

NETTLEHAM PARISH COUNCIL

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**ANNUAL MEETING OF THE PARISH COUNCIL
WILL BE HELD ON TUESDAY 20 MAY 2025, AT 7.30PM
AT THE SMALL HALL, OLD SCHOOL, MILL HILL, NETTLEHAM
PUBLIC FORUM FROM 7:15PM
ALL COUNCILLORS ARE SUMMONED TO ATTEND**

Prior to the start of the meeting a public forum will ordinarily, of no more than 15 minutes, will be held. The public may address the council on current matters or issues that may become future agenda items. Reports from County and District Councillors and representatives on outside bodies will be given during this time.

Agenda

- 1. Election of Chairperson and to sign the Declaration of Acceptance of Office**
- 2. Election of Vice Chairperson and to sign the Declaration of Acceptance of Office**
- 3. To resolve to accept apologies and reasons for absence received by the Clerk, prior to the Meeting.**
- 4. To RECEIVE disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.**
- 5. To RESOLVE to approve the notes of the Parish Council's Meeting held on 15/04/2025 as the minutes of the meeting.**
- 6. Clerk's Report**
- 7. Financial Matters**
 - a) To NOTE AND RATIFY the pre-approved payments made since the last meeting and to RESOLVE to approve the schedule of accounts for payment.**
 - b) To NOTE the Full and Summary Income & Expenditure Reports as at 30.04.25 and the Council's Bank Account & Earmarked Reserves balances at 30.04.25.**
 - c) To NOTE Council expenditure incurred under s.137 Local Government Act 1972 – for 2024/25**
 - d) To RESOLVE to preapprove regular automated payments (by electronic payment or Direct Debit) for the municipal year 2025 -2026.**
 - e) To RESOLVE a response to a Grant Request of £495.60 for the Village Carnival (*Expenditure under LGA1972 s.145 £1000 Grants budget available for 25/26*)**
 - f) To consider a proposal for CIL expenditure of Approx £4280.00 for a storage container at Mulsanne Park and RESOLVE any action. (*CIL available £50,553.01 10%(ad-hoc) = £ 5055*)**
- 8. Planning Matters**
 - a) To RESOLVE a response to West Lindsey District council regarding the below planning applications:**
 - **WL/2025/00402.** Planning application for the erection of 5no. dwellings. LAND SOUTH OF WRAGBY ROAD EAST NORTH GREETWELL LINCOLN LN2 4QZ
 - **WL/2025/00427.** Planning application to erect 2no. dwellings being variation of condition 2 of planning permission 146221 granted 31 March 2023 - amended site plan to show new location of the access. LAND NORTH OF WRAGBY ROAD EAST NORTH GREETWELL LINCOLN LN2 4RA
 - b) Any other planning matters, including any applications received after the agenda was published.**

9. Annual Council Matters

- a) Nominations & Appointments to Committees, Panels & local outside bodies**
(Note-Property Committee Working Group appointments will be made at the next meeting of that committee) (In line with relevant Terms of Reference Committees will elect their own Chair & Vice (if required) at the next meeting of that committee).
- b) Review of delegation arrangements to Committees & staff**
- c) Review of the Council's Risk Register**
- d) Review of the Council's Assets Inventory including land, buildings and equipment**
- e) To RESOLVE the renewal of insurance cover for all insured risks from 1/6/24**
- f) Review of the Council's and employees' membership of other bodies and annual subscriptions.**
- g) To readopt the Council's Standing Orders, Financial Regulations & other key policies**
- h) To approve Terms of Reference - Parish Council Working Groups & Committees**
(Note-Property Committee Working Group Terms of reference will be considered at the next meeting of that committee)
- i) To resolve the time and place of ordinary meetings of the Council and Property Committee up to and including the next annual meeting of the Council. (Other committees to be scheduled as required throughout the Municipal Year in line with the required frequency stipulated in the Committee Terms of Reference.)**

10. Working Groups (to RESOLVE any action in relation to the proposals of):

Nettsafe- integrated traffic plan

BFRWG – Weils Disease signage (remove and replace with information on notice boards).

11. Urgent Property matters:

- a. Riverdale no mow / reduced mow proposals – Resolve action**
- b. To resolve to delegate to the Clerk in conjunction with the Chairs of Council and Property Committee the approve necessary expenditure to address tree works required at Mulsanne Park, including authority to exceed annual budget and utilise EMR for tree works, subject to obtaining 3 quotes. (Annual budget £1000, EMR £6420.00).**

12. Correspondence (to be noted or for response)

- a. Request to place an additional memorial plaque on a bench.**
- b. Mobile catering trailer Mulsanne**
- c. Request for a Head Microphone at the old school**

13. Items for inclusion on the next agenda / Date of Next Meeting of the Parish Council – this has been suggested for Tuesday 24th June 2025 at the Small Hall, Mill Hill, Nettleham

14. Risk Management

15. To RESOLVE whether to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.

16. Staffing matters (Exclusion of Public and Press recommended due to staff data)

- Receive the recommendations of the interview panel and resolve any action.
- To RESOLVE if any further action is required during the temporary staffing shortfall/ Recruitment.

17. Contractor matter (Exclusion of Public and Press recommended due to commercially sensitive data)

Lucy Waller - Parish Clerk - 15 MAY 2025