



Nettleham Parish Council

Full Council Meeting

Tuesday 22nd July 2025

Public Meeting Pack

NETTLEHAM PARISH COUNCIL

The Parish Office, Scothern Road, Nettleham, Lincoln. LN2 2TU

Tel: 01522 750011. Email: parishcouncil@nettleham-pc.gov.uk

Website: <https://nettleham.parish.lincolnshire.gov.uk>



**A MEETING OF THE PARISH COUNCIL
WILL BE HELD ON TUESDAY 22 JULY 2025, AT 7.30PM
AT THE OLD SCHOOL, SMALL HALL, MILL HILL, NETTLEHAM
ALL COUNCILLORS ARE SUMMONED TO ATTEND
PUBLIC FORUM FROM 7:15PM**

During the public forum, the public may address the council on current matters or issues that may become future agenda items.
Reports from County and District Councillors and representatives on outside bodies will also be given during this time.

Agenda

1. To receive apologies and accept reasons for absence.
2. To receive disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.
3. To approve the draft minutes of the Council Meeting held on 24/06/2025.
4. To consider any co-option applications.
5. To note the Clerk's report.
6. Financial Matters:
 - a) To approve the Accounting Statements for period ending 30/06/25.
 - b) To approve the Schedule of Payments for July 2025
 - c) To approve the warranty renewal on Elan City SIDs at a cost of £180 each.
7. Planning Matters:
 - a. WL/2025/00669 11 CHERRY TREE LANE, NETTLEHAM, LN2 2PR
Planning application for two storey side extension and single storey extension to rear
 - b. Any other planning matters, including any applications received after the agenda was published.
8. Committees: No reports
9. Working Groups: Conservation

To note the report of the Conservation Work Group meeting held on 30/06/25 and take any action.
10. To discuss and take any action on speed reduction on the A46.
11. To discuss and take any action on the Bill Bailey fire project.
12. To discuss and take any action on a request from the Facilities Manager for chain saw training.
13. Correspondence to be noted or for response:
 - a. Request to display Pride flag on Village Green for 7 days either side of 16 August 2025.
 - b. Request to scatter ashes on Bill Baileys Recreation Ground
14. Risk Management (No decisions to be made)

15. Date of Next Meeting of the Parish Council - Tuesday 23rd September 2025 commencing at 7.30pm (Public session from 7.15pm), in the Small Hall at The Old School, Nettleham. (*Submissions of council agenda items / reports by no later than close of business 09/09/2025*)
16. To resolve whether to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.
17. HR Committee – To discuss any recommendations from the Personnel Committee regarding the appointment of a Parish Clerk/Proper Officer.

Carl Thomas
Acting proper Officer

16th July 2025

**NETTLEHAM PARISH COUNCIL
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD AT THE SMALL HALL, THE OLD SCHOOL, NETTLEHAM
ON TUESDAY 24 JUNE 2025, AT 7.30PM**

Present Councillors: Cllr Mrs A. White (Chairman), Cllr P. McNeill (Vice-Chair),
Cllr A. Simpson, Cllr A. Crook, Cllr C. Johnson, Cllr P. Lidbury*

Also in attendance: Cllr J. Brockway (Lincolnshire County Council) Lucy Waller (Parish Clerk), Carl Thomas (RFO)** Candidate for co-option* 2 members of the public

Councillors not present: Cllr K. Swain, Cllr C. Payne & Cllr D. Newsam

The public session commenced at 7.15pm

Councillor J. Brockway offered apologies to Councillor Simpson for non-attendance at a recent meeting of Nettsafe (Highways working group) and asked to be included in invitations to future meetings. Members noted an update from Councillor Brockway relating to the administration of Lincolnshire County Council (LCC) and West Lindsey District Council (WLDC). Councillor Brockway informed members that she would be serving on the LCC Community Safety Committee.

Councillor Brockway thanked the Clerk for her assistance during her time in the role.

Following questions, members noted that Councillor Brockway would investigate the reason for the delayed work on the new dropped kerb in the vicinity of the Green and the possibility of extending the new A46 speed reduction to include Nettleham Heath.

A member of the public raised various concerns relating to traffic/ highways matters including:

- Reiteration of the need to extend the A46 speed limit
- The need for visual speed calming measures such as gateway treatments or chicane style traffic calming at the entrances of the village.

It was highlighted that highways matters were within the remit of Lincolnshire County Council rather than the Parish Council, but that the Nettsafe working group were lobbying LCC regarding traffic calming measures.

The meeting commenced at 7.30 pm

1. To RESOLVE to receive apologies and accept reasons for absence received by the Clerk, prior to the meeting.

Apologies were received from Councillors Payne and Newsam. It was **RESOLVED** to accept the reasons for absence. Members also noted apologies from Councillors J. Barrett & Brown West Lindsey District Council.

(Apologies from Councillor Swain were submitted but not received in time to be presented to the meeting)

2. To RECEIVE disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.

None

3. To RESOLVE to approve the notes of the Parish Council's Annual Meeting held on 20/05/2025 as the minutes of the meeting.

It was **RESOLVED** to approve the notes of the Parish Council's Annual Meeting held on 20/05/2025 as the minutes of the meeting.

4. Co-option

- **To allow the candidate for co-option to address the council and answer any questions from councillors.**

Members noted a short speech in support of the application

- **To RESOLVE to co-opt a Parish Councillor to one of the four current vacancies.**

It was RESOLVED to co-opt Paul Lidbury as a Parish Councillor

Cllr Lidbury signed the Declaration of Acceptance of Office, which was witnessed by the Proper Officer of Council. Cllr Lidbury joined the meeting*.

5. Clerk's report.

Members noted the circulated report and some verbal additions highlighting:

- The Bench at the Ridge and Furrow had now been installed.
- The Chair had sent an email regarding a potential Interparish meeting.

It was requested that the Clerk request an update report from the solicitor regarding the transfer of the allotments.

Action Point: Clerk to contact solicitor

6. Planning Matters

- To RESOLVE a response to West Lindsey District council regarding the below planning applications:**

WL/2025/00564 LAND EAST OF BROOKFIELD AVENUE NETTLEHAM LN2 2TB - Outline planning application for up to 57no. dwellings with access to be considered and not reserved for subsequent applications

It was **RESOLVED** to agree a response for submission by email prior to the deadline for comment.

WL/2025/00580 LAND AT CRICKETERS DRIVE NETTLEHAM LINCOLN LN2 2GS- Planning application to erect 1no. dwelling.

It was **RESOLVED** to respond highlighting concerns around drainage and loss of biodiversity.

WL/2025/00600 LAND OFF WOLSEY WAY (PHASE 4A) NETTLEHAM FIELDS LINCOLN - Reserved Matters Application for development of 374 houses with roads, hard and soft landscaping and open space provision (granted outline W65/566/95) being variation of condition 3 of planning permission 120310 granted 8 October 2008 – amendments to change the layout, house types, housing mix and increase the dwellings number of phase 4A from 11 to 16 (Overall development to remain at 374 dwellings).

It was **RESOLVED** to agree a response for submission by email prior to the deadline for comment.

WL/2025/00595 6 THE CRESCENT NETTLEHAM LINCOLN LN2 2SN - Planning application for proposed replacement single storey detached bungalow

It was **RESOLVED** to respond highlighting concerns around drainage and flood risk.

- Any other planning matters, including any applications received after the agenda was published.**

- **Request for names for the new development on the former Linelands site (Orchard Place suggested)**

Suggestions to put forward to the developer were:

Vicar's Wood View

Apple Yard

Or having a competition for local school children to suggest names.

- **WL/2024/00036 Land south of Barfield Lane Reepham Lincoln- Appeal Notice Rule 6 status**
Members noted the correspondence, and it was **RESOLVED** not to request Rule 6 status.

7. Committees: Property, to note the notes of the meeting held on 10.06.25 & and RESOLVE any action in relation to the recommendations of the committee:

Members noted the notes of the meeting.

a) To appoint a contractor to undertake Beck Maintenance

It was **RESOLVED** to accept the recommendation of the committee, subject to satisfactory checks, and the principal of the hours being used for work on the Beck and only being deployed to other work when necessary.

b) To approve expenditure of up to £12000 plus VAT for Fire Doors and Patio at Mulsanne & to delegate selection of the contractor/s to the Facilities Manager in consultation with Cllr D Newsam (subject to the receipt of the required number of quotes)

It was **RESOLVED** to accept the recommendation of the Committee subject to quotes being emailed to all Councillors for comment prior to the Facilities Manager acting under delegation.

c) Purchase from CIL funds of two outdoor table tennis tables.

It was **RESOLVED** to accept the recommendation of the committee.

d) To add the suggested items to the list for future CIL expenditure

It was **RESOLVED** to accept the recommendation of the committee.

Action points: FM & RFO to arrange the Beck Contract/ undertake checks. FM to arrange installation of doors and patio subject to the expenditure limit, receipt of adequate quotes, and consultation with all councillors. FM to arrange purchase of Table tennis tables. RFO to add items to CIL list.

8. Working Groups:

- **Conservation – to NOTE the notes of a recent meeting with representatives of Lincolnshire Co-op.**

Members noted the report and Councillor White's verbal report, it was **RESOLVED** to write to ask for another meeting or further details of anticipated timelines and to raise concerns.

- **Climate Change - suggested changes to Terms of Reference and updated Strategy for approval.**

It was **RESOLVED** to adopt the updated Strategy; the Terms of Reference having been previously agreed.

Action Points: Chair to contact Co-op, Assistant Clerk to make updates to strategy and place on file / website

9. To RESOLVE to adopt the draft Health & Safety Policy.

It was **RESOLVED** to adopt the draft Health & Safety Policy. Cllr P. McNeill abstained from the vote.

Action Point: FM to place Policy on place on file / website and to circulate to all staff.

10. To RESOLVE that the delegation to the Clerk (20.05.2025 11b) regarding Tree work at Mulsanne Park be delegated to the Facilities Manager.

The above **RESOLUTION** was passed.

11. Correspondence to be noted or for response:

a) COBRA WARRIOR

Members noted the Correspondence

b) Estate off Scothern Road

Members noted the Correspondence

c) Riverdale Management plan x2

Members noted the Correspondence, and it was **RESOLVED** that a response be sent outlining the Council's position.

d) Fire Risk Bill Baileys

Members noted the Correspondence, and it was **RESOLVED** to request that the Facilities Manager submit a plan for the area with costings to the next Council Meeting

e) Litter Bin Co-Op Car Park

Members noted the Correspondence, and it was highlighted that the request had been put forward to the Co-Op to provide a bin and they had done so.

Action Point: Clerk to respond as required

12. Risk Management (No decisions to be made)

None

13. Financial Matters**a) To NOTE AND RATIFY the pre-approved payments made since the last meeting and to RESOLVE to approve the schedule of accounts for payment.**

It was **RESOLVED** to NOTE AND RATIFY the pre-approved payments made since the last meeting and to **RESOLVE** to approve the schedule of accounts for payment as shown in APPENDIX A of these minutes.

b) To NOTE the Full and Summary Income & Expenditure Reports as at 31.05.25. and to NOTE the Council's Bank Account & Earmark Reserves balances at 31.05.25.

The Full and Summary Income & Expenditure Reports as at 30.04.25. and the Council's Bank Account & Earmarked Reserves balances at 30.04.25. were noted

c) To RECEIVE AND NOTE the Annual Internal Audit Report.

Members received and noted the Annual Internal Audit Report.

d) To RESOLVE responses to the Annual Governance Statement.

e) Members **RESOLVED** the responses to the Annual Governance Statement, responding Yes to statements 1-8 and N/A to statement 9. The Annual Governance Statement was duly signed by the Chair and the Clerk.

f) To CONSIDER, APPROVE AND SIGN the Accounting Statements 2024/25.

Members considered the Accounting Statements 2024/25 and **RESOLVED** to approve them, they were duly signed by the Chair, the RFO having signed them prior to their presentation to the authority for approval.

g) To NOTE that the period for the exercise of public rights will be 30.06.2025 to 08.08.2025

Members noted that the period for the exercise of public rights will be 30.06.2025 to 08.08.2025.

h) To RESOLVE to remove L. Waller from all bank account mandates.

It was **RESOLVED** to remove L. Waller from all bank account mandates.

14. Date of Next Meeting of the Parish Council and Any Future Agenda Items –this has been arranged for Tuesday 22nd July 2025, commencing at 7.30pm (Public session from 7.15pm), in the Small Hall at The Old School, Nettleham. (Submissions of council agenda items / reports by no later than close of business 14/07/2025)

Members noted the date of the next meeting.

Prior to the exclusion of the public and Press the Chair presented the Clerk with flowers and gave a thank you speech, on the occasion of the Clerk's last meeting.

15. To RESOLVE whether to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.

It was **RESOLVED** to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.

The public left the meeting. The RFO entered the meeting

- 16. HR Committee - to note the notes of the meeting held on 10.06.25 and the confidential report to Council & RESOLVE any action in relation to the recommendations of the committee: (Exclusion of public and press recommended due to personal staff data)**
- a) Increase future Clerk's notice period to 3 months.
 - b) To appoint Carl Thomas as Acting Proper Officer until a new Clerk is in place.

Members noted the notes of the meeting and the confidential report to Council & **RESOLVED** to accept the recommendations of the committee above and to authorise any necessary overtime expenditure whilst the Clerk role was vacant up to the level of expenditure of employing the current Clerk in that timeframe.

- 17. Riverdale - To consider any action in relation to an unlawful act and RESOLVE any measures required in relation to the currently approved management plan. (Exclusion of public and press recommended due to risk of defamation or prejudice to future legal action)**

It was noted that on two occasions person/s unknown had mowed grass in an area of council owned land breaching the approved management plan for that area. The Council noted the legal advice provided by The Lincolnshire Association of Local Councils that these actions were potentially civil trespass or criminal damage.

It was **RESOLVED** to erect signage stating "This area is managed by the Parish Council for biodiversity with reduced mowing. Please do not mow or alter the vegetation. For concerns, contact the Parish Council" and to record any further incidents.

Action Point: FM to arrange signage.

The meeting closed at 9:12pm

APPENDIX A



Schedule of Payments

June 2025

Invoice Date	Ref	Supplier	Nett	VAT	Total
31/05/2025	456	LINC WEB DESIGN	171.00	0.00	171.00
30/05/2025	458	EXECUTIVE CLEANING	760.00	0.00	760.00
04/06/2025	459	WICKSTEED	172.30	34.46	206.76
19/05/2025	460	ACTIVE8	29.26	5.85	35.11
16/05/2025	461	ESPO	15.40	3.08	18.48
06/06/2025	462	ESPO	36.70	7.34	44.04
02/05/2025	463	ESPO	161.28	32.26	193.54
01/04/2025	464	ICCM	105.00	0.00	105.00
03/06/2025	465	NETTLEHAMFC	1078.00	0.00	1078.00
31/05/2025	466	CONTINENTAL	3773.69	754.74	4528.43
08/06/2025	467	ACTIVE8	51.55	10.31	61.86
15/05/2025	468	EDF Energy	14.69	2.94	17.63
11/06/2025	469	Greenstripe Innovations	115.00	23.00	138.00
TOTAL INVOICES			6483.87	873.98	7357.85

06/05/2025	CB361	EXECUTIVE CLEANING SERVICES	700.00	0.00	700.00	Exec - Cleaning April
14/05/2025	CB362	SMARTEST ENERGY	59.29	11.86	71.15	Smartest - Gas
12/05/2025	CB363	SMARTEST ENERGY	175.00	35.00	210.00	Smartest elec
14/05/2025	CB364	SMARTEST ENERGY	222.76	44.55	267.31	Smartest Gas
14/05/2025	CB365	SMARTEST ENERGY	161.77	32.35	194.12	Smartest - Gas MP
12/05/2025	CB366	SMARTEST ENERGY	90.00	18.00	108.00	Smartest - Elec OS
20/05/2025	CB367	FLEETDRIVE MANAGEMENT	305.99	61.20	367.19	Electric Van hire
21/05/2025	CB368	VATIX	51.10	10.22	61.32	VATIX
21/05/2025	CB369	EE	101.64	20.33	121.97	EE
22/05/2025	CB370	PERSONNEL ADVICE &	100.00	20.00	120.00	Personnel Advice
27/05/2025	CB371	OCTOPUS ENERGY LTD.	94.41	18.88	113.29	Octopus - Elec MP
27/05/2025	CB372	Clear Councils	5790.00	0.00	5790.00	Clear Councils -
27/05/2025	CB373	AMAZON	12.08	2.42	14.49	Amazon - hand sanitiser
23/05/2025	CB373	PENINSULA	169.43	33.89	203.32	Peninsula
30/05/2025	CB374	DATAPLAN PAYROLL LTD	70.99	14.20	85.19	Dataplan - payroll fees
31/05/2025	CB374	Unity Bank Fees	13.50	0.00	13.50	Unity Bank Fees
15/05/2025	CB375	Anglian Water	14.53	2.91	17.43	Water Green
15/05/2025	CB376	Anglian Water	143.13	28.63	171.76	Water OS
15/05/2025	CB377	Anglian Water	18.63	3.73	22.35	Water BG
05/06/2025	CB378	Co op Bank	13.96	0.00	13.96	Bank Fees
04/06/2025	CB379	Smartest Energy	104.23	20.85	125.07	Elec Office
04/06/2025	CB380	SMARTEST ENERGY	89.57	17.91	107.48	Elec OS
24/05/2025	CB381	BT	111.10	22.22	133.32	Broadband DDR
22/05/2025	CT1	Active8 Managed Technologies	158.83	0.00	158.83	Active 8
22/05/2025	ct10	Continental Landscapes	3753.18	0.00	3753.18	Continental Landscapes
22/05/2025	CT12	Lincs Association of Local Cou	210.00	0.00	210.00	LALC
22/05/2025	CT13	NETTLEHAM FC	534.00	0.00	534.00	Nettleham FC
22/05/2025	CT14	ESPO	160.68	0.00	160.68	Espo
22/05/2025	CT16	Mark Cropper Tree Surgeon	1300.00	0.00	1300.00	Mark Cropper Tree Services
22/05/2025	CT2	West Lindsey District Council	220.00	0.00	220.00	West Lindsey DC
22/05/2025	CT3	Rudies Roots	864.00	0.00	864.00	Rudies Roots
22/05/2025	CT4	RETFORD WALLCOVERINGS	64.26	0.00	64.26	Retford Wallcoverings
22/05/2025	CT5	PKF LITTLEJOHN	3045.90	0.00	3045.90	PKF Littlejohn
22/05/2025	CT6	Rialtas Business Solutions Ltd	1046.40	0.00	1046.40	Rialtas
22/05/2025	CT7	MID LINC'S ROOFTNG	234.00	0.00	234.00	Mid Lincs Roofing
22/05/2025	CT8	J.S.F. Hood Limited	40.00	0.00	40.00	JSF Hood
22/05/2025	CT9	Lincolnshire Web Design Ltd	171.00	0.00	171.00	Lincolnshire Web Design
23/05/2025	WAGES	DATAPLAN PAYROLL LTD	9573.27	0.00	9573.27	Dataplan - May salaries
TOTAL CASHBOOK			30407.74	419.13	30407.74	

TOTAL PAYMENTS	36891.61	1293.11	37765.59
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Authorized Signatory	Authorized Signatory
Print Name	Print Name
Date	Date

NPC Clerk's Report - Action Log

Key: Green – complete Amber - in progress Black - outstanding				
Minute No	Action	Assigned to	Notes	Status
NPC Full Council 24/09/2024				
<u>6</u>	<i>Clerk to arrange Allotment Software purchase as appropriate.</i>		<i>In progress as required - details left in in Clerk handover file</i>	In progress
NPC FULL COUNCIL 21/01/2025				
<u>10</u>	<i>Clerk to order photo ID for Councillors and Staff, Councillors and staff to provide a photo. & 12 Generic Councillor Badges</i>		Generic badges arrived – details of ID badges left in Clerk handover file.	Ongoing
NPC FULL COUNCIL 25/02/2025				
<u>10</u>	Future Agenda items - <i>Arrangements to deal with temporary staffing shortfall</i>		On all Council agendas going forward	Ongoing
NPC FULL COUNCIL 18.03.25				
<u>6</u>	<i>progress transfer of new allotments</i>		Chased with Solicitor 25.06.2025 details left in in Clerk handover file	Ongoing
NPC FULL COUNCIL 15.04.25				
<u>4</u>	ACTION POINT: <i>RFO to liaise with the contractor for the repairs to the Beck Path drainage channels and the Co-op notice board, to expedite works.</i>	FM	Noticeboard on hold – awaiting instruction from Co-op. <i>Beck Path drainage channels – these items passed to new FM</i>	Ongoing
<u>6e</u>	ACTION POINT: <i>Clerk to arrange larger bin and base & enquire if the smaller plastic bin could be retained by the council to replace the one vandalised in Bill Baileys and / or if a larger bin could be installed in Bill Baileys.</i>		Base installed - bin on order by WLDC. Permission to retain small bin and install at Bill Baileys received - details left in in Clerk handover file	Ongoing

NPC Clerk's Report - Action Log

<u>7b</u>	<i>ACTION POINT: RFO to make the banking alterations as per the resolved investment strategy</i>	<i>RFO</i>	<i>Transfers made to existing account – new account opening in process</i>	<i>Ongoing</i>
<u>11</u>	<i>ACTION POINT: Clerk to arrange donation of Basketball Nets & Bench (subject to the waiting list).</i>		<i>Basketball net (Donor said was ordering) – bench offered to waiting list 29.04.25 – declined, offer made to original requester 15.05.2025 no response received to date</i>	<i>Ongoing</i>
NPC Full Council 20.05.25				
<u>7e</u>	<i>Action point: RFO to arrange grant payment.</i>	<i>RFO</i>		<i>Ongoing</i>
<u>10</u>	<i>Action Point: BFRWG to produce appropriate posters</i>			
<u>12</u>	<i>Action Point: Clerk to respond to senders. Action Point: Cllr P. McNeill to liaise with requester to determine need and compatibility with existing systems.</i>			<i>Complete</i>
NPC FULL COUNCIL 24.06.2025				
<u>5</u>	<i>Action Point: Clerk to contact solicitor re allotments</i>	<i>Clerk</i>	<i>Emailed 25.06.2025 no updates, Cllr White raised with representative of the Developer also.</i>	<i>Complete</i>
<u>6</u>	<i>Cllr White /RFO to arrange submissions of Planning applications and pass name suggestions to developer</i>	<i>Cllr White</i>		<i>Complete</i>
<u>7a</u>	<i>FM & RFO to arrange the Beck Contract/ undertake checks</i>	<i>FM/RFO</i>	<i>Completed and confirmation letter sent</i>	<i>complete</i>
<u>7b</u>	<i>FM to arrange installation of doors and patio (Mulsanne) subject to the</i>	<i>FM</i>		<i>In Progress</i>

NPC Clerk's Report - Action Log

	<i>expenditure limit (£12000), receipt of adequate quotes, and consultation with all councillors (by email).</i>			
<u>7c</u>	<i>FM to arrange purchase of Table tennis tables 9 2nd location still to be agreed)</i>	<i>FM</i>		In Progress
<u>7d</u>	<i>RFO to add suggested items (Prop Com June 2025) to Cil list</i>	<i>RFO</i>		Complete
<u>8</u>	<i>Cllr White to Contact Co-op Assistant clerk to update Climate Change Strategy and place on file / website</i>	<i>Cllr White A/Clerk</i>		In Progress
<u>9</u>	<i>FM to place new Health and Safety policy on file / online and circulate to Staff / Cllrs and Volunteers (via lead councillors) for reading / acknowledging receipt of</i>	<i>FM</i>		Completed
<u>11</u>	<i>Clerk to respond as required</i>	<i>Clerk</i>		Complete
<u>11d</u>	Facilities Manager submit a plan for the area with costings to the next Council Meeting (fire Risk Bill Baileys)	<i>FM</i>		Report submitted for discussion at July meeting.
<u>13h</u>	<i>RFO to remove L Waller from bank Mandate</i>	<i>RFO</i>		In Progress
<u>17</u>	<i>FM to arrange signage for Riverdale</i>	<i>FM</i>		In Progress



Nettleham Parish Council

Accounting Statements

Financial Year Ending 31st March 2026

Period Ending 30th June 2025

Month 3



BANK RECONCILIATION AND CASH POSITION

30th June 2025

Account balance as at 31/05/25	Co Op Current Account	8138.34	
	Co Op 14 Day Account	29713.51	
	Unity Current Account	2042.27	
	Unity Savings Account	253900.12	
	Charity Bank	120000.00	
	Redwood Bank	120000.00	
	Total Funds as at 30/06/25		533794.24
General Reserves	3 months running costs		70013
Earmarked Reserves	322 Mulsanne Park	28562.00	
	323 Old School	22026.00	
	324 Old School Wall	47814.00	
	326 Bill Bailey's Capital Projects	35104.00	
	328 Play Equipment	89338.00	
	329 Tennis Courts	28360.00	
	333 Memorial Safety	7555.00	
	334 Village Beck	7500.00	
	335 Burial Ground Extension	31243.00	
	336 Permissive Paths	3207.00	
	337 Election Cost	4500.00	
	338 Legal Costs	3500.00	
	339 Tree Work Reserve	21420.00	
	340 Minster Fields	3000.00	
	341 EMR CIL -COMM INFRASTR LEV	50553.01	
	2025/26 Identified Projects	34600.00	
	Total reserves		418282.01
	REMAINING FUNDS		45499.23

Summary Income & Expenditure by Budget Heading 10/07/2025

Month No: 3

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	ADMINISTRATION							
	Income	1,799	212,797	220,300	7,503			96.6%
	Expenditure	11,350	44,501	164,137	119,636	10,019	109,617	33.2%
	Net Income over Expenditure	<u>(9,551)</u>	<u>168,296</u>	<u>56,163</u>	<u>(112,133)</u>			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(9,551)</u>	<u>168,296</u>	<u>56,163</u>	<u>(112,133)</u>			
102	OLD SCHOOL							
	Income	3,165	9,571	29,287	19,716			32.7%
	Expenditure	1,029	3,557	17,497	13,940	108	13,832	20.9%
	Movement to/(from) Gen Reserve	<u>2,135</u>	<u>6,013</u>					
103	BURIAL GROUNDS							
	Income	350	3,010	13,000	9,990			23.2%
	Expenditure	789	1,172	4,946	3,774		3,774	23.7%
	Movement to/(from) Gen Reserve	<u>(439)</u>	<u>1,838</u>					
104	ALLOTMENTS							
	Income	0	0	30	30			0.0%
	Expenditure	33	73	1,033	960	9	951	8.0%
	Movement to/(from) Gen Reserve	<u>(33)</u>	<u>(73)</u>					
105	VILLAGE/PARISH FACILITES							
	Expenditure	3,462	7,050	37,041	29,991	710	29,281	20.9%
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(3,462)</u>	<u>(7,050)</u>	<u>(37,041)</u>	<u>(29,991)</u>			
106	MULSANNE PARK							
	Income	396	381	11,500	11,119			3.3%
	Expenditure	2,474	4,945	19,104	14,159	164	13,995	26.7%
	Net Income over Expenditure	<u>(2,078)</u>	<u>(4,564)</u>	<u>(7,604)</u>	<u>(3,040)</u>			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(2,078)</u>	<u>(4,564)</u>	<u>(7,604)</u>	<u>(3,040)</u>			
107	BISHOPS PALACE SITE							
	Expenditure	78	764	3,840	3,076		3,076	19.9%
109	PARISH OFFICE							
	Expenditure	152	624	300	(324)		(324)	208.0%
112	THE SWATHE							
	Expenditure	0	63	1,200	1,137		1,137	5.3%
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(63)</u>	<u>(1,200)</u>	<u>(1,137)</u>			
120	LCC - GRASS CUTTING							
	Income	0	0	3,000	3,000			0.0%
	Expenditure	2,236	3,838	10,882	7,044		7,044	35.3%
	Movement to/(from) Gen Reserve	<u>(2,236)</u>	<u>(3,838)</u>					
131	CAPITAL INCOME							
	Income	0	519	0	(519)			0.0%
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>519</u>	<u>0</u>	<u>(519)</u>			
201	FIELDPATHS							
	Expenditure	745	756	2,415	1,659		1,659	31.3%

Summary Income & Expenditure by Budget Heading 10/07/2025

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	5,710	226,278	277,117	50,839			81.7%
Expenditure	22,348	67,344	262,395	195,051	11,010	184,041	29.9%
Net Income over Expenditure	<u>(16,638)</u>	<u>158,934</u>	<u>14,722</u>	<u>(144,212)</u>			
plus Transfer from EMR	0	0	0	0			
less Transfer to EMR	0	0	0	0			
Movement to/(from) Gen Reserve	<u>(16,638)</u>	<u>158,934</u>	<u>14,722</u>	<u>(144,212)</u>			

Detailed Income & Expenditure by Budget Heading 10/07/2025

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 ADMINISTRATION								
1176 PRECEPT RECEIVED	0	210,000	210,000	0			100.0%	
1184 ADM - INCOME MISC	27	226	300	74			75.5%	
1196 ADM - INTEREST REC'D	1,772	2,571	10,000	7,429			25.7%	
ADMINISTRATION :- Income	1,799	212,797	220,300	7,503			96.6%	0
1101 ADM - STAFF SALARIES	9,798	28,720	122,270	93,550		93,550	23.5%	
1104 ADM - CONTRACTOR COSTS	620	2,483	4,500	2,017		2,017	55.2%	
1108 ADM - TRAINING	0	175	2,000	1,825		1,825	8.8%	
1109 ADM - STAFF TRAVEL	0	0	50	50		50	0.0%	
1114 ADM - ELECTRICITY	0	0	1,803	1,803		1,803	0.0%	
1116 ADM - CLEANING MATERIALS	0	0	40	40		40	0.0%	
1117 ADM - CHAIRMAN'S ALL	0	0	250	250		250	0.0%	
1119 ADM - IT MANAGEMENT	281	3,994	10,000	6,006		6,006	39.9%	
1120 ADM - MISC EST COSTS	0	100	400	300		300	25.0%	
1121 ADM - TELEPHONE/BROADBAND	212	607	2,832	2,225		2,225	21.4%	
1122 ADM - POSTAGE	0	0	100	100		100	0.0%	
1123 ADM - PRINT/STATIONERY	84	84	1,000	916	19	897	10.3%	
1124 ADM - SUBSCRIPTIONS	105	105	900	795		795	11.7%	
1125 ADM - INSURANCE	0	5,790	5,169	(621)		(621)	112.0%	
1126 ADM - PROP. REPORTS	0	0	50	50		50	0.0%	
1127 ADM - P/COPIER CONTRCT	38	118	632	514		514	18.6%	
1129 ADM - ADVERTISING	182	330	500	170		170	66.0%	
1130 ADM - OFFICE EQUIPMENT	0	0	1,000	1,000		1,000	0.0%	
1137 ADM - ROUTINE REPAIRS/MAINTENC	0	0	300	300		300	0.0%	
1140 ADM - REFUSE COLLECTION	0	0	609	609		609	0.0%	
1154 ADM - VILLAGE HALL LOAN	0	0	3,782	3,782		3,782	0.0%	
1157 ADM - AUDIT FEES	0	1,908	1,500	(408)		(408)	127.2%	
1158 ADM - BANK FEES	30	86	295	209		209	29.3%	
1162 ADM - S137 GRANTS	0	0	155	155		155	0.0%	
1163 ADM - LEGAL EXPENSES	0	0	1,000	1,000		1,000	0.0%	
1164 ADM - GRANTS GENERAL	0	0	1,000	1,000	10,000	(9,000)	1000.0%	
1165 ADM - CLIMATE CHANGE INITIATIV	0	0	2,000	2,000		2,000	0.0%	
ADMINISTRATION :- Indirect Expenditure	11,350	44,501	164,137	119,636	10,019	109,617	33.2%	0
Net Income over Expenditure	(9,551)	168,296	56,163	(112,133)				
102 OLD SCHOOL								
1281 OS-SMALL ROOM	1,474	3,908	13,500	9,593			28.9%	
1282 OS-LARGE ROOM	1,578	5,221	15,000	9,779			34.8%	
1283 OS-KITCHEN	77	326	500	175			65.1%	

Detailed Income & Expenditure by Budget Heading 10/07/2025

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1284 OS-MISC INCOME	0	0	37	37			0.0%	
1285 OS-STORAGE INCOME	36	117	250	133			46.8%	
OLD SCHOOL :- Income	3,165	9,571	29,287	19,716			32.7%	0
1204 OS-CONTRACTOR COSTS	405	1,245	4,000	2,755		2,755	31.1%	
1212 OS-WATER	172	172	503	331		331	34.1%	
1214 OS-ELECTRICITY	103	309	1,962	1,653		1,653	15.7%	
1215 OS-GAS	212	1,089	3,000	1,911		1,911	36.3%	
1216 OS-CLEANING MATERIAL	138	284	400	116	108	9	97.9%	
1219 OS-PERFORMING RIGHTS	0	0	60	60		60	0.0%	
1220 OS-MISCELLANEOUS	0	224	50	(174)		(174)	447.3%	
1231 OS-ADVERTISING	0	0	300	300		300	0.0%	
1237 OS-ROUTINE MAINT/REPAIRS	0	236	2,000	1,764		1,764	11.8%	
1240 OS-REFUSE COLLECTION	0	0	900	900		900	0.0%	
1253 OS-LOAN REPAYMENTS	0	0	4,322	4,322		4,322	0.0%	
OLD SCHOOL :- Indirect Expenditure	1,029	3,557	17,497	13,940	108	13,832	20.9%	0
Net Income over Expenditure	2,135	6,013	11,790	5,777				
103 BURIAL GROUNDS								
1381 BG-INCOME	350	3,010	13,000	9,990			23.2%	
BURIAL GROUNDS :- Income	350	3,010	13,000	9,990			23.2%	0
1312 BG-WATER RATES	22	22	74	52		52	30.2%	
1320 BG-MISCELLANEOUS	0	0	21	21		21	0.0%	
1336 BG-GRASS CUTTING	767	1,150	3,321	2,171		2,171	34.6%	
1337 BG-ROUTINE MAINTENANCE	0	0	500	500		500	0.0%	
1342 BG-TREE MAINTENANCE (DONT USE)	0	0	1,030	1,030		1,030	0.0%	
BURIAL GROUNDS :- Indirect Expenditure	789	1,172	4,946	3,774	0	3,774	23.7%	0
Net Income over Expenditure	(439)	1,838	8,054	6,216				
104 ALLOTMENTS								
1481 ALL-INCOME	0	0	30	30			0.0%	
ALLOTMENTS :- Income	0	0	30	30			0.0%	0
1412 ALL-WATER RATES	33	33	250	217		217	13.2%	
1413 ALL-RENT	0	40	53	13		13	75.5%	
1437 ALL-ROUTINE MAINTENANCE	0	0	500	500	9	491	1.9%	
1438 ALL-ELECTRICITY	0	0	230	230		230	0.0%	
ALLOTMENTS :- Indirect Expenditure	33	73	1,033	960	9	951	8.0%	0
Net Income over Expenditure	(33)	(73)	(1,003)	(930)				

Detailed Income & Expenditure by Budget Heading 10/07/2025

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
105 VILLAGE/PARISH FACILITES								
1503 VF -TRAVEL ALLOW - F/STAFF	0	0	250	250		250	0.0%	
1504 VF-CONTRACTOR COSTS	710	710	1,000	290	710	(420)	142.0%	
1505 VF - WORKS VEHICLE	348	960	4,200	3,240		3,240	22.9%	
1512 VF-WATER RATES	33	33	75	42		42	43.6%	
1514 VF-ELECTRICITY	15	15	0	(15)		(15)	0.0%	
1519 VF-PERFORMANCE RIGHTS	0	0	165	165		165	0.0%	
1520 VF-MISCELLANEOUS	0	0	550	550		550	0.0%	
1521 VF - SPEED REDUCTION	0	203	2,500	2,297		2,297	8.1%	
1532 VF - COMMUNITY EVENTS	0	0	600	600		600	0.0%	
1533 VF-CHRISTMAS TREE COSTS	0	0	2,060	2,060		2,060	0.0%	
1534 VF-FLORAL DISPLAYS	0	0	2,000	2,000		2,000	0.0%	
1536 VF-GRASS CUTTING	1,063	1,565	5,800	4,235		4,235	27.0%	
1537 VF-ROUTINE MAINTENANCE	19	82	908	826		826	9.0%	
1539 VF-VILLAGE GREEN TEL KIOSK	0	0	515	515		515	0.0%	
1540 VF-REFUSE COLLECTION	0	0	88	88		88	0.0%	
1541 VF-WEED SPRAYING	862	867	2,000	1,133		1,133	43.4%	
1542 VF-TREE MAINTENANCE	0	1,300	8,045	6,745		6,745	16.2%	
1543 VF-TREE PLANTING	0	720	0	(720)		(720)	0.0%	
1544 VF-TREE MAINTENANCE (DONT USE	0	0	515	515		515	0.0%	
1546 VF-PLAY EQUIP REPAIR & SERVICE	172	172	2,600	2,428		2,428	6.6%	
1551 VF-VILLAGE SEATS - MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
1564 VF - DEFIBRILATOR	0	183	170	(13)		(13)	107.8%	
1565 VF - PPE EQUIPMENT	109	109	300	191		191	36.3%	
1566 VF - TOOLS /SUNDRIES	130	130	1,500	1,370		1,370	8.7%	
1567 VF - OLD QUARRY PROJECT	0	0	200	200		200	0.0%	
VILLAGE/PARISH FACILITES :- Indirect Expenditure	3,462	7,050	37,041	29,991	710	29,281	20.9%	0
Net Expenditure	(3,462)	(7,050)	(37,041)	(29,991)				
106 MULSANNE PARK								
1681 MP-GROUND LETTINGS	120	120	9,400	9,280			1.3%	
1682 MP-PAVILION LETTINGS	222	160	1,600	1,440			10.0%	
1684 MP-MISC INCOME	76	123	500	377			24.6%	
1686 MP-TELEPHONE INCOME	(22)	(22)	0	22			0.0%	
MULSANNE PARK :- Income	396	381	11,500	11,119			3.3%	0
1604 MP-CONTRACTOR COSTS	480	1,300	3,000	1,700		1,700	43.3%	
1612 MP-WATER RATES	752	752	1,200	448		448	62.7%	
1614 MP-ELECTRICITY	0	223	1,911	1,688		1,688	11.7%	
1615 MP-GAS	131	592	2,260	1,668		1,668	26.2%	

Detailed Income & Expenditure by Budget Heading 10/07/2025

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1616 MP-CLEANING MATERIALS	18	18	500	482	164	318	36.4%	
1619 MP-PERFORMING RIGHTS	0	70	500	430		430	14.0%	
1620 MP-MISCELLANEOUS	0	0	200	200		200	0.0%	
1621 MP-TELEPHONE	0	134	350	216		216	38.2%	
1636 MP-GRASS CUTTING	1,078	1,842	4,250	2,408		2,408	43.3%	
1637 MP-ROUTINE MAINT/REPAIRS	14	14	2,000	1,986		1,986	0.7%	
1639 MP-SECURITY	0	0	187	187		187	0.0%	
1640 MP-REFUSE COLLECTION	0	0	1,236	1,236		1,236	0.0%	
1641 MP-WEED SPRAYING	0	0	510	510		510	0.0%	
1642 MP-TREE MAINTENANCE (DONT US	0	0	1,000	1,000		1,000	0.0%	
MULSANNE PARK :- Indirect Expenditure	2,474	4,945	19,104	14,159	164	13,995	26.7%	0
Net Income over Expenditure	(2,078)	(4,564)	(7,604)	(3,040)				
107 BISHOPS PALACE SITE								
1712 BP - WATER	0	0	60	60		60	0.0%	
1713 BP - RENT	0	115	280	165		165	41.1%	
1736 BP - GRASS CUTTING	78	649	2,000	1,351		1,351	32.4%	
1737 BP - ROUTINE MAINTENANCE	0	0	500	500		500	0.0%	
1742 BP - TREE MAINTENANCE (DONT	0	0	1,000	1,000		1,000	0.0%	
BISHOPS PALACE SITE :- Indirect Expenditure	78	764	3,840	3,076	0	3,076	19.9%	0
Net Expenditure	(78)	(764)	(3,840)	(3,076)				
109 PARISH OFFICE								
1904 PO-CONTRACTORS COSTS	(112)	0	0	0		0	0.0%	
1912 PO-WATER	64	64	300	236		236	21.4%	
1914 PO-ELECTRICITY	200	560	0	(560)		(560)	0.0%	
PARISH OFFICE :- Indirect Expenditure	152	624	300	(324)	0	(324)	208.0%	0
Net Expenditure	(152)	(624)	(300)	324				
112 THE SWATHE								
2036 TS - GRASS CUTTING	0	53	300	247		247	17.7%	
2037 TS - ROUTINE MAINT/REPAIRS	0	10	300	290		290	3.4%	
2038 TS - RENT	0	0	100	100		100	0.0%	
2042 TS - TREE MAINTENANCE (DONT	0	0	500	500		500	0.0%	
THE SWATHE :- Indirect Expenditure	0	63	1,200	1,137	0	1,137	5.3%	0
Net Expenditure	0	(63)	(1,200)	(1,137)				

Detailed Income & Expenditure by Budget Heading 10/07/2025

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
120 LCC - GRASS CUTTING								
12086 HIGHWAY VERGES-INCOME	0	0	3,000	3,000			0.0%	
LCC - GRASS CUTTING :- Income	0	0	3,000	3,000			0.0%	0
12036 HIGHWAY VERGES-GRASS CUTTING	2,236	3,838	10,882	7,044		7,044	35.3%	
LCC - GRASS CUTTING :- Indirect Expenditure	2,236	3,838	10,882	7,044	0	7,044	35.3%	0
Net Income over Expenditure	(2,236)	(3,838)	(7,882)	(4,044)				
131 CAPITAL INCOME								
13125 INCOME - CIL	0	519	0	(519)			0.0%	
CAPITAL INCOME :- Income	0	519	0	(519)				0
Net Income	0	519	0	(519)				
201 FIELDPATHS								
2120 FP-MISCELLANEOUS	0	0	200	200		200	0.0%	
2136 FP-GRASS CUTTING	745	756	2,215	1,459		1,459	34.1%	
FIELDPATHS :- Indirect Expenditure	745	756	2,415	1,659	0	1,659	31.3%	0
Net Expenditure	(745)	(756)	(2,415)	(1,659)				
Grand Totals:- Income	5,710	226,278	277,117	50,839			81.7%	
Expenditure	22,348	67,344	262,395	195,051	11,010	184,041	29.9%	
Net Income over Expenditure	(16,638)	158,934	14,722	(144,212)				
Movement to/(from) Gen Reserve	(16,638)	158,934	14,722	(144,212)				



Analysis of Payments Made

June 2025

Date	Ref	Payee Name	Total	Detail
01/06/2025	1968	Executive Cleaning Services LT	760.00	1968/458/Executive Cleaning
02/06/2025	CB375	AW WAVE	17.43	AW WAVE - BG
02/06/2025	CB376	AW WAVE	171.76	AW WAVE - OS
02/06/2025	CB377	AW WAVE	22.35	AW WAVE - BG/Green
05/06/2025	CB378	Co-operative Bank	13.96	Bank Fees
09/06/2025	CB381	BT	133.32	BT
11/06/2025	CB382	Tennis Court Supplies	26.00	Tennis Court Supplies
17/06/2025	CB383	AW WAVE	33.04	AW WAVE - allotments
17/06/2025	CB384	AW WAVE	64.09	AW WAVE - office
17/06/2025	CB385	AW WAVE	752.26	AW WAVE - MP
19/06/2025	CB386	VATIX	61.32	VATIX
20/06/2025	CB387	AW WAVE	15.30	AW WAVE - The Green
20/06/2025	TF	CHARITY BANK	20000.00	On-line transfer
23/06/2025	CB388	FLEETDRIVE MANAGEMENT	367.19	Electric Van hire
23/06/2025	CB389	EE	121.18	EE - mobiles
23/06/2025	WAGES	DATAPLAN PAYROLL LTD	9797.62	Dataplan - Staff June salaries
23/06/2025	CB390	PERSONNEL ADVICE & SOLUTIONS	120.00	Personnel Advice
26/06/2025	CB392	TOTAL WORKWEAR	125.07	Workwear
30/06/2025	CT1	Lincolnshire Brickwork	710.00	SI-149/474/Lincolnshire
30/06/2025	CB391	DATAPLAN PAYROLL LTD	78.95	Dataplan - payroll fees
11/06/2025	CB379	SMARTEST ENERGY	210.00	Smartest - PO Elec
11/06/2025	CB380	SMARTEST ENERGY	108.00	Smartest - OS Elec
17/06/2025	CB386	SMARTEST ENERGY	137.95	Smartest - MP
17/06/2025	CB387	SMARTEST ENERGY	179.51	Smartest - OS
17/06/2025	CB388	SMARTEST ENERGY	43.18	Smartest - OS
19/06/2025	TF	CO-OP MAIN ACCOUNT	20000.00	On-line transfer
19/06/2025	TF	REDWOOD BANK	35000.00	On-line transfer
19/06/2025	CB393	ALAN BOSWELL INS.	42.38	A Boswell - van insurance
24/06/2025	CB394	PENINSULA	203.32	Peninsula
27/06/2025	CT1	Lincolnshire Web Design Ltd	171.00	SI-1976/456/Lincolnshire
27/06/2025	CT2	Wicksteed Leisure Ltd	206.76	828630/459/Wicksteed
27/06/2025	CT3	Active8 Managed Technologies	96.97	180820/467/Active8
27/06/2025	CT4	ESPO	256.06	7685606/463/ESPO
27/06/2025	CT5	ICCM	105.00	5144/2025/26/464/ICCM
27/06/2025	CT6	NETTLEHAM FC	1078.00	10/465/NETTLEHAM FC
27/06/2025	CT7	Continental Landscapes	4528.43	1109909/466/Continental
27/06/2025	CT8	Greenstripe Innovations LTD	138.00	195868/469/Greenstripe
27/06/2025	CT1	Lincoln Print and Copy Centre	55.44	13746/470/Lincoln Print
30/06/2025	CB395	Unity Trust Bank	12.60	Unity - Service charge
			95963.44	

Schedule of Payments

July 2025

Invoice Date	Ref	Supplier	Nett	VAT	Total
27/06/2025	470	LINCOLN PRINT	46.20	9.24	55.44
24/06/2025	471	ACTIVE8	29.26	5.85	35.11
13/06/2025	472	HCG	225.00	45.00	270.00
25/06/2025	473	KONICA	38.32	7.66	45.98
25/06/2025	474	LINCBRICK	710.00	0.00	710.00
22/06/2025	475	TUCANN	102.00	20.40	122.40
28/06/2025	476	LALC	80.00	16.00	96.00
03/07/2025	477	NETTLEHAMFC	1074.00	0.00	1074.00
30/06/2025	478	LINC WEB DESIGN	261.00	0.00	261.00
30/06/2025	479	EXECUTIVE CLEANING	720.00	0.00	720.00
30/06/2025	480	CONTINENTAL	1976.58	395.32	2371.90
TOTAL INVOICES			5262.36	499.47	5761.83

11/06/2025	CB382	Tennis Court Supplies	21.67	4.33	26.00	Tennis Court Supplies
17/06/2025	CB383	AW WAVE	33.04		33.04	AW WAVE - allotments
17/06/2025	CB384	AW WAVE	64.09		64.09	AW WAVE - office
17/06/2025	CB385	AW WAVE	752.26		752.26	AW WAVE - MP
19/06/2025	CB386	VATIX	51.10	10.22	61.32	VATIX
17/06/2025	CB386	SMARTEST ENERGY	131.38	6.57	137.95	Smartest - MP
20/06/2025	CB387	AW WAVE	15.30		15.30	AW WAVE - The Green
17/06/2025	CB387	SMARTEST ENERGY	170.96	8.55	179.51	Smartest - OS
23/06/2025	CB388A	FLEETDRIVE MANAGEMENT	305.99	61.20	367.19	Electric Van hire
17/06/2025	CB388	SMARTEST ENERGY	41.12	2.06	43.18	Smartest - OS
23/06/2025	CB389	EE	100.98	20.20	121.18	EE - mobiles
23/06/2025	CB390	PERSONNEL ADVICE &	100.00	20.00	120.00	Personnel Advice
30/06/2025	CB391	DATAPLAN PAYROLL LTD	65.79	13.16	78.95	Dataplan - payroll fees
26/06/2025	CB392	TOTAL WORKWEAR	104.22	20.85	125.07	Workwear
19/06/2025	CB393	ALAN BOSWELL INS.	42.38		42.38	A Boswell - van insurance
24/06/2025	CB394	PENINSULA	171.02	32.30	203.32	Peninsula
30/06/2025	CB395	Unity Trust Bank	12.60		12.60	Unity - Service charge
20/06/2025	TF	CHARITY BANK	20000.00		20000.00	On-line transfer
19/06/2025	TF	CO-OP MAIN ACCOUNT	20000.00		20000.00	On-line transfer
19/06/2025	TF	REDWOOD BANK	35000.00		35000.00	On-line transfer
23/06/2025	WAGES	DATAPLAN PAYROLL LTD	9797.62		9797.62	Dataplan - Staff June salaries
TOTAL CASHBOOK			87180.96	199.44	87180.96	

TOTAL PAYMENTS	92443.32	698.91	92942.79
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Authorised Signatory	Authorised Signatory
Print Name	Print Name
Date	Date

NETTLEHAM PARISH COUNCIL

CONSERVATION WORKING GROUP

MEETING NOTES HELD ON MONDAY 30TH JUNE 2025

1. Subject to no objection from the Conservation Officer at WL it is proposed the new oak notice boards are installed on suitable freestanding posts to be purchased and erected on the unregistered land to the side of the Coop in a position reasonably close to the originally planned location. This will result in the job being done once with no need to find a temporary location or messing about with the old NB's which are in a poor state of repair. See thread below.
2. We wish to propose to Full Council again they consider starting the long process of taking ownership of the land above. It is v important to the Conservation Area not only directly in visual terms but also strategically.
3. We are concerned about what is seemingly more anti - social behaviour on The Green including ball games carrying on to well after 10 pm which is unreasonably disrupting residents and we feel is 'an accident waiting to happen'.
4. We wish to propose erecting one or two signs, in suitable materials to deter this activity.
5. We propose a review of the Management Plan for The Green to allow more scope or control/deterrence of what we consider to be anti - social behaviour such as tethering horses for long periods without food or water and parking vehicles on it.
6. The handrails and supports of the footbridges and vehicular bridge on Church St all look very shabby and we wish to propose that we seek permission from LCC to allow the Parish Council to restore them and/or continue to lobby LCC to do this.

Proposal for Facilities Manager training

After assessing the information in several of the more recent contracts put out to tender by NPC, it is apparent that requirements for tree removals and use of a chain saw to remove dead timber is quite extensive. Identified work for future projects, such as the Bill Bailey remedial fire work, Beck clearance where fallen trees need to be removed and several dying trees within our playground areas will mean that the requirement for further chainsaw/felling services will be needed.

I propose that the council provide funding for the Facilities manager to undertake Chainsaw Maintenance & Cross Cutting and Felling & Processing of trees up to 380mm training. This would remove the need to engage specialist services and speed the council's response to managing certain issues related to tree management. The plan to take remedial action in Bill Baileys Field alone indicated an approximate price of £1800 for tree removal. Whilst this work is quite urgent and needs to be completed quickly it is indicative of the expense when engaging in specialist services.

The training for both courses over 5 days would cost **£800 + VAT** with training available in October and November.

This would mean future projects would require funding for tool hire only and work to remove trees and logs could be undertaken without waiting for quotes to be returned. It would also speed up some of the work engaged in regularly, such as brush clearance at Mulsanne, after the initial tree work is carried out in October.

This would not be a replacement for contractors working at height which remains a specialist task.

Bill Bailey
Fire Prevention
Remedial Work Proposals.

Facilities Manager

Brian Kelly

1 Introduction

2 Area Report

3 Proposed works

4 Summary

5 Recommendations.

1 Introduction

This report was produced to provide possible options for a response to the acts of fire setting that have taken place in the same area of Bill Bailey's memorial field during May this year. The second of these incidents resulted in a line of Leylandii trees on a neighbouring property catching alight and threatening to spread to other adjacent properties. It is understood from local knowledge and contact with the fire service and police that the area in question is used regularly by young people and would be considered attractive to anyone engaging in illegal behaviour, as it is easily accessible and has an extensive brush cover which obscures anyone within the area from other patrons using the field and the main road. The owners of the property have not been contactable and recent enquiries revealed that they are a much older couple (possibly over 90), both house bound and under regular care provision. There is concern from the immediate neighbour that they are not aware of the extent of damage to the leylandii.



Red marked area where fire was set.

2 Area report

Bill Bailey's field is set out on 2 stepped levels, the upper level consisting of 2 fenced play areas and a grass maze. The green outlined area to the north east of the field has several mature trees, however, the majority of the area is a mix of overgrown brush, seedling trees and flat well walked ground with little growth due to the canopy cover. (Photo 1, 2, 3 & 4)



1 Brush and immature tree cover 2 access to concealed area



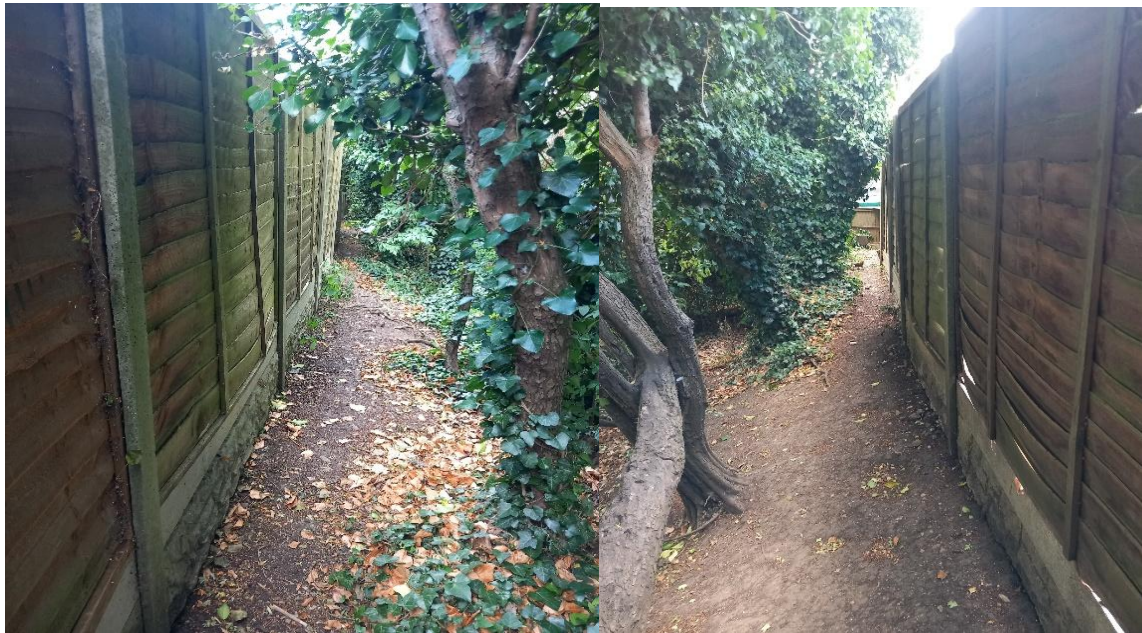
3 Taken from corner of field looking downhill 4 Taken looking uphill to corner of boundary

The green line shows the old fence line, and the previous chain-link fence can still be seen flattened into the ground in several places. (Photo 5)

There are several well-trodden, unofficial paths crisscrossing this area including large areas of clear ground and two paths that run immediately along the fence lines of adjacent properties and are well hidden by cover. (Photos 6 &7) This area seems to be well used, and we would need to inform residents of any plans for the area.



Photo 5 Only one section of fence remains upright



6 fence line to north boundary

7 fence line to north boundary



8 areas to be landscaped and replanted



9 areas to be landscaped and replanted



10 Graffiti within covered area.

There is also some graffiti to an adjacent property's fence within this covered area. (photo 10)

All the areas pictured are completely obscured from the grass maze, this is due to bushes and immature trees which have formed a barrier approx. 2 m deep. (photo 11,12 &13)



11 Green lined area to be cut down



12 Thinned out either side of mature tress



13 immature trees and bushes to be cut back to allow clear view to boundary line.

3 Proposed work

All brush lines, and smaller immature and dead trees to be cut back and removed. This would include some arboreal work as several dead trees have previously been well established.

Larger areas in photos 3,4,7 & 8 to be landscaped and planted with grasses and wildflowers in line with local rewilding policy and some paths to be established and adopted as walkways through the remodeled area. All planting will use shrubs and flowers that reduce the height of any cover so the boundary line can be seen from the grass maze area.

Rebuild 30m section of chain link and concrete post fence to east boundary to prevent access to gardens that have low wall boundaries including the area previously subject to fire setting.

With landscaping and planned planting there would be future options to have memorial bench sites.

Removal and disposal of brush and immature trees, and general landscaping could be carried out by NPC staff with the only extra cost being tool hire for wood chipping, stump grinding and log cutting (approx. £600) Expected work would take 3 – 4 weeks due to part time hours. However, this would remove NPC staff from their regular planned work. The planting and seeding of landscaped areas could be completed by a working group in conjunction with NPC staff.

Should the work be carried out by NPC staff, the removal of larger trees would need to be carried out by a specialist contractor, and this work is estimated to be £1800. (based on previous quotes)

An estimate was sought to carry out all tree and bush removal, including stump grinding and chipping, to be carried out by a contractor. £2500 - £3000 with the work taking 1 week

Fencing would need to be carried out by a contractor due to the nature of the landscape and slope. General costs are based on returning the fence to the standard that was in place.

30m galvanized 1.8 m chain link fence

6-8 Concrete posts

Installation

£2500-£3000 (quotes have not been sought for this work until the decision to replace the fence is agreed).

4 Summary

The council has a number of options available to it.

1. Do nothing. There has been no repeat of the fire setting since the incident in May. This would incur no further cost to the NPC.
2. Carry out remedial work in the area to remove brush and smaller trees. Work to be completed by NPC staff, with an approx. time frame of 3 – 4 weeks. However, larger trees would need removing by a specialist contractor. (estimated costs £600 for tool hire and £1800 for tree removal.)
3. Engage a contractor to carry out all brush and tree removal including stump grinding and chipping (estimate £2500 - £3000). NPC staff to landscape, plant and reseed areas.

None of the options above include returning the fence to good order. Whilst attempts have been made to contact the house owners to see what action they are considering for their damaged trees and garden. It does appear that there are overriding factors that are preventing their engagement. In which case, it seems beneficial to both parties for NPC to rebuild the fence. An estimate has been provided for chain link fencing. The council may wish to consider a more robust shiplap and concrete post fence to make the field border more secure in that area.

5 Recommendation

Due to the nature of the landscape and the time frames involved with summer holidays quickly approaching, I would recommend seeking formal quotes and engaging a contractor to carry out the tree removal and brush cutting as soon as is practicable. I would also recommend returning the fence to good order but to a more robust level than chain link and post. (shiplap panel and post). NPC staff would then continue to landscape the area and put in place a planting schedule to grow the area correctly for next summer, ensuring that the present cover is prevented from returning.