

NETTLEHAM PARISH COUNCIL

The Parish Office

Scothern Road

Nettleham

Lincoln LN2 2TU

Tel: 01522 750011

Email: parishcouncil@nettleham-pc.gov.uk

Website: www.nettleham-pc.gov.uk



GRANTS & DONATIONS

The Parish Council generally agrees, each year, to make a sum of money available in their budget to be used for grants and donations to:

- Established or newly formed voluntary or community groups;
- Groups of parishioners who deliver projects that make the local community a better place in which to live, work or visit.

1) WHO IS ELIGIBLE TO APPLY?

To be eligible for an award a group/organisation **must**:

- Be established for charitable, benevolent, social, cultural, recreational or philanthropic purposes;
- Have a constitution, or set of rules, which define its aims, objectives and operational procedures;
- Be able to provide a copy of its latest annual accounts and/or most recent Bank Statement. Accounts are to be checked and signed by a person independent of the Group;
- Have a Bank Account operated by a minimum of at least two joint signatories;
- Have outcomes that directly benefit the residents of the Parish.

2) WHAT CAN BE FUNDED?

- Something that makes the local community a better place in which to live, work or visit;
- The project should benefit people who live in the Parish;
- There must be clear evidence that local people support the project and are involved in carrying it out;
- Priority will be given to those who are doing something which adds value;
- Revenue expenditure is not eligible - with the exception for small community seeding or running costs;
- Each group may only make one application per financial year.

3) THE FOLLOWING ARE **NOT** ELIGIBLE:

- Support for individuals or private business projects;
- Projects that are the prime statutory responsibility of other government bodies;
- Projects that simply replace existing facilities with no significant improvement;
- Projects that improve or benefit privately owned land or property;
- Projects that have already been completed or will have been by the time the grant is issued.

4) HOW WILL DECISIONS BE MADE?

The Parish Council will assess each application on its own merits, in line with the Council's established criteria. Unfortunately, we may not be able to fund all projects, as financial resources are limited.

5) SUCCESSFUL APPLICANTS

- Will generally receive the grant by bank transfer;
- Must acknowledge receipt of the grant and confirm, in writing, acceptance of any additional conditions or requirements imposed;
- Must ensure that the grant is used for the purpose(s) for which it was awarded to the group/organisation and the Council reserves the right to request repayment of the grant if it does not fulfil this condition;
- Ensures that any unspent portion of the grant is returned to the Parish Council as soon as possible during the financial year that it was awarded.

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GRANT & DONATIONS APPLICATION FORM

Name of Organisation

**The Group's address
& contact details**

Tel:
Email:

Tel:

**Amount of Grant
Requested**

£

Purpose of the Grant

**How will the Parish
residents benefit from
the grant & how many?**

**How much does it cost
to run the group per year?**

**Have you received
funding from any other
body in the past year?**

YES / NO - if yes please give details.

**Is the group/organisation a
registered charity?**

YES / NO – If yes, state your charity registration number

Do you have paid officers?

YES / NO – if yes please provide details

**Any further comments
in support of this grant
application?**

(Please tick the following, as appropriate).

I enclose a copy of the organisations latest accounts along with any other relevant information.

I agree that the information provided can be shared with Parish Council staff and Councillors.

I agree the information provided can be held electronically and in paper format, by the Parish Council

Signature:.....Your Full Name:.....

Position you hold in the group/organisation..... Date:.....

FOR OFFICE USE

Date received..... Meeting Date..... Decision..... Minute Ref.....