every effort to contact grave owners, however if the grave owner is deceased or the last burial was over 50 years ago in our experience it is unlikely that any response

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will be received therefore no correspondence will be sent. However, a notice will be left on the grave space for a period of not less than 12 months.

Any memorial that fails an inspection that has been installed within the previous 6 years we will contact the Memorial Mason directly to request repairs be made to ensure the memorial is fully compliant with BS8415. The stability guarantee of a memorial is the responsibility of the Memorial Mason and they may provide a longer guarantee period, 6 years is the standard legal period that must be covered by the installation.

Grave Owners Responsibilities

The registered grave owner has a responsibility to ensure the memorial is made safe through being properly re-fixed to the current BS8415 standard and works must be undertaken by a qualified and BRAMM (British Register of Accredited Memorial Masons) registered Memorial Mason.

Do it yourself repairs by families will not be permitted, memorials must be fixed to the current best standard of the day by a licensed memorial fixer. All costs associated with organising a memorial to be repaired, remain the responsibility of the grave owner.

Should grave owners fail to take any action within a reasonable time period then Nettleham Parish Council will look to apply a semi-permanent solution to the memorial, this will involve either laying the memorial down or sinking the memorial into the ground (monolith conversion) or other suitable action.

Nettleham Parish Council need to maintain the cemetery to a high standard and will always try to avoid taking any action that may impact on the general ground's maintenance.

Rolling Program of Inspections

Memorials which fail the test will be inspected again following the expiration of the make safe date to ascertain whether they have been repaired by a BRAMM, RQMF registered Memorial Mason that has been instructed by the grave Deed Owner. Informal visual inspections will also be carried out by Council Staff during their normal work activities i.e., locally to where graves are being dug and grass cutting operations are taking place; should any memorials fail these random visual tests the employee will report their findings to the Parish office.

Communication

Nettleham Parish Council is aware that memorial testing is a sensitive issue for those involved. Regular communication will be maintained so that the public, staff, and members are aware and understand each stage of the testing process. Communication will take place through:

- Council's website
- Council's social media pages
- Signage within the areas affected.

Adopted: 21/11/2023

Reviewed: As required / when there are relevant changes to legislation

Appendix 1 Public Notice

NETTLEHAM PARISH COUNCIL
The Parish Office
Scothern Road
Nettleham
Lincoln LN2 2TU
Tel: 01522 750011
Email: parishcouncil@nettleham-pc.gov.uk
Website: www.nettleham-pc.gov.uk



Memorial Testing and Safety Work

Members of the public are advised that memorial testing is taking place within Nettleham Burial Ground as part of a rolling memorial safety programme.

As the landowner, Nettleham Parish Council is obligated to undertake this work to ensure that the cemetery is safe for the public to visit. Under the testing programme all memorials over 625mm in height will be assessed by trained staff using industry approved techniques.

Any memorials to be found unsafe are either: laid flat, secured with a temporary stake or cordoned off to ensure they do not present a risk to any visitors to the cemetery. All contactable memorial owners will be informed should the need arise.

Nettleham PC endeavours to carry out this service with minimal disruption. However, we would ask that any visitors to the cemetery take note of any warning signs or restricted areas during this testing.

Anyone requiring further information should contact Nettleham Parish Council via the email above.

Nettleham Parish Council.

Adopted: 21/11/2023

Reviewed: As required / when there are relevant changes to legislation

Fieldpath WG Meeting 21st December 2025

Attendees: Chris Johnson, Su Colman, Jane Hladun, Martin Hunter

Apologies : Rosie Newsam

1. Welcome

Martin was welcomed to the group.

2. Review of Terms of Reference

No changes proposed

3. Progress in 2025

A one page map showing fieldpaths in the parish was produced for photocopying in the office and a supply provided for the Inphonemation box and at the parish office.

Supplies to be checked and replenished as necessary **CJ**

A meeting had been held back in January with Mr Trulove at which he had indicated that he was offering to create some new permissive routes to create a loop south of Mulsanne, which is already being regularly used by walkers anyway. This doesn't appear to have materialised. This is likely in response to grants being available for creating new routes.

To be followed up **CJ**

4. Connecting with the Witham Valley Access group

Su reported back on the meeting of the Witham Valley Access Route. The Environment Agency have bought land north of the Witham and it appears there could be an extensive network of off road paths connecting Cherry Fields along the river valley.

We will attend further meetings and make use of their local knowledge and aim to link Nettleham to places outside the parish.

5. Winter walk

To take place on Sunday morning, 28th December 2025

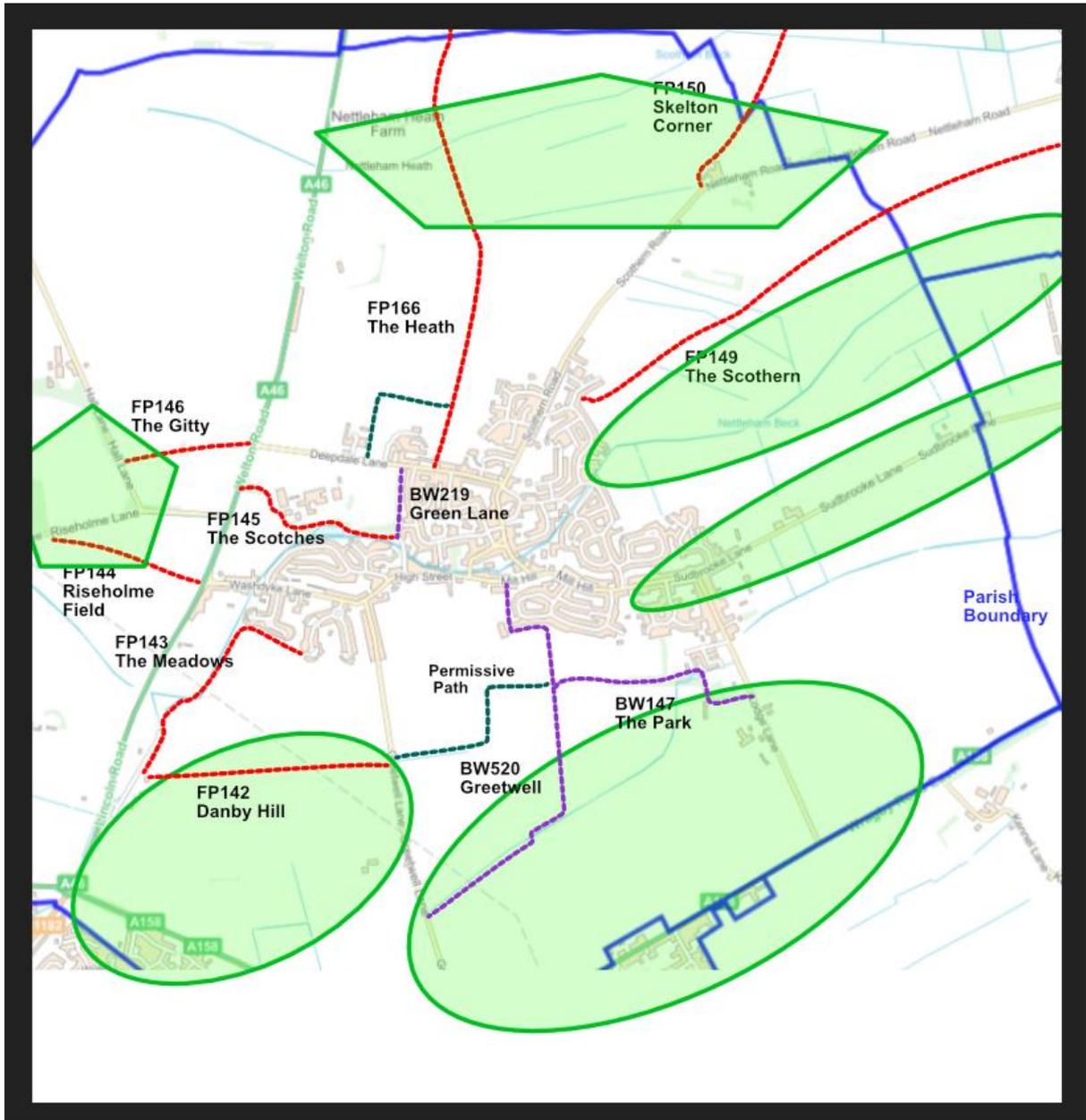
6. New permissive routes

A map showing all potential permissive routes is needed to then get information on landowners so that we can make contact with a view to extending access from and around Nettleham. **CJ**

We also should make contact with Scothern and Sudbrooke Parish councils. **CJ**

7. AOB

We will look at leading a walk in the summer, possibly in the evening, and possibly with a tree theme. **SC/CJ**



Areas for potential new permissive paths to connect existing network.

Landowner contacts required for shaded areas



Reduction of Speed Limit Along A158

Proposal submitted by Cllr D. Newsam

Following the success of the 40mph limit on the A46 with the access and exit of the village greatly improved could I recommend the following.

Nettleham PC approach North Greetwell, Sudbrooke, Cherry Willingham and Reepham Parish Council's to seek their support in extending the 40mph limit from North Greetwell to past Lodge lane and bringing the 50mph limit from Sudbrooke down to meet it.

By pulling all the councils together I believe this will involve 3 County Councillor's so should stand a better chance.

The difference we have seen in exiting the village on Deepdale has been immense. By reducing the speed limit to 40mph at Lodge Lane, hopefully this will have the same effect. Ref Kennel Lane by reducing this to either 40 or 50mph should also help.

By removing the 60mph between the existing 40 and 50mph and replacing it with 50mph should help the traffic trying to get out of Sudbrooke. There has been a significant increase in the traffic using the single track road between Nettleham and Sudbrooke over the past few years.

Cllr D. Newsam

12th February 2026

Clerks Note: Any request to reduce the speed limit will be made to Lincolnshire County Council and if accepted will commence a consultation which can last up to 50 weeks before a TRO is implemented to reduce the limit(s).

Item 10A - Proposal to reduce the speed limit along A158

