

## **Minutes of the Properties Committee held at 7.15 pm at the Mulsanne Pavillion on 4 November 2025**

Present: Cllr A. White, Cllr C. Johnson, Cllr P. McNeil, Cllr D. Newsam (Chair), Cllr A. Simpson, Cllr A. Crook,  
Cllr C. Payne,

In Attendance: C. Thomas (Clerk), B. Kelly (FM), C. Ward (AC),

Members of public present: 0

- 1      To receive apologies and any reasons for absence - Ref: 38**  
None
- 2      To receive declarations of interest under the Localism Act 2011 being any pecuniary or non-pecuniary interest in agenda items not previously recorded on members Register of Interests. - Ref: 39**  
None
- 3      To approve draft minutes of the property Committee Meeting held on 09/09/25 - Ref: 40**  
It was resolved to approve the minutes as a true record.  
Proposed: Cllr D. Newsam    Seconder: Cllr A. Crook    All in favour
- 4      Financial Matters - Ref: 41**  
Noted
  - a) To note any recent non-standard expenditure related to Council Properties made under delegation. - Ref: 42**  
Noted
  - b) To note the Income & Expenditure Report as at 30/09/25 - Ref: 43**  
Noted
- 5      To note The FM Report - Ref: 44**  
Noted  
A copy of the letter sent to IDB regarding the decision to take no further action about an unofficial weir board in the beck was requested by Cllr Simpson. Action FM  
The refurbishment of the heating in the large hall should be completed by 12th November.  
The handover of the allotments to the Parish Council has been finalised, there are now a number of tasks pending to prepare the site for occupation in the spring. Action FM
- 6      To note the Mulsanne Users meeting report - Ref: 45**  
Noted  
The current tennis club chair is stepping down.  
The next meeting will be in April 2026
- 7      To note the Village Inspection part 1 report - Ref: 46**  
Noted  
Part 2 of the village inspection will take place on Friday 7th November.
- 8      To note the memorial bench waiting list. - Ref: 47**  
Noted  
Contact will be made with people on the waiting list to offer them one of the options that has been identified (FM)  
A request was made for a bench at Minster Fields.

**These are draft minutes and have not been formally approved and adopted**

- 9      To note present locations of Dog & Refuse bins - Ref: 48**  
Noted.  
The original map has been updated but doesn't include Minster fields.  
The installation of additional bins to be discussed in the spring.  
It is reported that there is no longer a general bin outside the Coop.
- 10     To note the Beck Management plan and ongoing work - Ref: 49**  
Noted  
Councillors requested a report on beck maintenance to date and a regular updates on work undertaken.  
Work undertaken includes - culvert clearance, removal of weeds and vegetation, berms tidied, and tree maintenance.  
An article for Nettleham Matters has been produced about the BRANCH project.
- 11     To note Memorial Testing and Policy review - Ref: 50**  
Noted  
The recent closure of a local cemetery due to safety concerns was highlighted.  
Having completed the necessary training the FM is keen to commence testing in Nettleham Cemetery.  
Residents will be informed and the war memorial will also be checked (FM)
- 12     To note The Green fencing update report - Ref: 51**  
Noted  
Enquiries into the nature and extent of fencing required have been concluded and the investment required would be considerable.  
Councillors acknowledge that a tethering post outside the Black Horse would be a cost effective way to protect the trees from further damage.  
FM to contact suppliers and report back.
- 13     To note the tree management plans for VW/GL/BO and Volunteering. - Ref: 52**  
Noted  
A request for clarity about what practical work working group volunteers can undertake was discussed .  
Additional tools including secateurs and loppers, have recently been purchased for use by volunteers.  
For clarity volunteers are not permitted to use their own tools.  
A risk assessment and associated training guide will be available shortly (FM)
- 14     To discuss proposed change to committee status - Ref: 53**  
Councillors discussed the proposed change of status to delegated committee, but felt that a re drafting of the current terms of reference with the aim of making it more specific would achieve a similar goal.  
The clerk was asked to undertake a redraft of the TOR (CL)
- 15     Date of next meeting: Tue 2 Dec 25**  
**All items for the agenda by 25 Nov 25 - Ref: 54**  
Venue - Mulsanne pavilion  
All items for the agenda by 25 Nov 2025

Meeting closed at 8.30