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**A MEETING OF THE COUNCIL'S PROPERTY COMMITTEE
WILL BE HELD ON TUESDAY 10 JUNE 2025 AT 7.30PM
AT THE SMALL HALL, OLD SCHOOL, MILL HILL, NETTLEHAM
ALL COUNCILLORS ON THE COMMITTEE ARE SUMMONED TO ATTEND
PUBLIC FORUM FROM 7:15PM**

Prior to the start of the meeting a public forum will ordinarily, of no more than 15 minutes, be held. The public may address the council on current matters or issues that may become future agenda items.

AGENDA

- 1. To ELECT a Chair of the Committee**
- 2. To ELECT a Vice Chair of the Committee (if required).**
- 3. TO RESOLVE to receive apologies and accept reasons for absence.**
- 4. Disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.**
(Declaration of any disclosable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to absent themselves during the discussion and voting on matters in which they had a disclosable pecuniary interest)
- 5. To RESOLVE that the notes of the Property Committee meeting held on 04.02.2025 be approved as the minutes of the meeting.**
- 6. To RESOLVE to appoint members of Property Committee Working Groups**
- 7. TO RESOLVE to readopt the Terms of Reference for Property Committee Working Groups**
- 8. Financial Matters –**
 - a) To NOTE any recent non-standard expenditure related to Council properties made under delegation (which requires reporting).**
 - b) To NOTE the income and expenditure report at 31.05.2025**
- 9. To NOTE External Play Area Inspection reports and RESOLVE any action.**
- 10. To NOTE tenders received for outsourcing maintenance of The Beck and to RESOLVE a recommendation to Full Council.**
- 11. To NOTE indicative quotes for works required to Mulsanne Pavillion (Fire Door) and resolve any action /recommendation to Full Council.**
- 12. To receive any working group updates including:**
 - a) BFRWG - Riparian owner letter (RESOLVE any action)**
- 13. CIL**
 - a) To RESOLVE any actions/recommendations to Full Council regarding Quotes for items discussed at April Full Council for short term expenditure from public consultation / Councillor Suggestions.**
 - b) To consider proposals for recommendation to Full Council for the longer-term expenditure list.**
- 14. Correspondence to note or requiring a RESOLUTION:**
 - Warranty Elan City**

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15. Future Agenda items.

16. Date of next meeting:

The next meeting of the Parish Council's Property Committee will be held on 09/09/2025 at the Small Hall, Old School Nettleham. **Please email items for the agenda and relevant paperwork for the next meeting by Monday 1st September 2025 for inclusion on to the Property Committee Agenda.**



Lucy Waller Clerk to the Parish Council

05/06/2025

**NETTLEHAM PARISH COUNCIL
DRAFT MINUTES OF THE PROPERTY COMMITTEE MEETING
HELD AT THE OLD SCHOOL SMALL HALL, MILL HILL
ON TUESDAY 4 FEBRUARY, AT 7.15 PM**

Present: Cllr D. Newsam (DN) (Chair), Cllr A.Simpson (AS), Cllr C.Johnson (CJ),
Cllr C.Payne (CP)

Also in attendance: Cllr P. McNeill (PM), Cllr A. White (AW), Jane Ashby (FM), Claire Ward (ACL)

The meeting commenced at 7:15pm, no members of the public present.

The Chair thanked everyone for attending.

1. To Resolve to receive apologies and accept reasons for absence

Apologies were received from - Cllr A.Crook

It was proposed, seconded and

RESOLVED to accept the apologies for absence

2. Disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations - none

3. The notes of the Property Committee meeting held on 3 December 2024 to be Approved as the minutes.

It was proposed, seconded and

RESOLVED to approve the notes of the Property Committee Meeting held on 3 December 2024, with one minor amendment to item 10, as the minutes of the meeting.

4. Financial Matters – (FM)

a) To approve/ratify recent and proposed expenditure.

PROPOSED EXPENDITURE - None

RATIFICATION OF EXPENDITURE

Morral Play Services	£375.00	Annual Play Areas Inspection
AKO	£230.00	Repair to beck footpath at rear of Old School
HCG	£220.00	Mulsanne pavilion Annual service of Gas water heater and Gas boiler
HCG	£280.00	Work required after Anglian Water inspection at Mulsanne Pavilion 1637
Wickes	£59.17	Wood stain and brushes 1551
Wickes	£120.00	Outdoor storage unit for Aqua and sandbags etc 1566
Wickes	£7.50	Combination lock for outdoor storage unit 1566
AKO	£125.01	3 x oak post for field gate (to replace posts removed from garage)
AKO	£250.00	Dig trench for the laying of cable for footpath lights to Tennis courts
James Knight	£407.29	Investigate & repair fault with path lighting to tennis courts
B Knights	£12.72	Drop Bolt for field gate at Mulsanne
Amazon	£8.62	Sign Authorised Vehicles only for gate
Amazon	£8.62	Sign for beck
AET Flood Defence	£117.02	Aqua SACS
PW Direct	£10.54	Signs Weil's disease

It was proposed, seconded and

RESOLVED to approve/ratify recent and proposed expenditure

b) To note the income and expenditure report at 30/01/25 - noted

5. Facilities Manager Report (for information only).

It was noted that there are still raised drainage channel covers on the footpath behind the Old School.

- FM to contact contractor to level it in keeping with the rest of the path

ACTION FM

6. To receive working group updates and to include: -

• B&FR WG

- a) Outsourcing routine beck works to contract and possible options

Cllr Simpson stressed that the beck is a village amenity, and that the management plan should be implemented proactively rather than reactively.

Contractors could be approached and asked to quote for undertaking both routine work (to mitigate flood risk as specified in the beck management plan) and for undertaking work to enhance the area around the beck, such as litter picking and clearing debris including fallen branches.

It was proposed, seconded and

RESOLVED to recommend to full council to outsource all essential beck work in the Village between Washdyke and Brookfield as laid out in the Management Plan.

It is also proposed that some additional works could be added, to enhance the amenity value of the Beck - managing the beck bed, pruning trees, clearing litter, bank management.

- b) Proposed by Cllr A. Simpson that an installation of a Trash screen at Vicarage Lane Culvert be negotiated with Lincolnshire County Council - their advantages/disadvantages and feasibility study

Contact has been made with the Flood Resilience Officer at LCC, but there has been no progress. The working group hope to undertake a site visit to look at a trash screen in situ and consider the most appropriate specification and location for one to be installed in Nettleham.

- The working group request that the Clerk writes to Ryan Davis (Flood Resilience Officer, LCC) for a progress update. ACTION CLERK

It was proposed, seconded and

RESOLVED to ask the Clerk to contact Ryan Davis (Flood Resilience Officer, LCC)

- c) Checking the beck between Brookfield and sewerage works - getting permission.

The working group would like to get permission from landowners and residents to enter the beck between Brookfield and the sewerage works. ACTION CLERK

It was proposed, seconded and

RESOLVED to ask the Clerk to write to landowners either side of the beck between Brookfield and the sewerage works to ask if they have any objections to the working group inspecting the beck.

• Green Lane

At the recent meeting it was decided to zone the Lane and concentrate on one zone where the group can make a difference. Actions include clearing ivy, nettles and cow parsley, planting new saplings where appropriate, planting plugs of native species such as bluebells and aconites and spreading some heavy shade seed.

The group also discussed having some way of being recognised as volunteers if they are approached by members of the public. The group would like to be provided with lanyards explaining they are volunteers with the parish council details on the back. ACTION FM/CLERK

• Bishops Orchard

Real progress is being made in the orchard. Hazels have been coppiced and a dead hedge habitat created. Pruning is scheduled for week commencing 10 Feb and bulbs will be planted as soon as there are available.

7. To consider the Riverdale Management Plan and TO RESOLVE any action.

The proposed management plan includes the lay out and management of the area and indicates some enhancements including a wild flower area and planting flowering bulbs, small flowering shrubs and hedge side and woodland flowers. The grassed area nearest the road will be mowed but the area under the trees will be left to grow longer. The mowed path through the area will be 1 meter wide and the map will be amended to show this more clearly. It is proposed to share the amended plan with the residents. ACTION CJ

It was proposed, seconded and

RESOLVED to alter the map slightly and then invite feedback on the proposed Riverdale Management Plan from residents.

8. To discuss type of mole repellent vegetation to be planted in the Burial Ground and TO RESOLVE any action.

Research by Cllr Johnson would suggest that the following plants/bulbs are considered to be the most repellent to moles - Hyacinth, snakes head fritillary, daffodils, onion and alliums. These should be purchased and planted around the cemetery as soon as possible. ACTION FM

It was proposed, seconded and

RESOLVED to purchase the plants & bulbs recommended by Cllr Johnson.

9. To consider quote and specification for additional fencing at Nettleham Tennis Courts and TO RESOLVE any action.

Members discussed and approved the details of the additional fencing at the tennis courts.

It was proposed, seconded and

RESOLVED to accept the quote and specification for additional fencing at Nettleham Tennis Courts ACTION FM

10. To consider Nettleham Football Club Proposed Fencing to Main Pitch at Mulsanne Park and TO RESOLVE any action.

Members considered the specification and images provided by the football club and request that the Clerk writes to the football club to confirm the Parish Council's support. ACTION CLERK

It was proposed, seconded and

RESOLVED to ask the Clerk to write to the football club to confirm the Parish Council's support for the installation of fencing to the main pitch at Mulsanne Park.

11. To receive Fire Risk Assessments Reports on Mulsanne Pavilion, Old School and the Parish Office and TO RESOLVE any action.

Members discussed issues raised in the fire risk reports for the Parish Council Office, the Old School and Mulsanne Pavilion, and agreed to carry out the flagged items in due course.

- FM to make arrangements for the flagged items in the fire risk assessment reports to be addressed ACTION FM

It was proposed, seconded and

RESOLVED to address the issues raised in the fire risk reports for the Parish Council Office, the Old School and Mulsanne Pavilion, and carry out the flagged items in due course.

12. Future Agenda items.

- Coop wall (AS)
- Trash screens (AS)

13. Date of next meeting:

The next meeting of the Parish Council's Property Committee will be held on 4 March 2025 Mulsanne Pavilion, Field Close, Nettleham. **Please email items for the agenda and relevant paperwork for the next meeting by Tuesday 25 February 2025 for inclusion on to the Property Committee Agenda.**

14. To resolve whether to move into closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.

No members of the public or press present

15. Staffing Matters

- a) To consider any recommendations to Council for amendments to the Terms of Reference of the Property Committee regarding meeting timing / length or any other recommendations in relation to The Working Time Directive (regulation 10). – (Exclusion of Public and Press recommended due to personal staff data.)

Following a discussion members decided to maintain a start time of 7.15pm but to aim to finish by 9pm. It was also agreed to retain the public forum at the start of the meeting, and to avoid deviating from the items on the agenda.

It was proposed, seconded and

RESOLVED to retain the current arrangements for Property Committee meetings but to aim to finish promptly by 9pm.

Meeting closed at 8.50 pm

Item 6 PROPERTY COMMITTEE WORKING GROUPS (Cllr Members) * Denotes Lead Councillor**Current Councillor Membership of Property Committee Working Groups**

Beck & Flood Resilience	Amenity Areas	Bishops Palace/Meadow, Burial ground & Swathe	Allotments	Field Paths	Green Ln, Trees & Vicars Wood	Play Areas	Buildings & Car Parks	Mulsanne Pavilion Users Group
Andrew Simpson*	Dave Newsam*	Cllr C Payne*	Cllr D Newsam*	Chris Johnson*	Colin Payne*	Anthony Crook*	Anthony Crook*	Dave Newsam*
Peter McNeill	Chris Johnson	VACANCY	Peter McNeill	Colin Payne	Chris Johnson	Dave Newsam	Dave Newsam	Cllr A Crook

Item 6 PROPERTY COMMITTEE WORKING GROUPS Terms of Reference

Beck & Flood Resilience	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/518/beck-and-flood-resistance-working-group-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.
Amenity Areas	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/517/amenity-areas-working-group-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.
Bishops Palace/Meadow, Burial ground & Swathe	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/519/bishops-palace-and-swathe-working-group-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.
Allotments	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/516/allotments-working-group-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.
Field Paths	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/521/field-paths-working-group-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.
Green Ln, Trees & Vicars Wood	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/522/green-lane-and-vicars-wood-working-group-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.

Play Areas	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/582/play-areas-w-g-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.
Buildings & Car Parks Mulsanne Pavilion Users Group	https://nettleham.parish.lincolnshire.gov.uk/downloads/file/520/buildings-and-car-park-working-group-terms-of-reference	Reviewed and readopted June 2024 – suggest readopting with change to review date and lead councillor name if required.

10.06.25 Property Committee Item 8a relevent expenditure under delegation

Non-routine expenditure made under delegation since the last Committee Meeting relating to the committee

Cost (NET) £	Item	Relevant Delegation
£57.96	Signs req as per fire safety report	Clerk - FIN REGS
£53.55	Backing Material for notice board	Clerk - FIN REGS
£10.30	Spray Paint Swathe	Clerk - FIN REGS
£12.72	Hook Old School Door	Clerk - FIN REGS
£12.07	Hand sanitiser Old school	Clerk - FIN REGS
£500.00	Tree works Mulsanne	Clerk - FIN REGS (H&S risk)
£31.80	Lock Mulsanne / watering can cemetery	Clerk - FIN REGS
£17.97	Paint Bus stop on the Green	Clerk - FIN REGS
£195.00	Roof Repairs - old school (loose slates)	Clerk - FIN REGS (H&S risk)
Items not yet billed		
172.3	Replacement swing seat and clips	Clerk - FIN REGS

Note all expentiure is authorised by Full Council prior to payment or covered under delegation / approved budget and repoted to Full Council .

This Committee is not required to authorise the expenditure
accurate at date of publishing

Property Committee 10.06.25

Agenda Item 8b

Income and Expenditure Report as at 31.05.2025

Please note : At the time of publishing Month 2 is yet to be closed down , there may be alterations /additions made as part of this process.

The percentage of spend against annual budget is currently unavailable.

The finalised Income & Expenditure Report for Month 2 will be presented to the next meeting of Full Council

Detailed Income & Expenditure by Budget Heading 03/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
101 ADMINISTRATION							
1176 PRECEPT RECEIVED	0	210,000	0	(210,000)			
1184 ADM - INCOME MISC	42	200	0	(200)			
1196 ADM - INTEREST REC'D	0	799	0	(799)			
ADMINISTRATION :- Income	42	210,998	0	(210,998)			0
1101 ADM - STAFF SALARIES	9,573	18,923	0	(18,923)		(18,923)	
1104 ADM - CONTRACTOR COSTS	472	1,863	0	(1,863)		(1,863)	
1108 ADM - TRAINING	175	175	0	(175)		(175)	
1119 ADM - IT MANAGEMENT	346	3,713	0	(3,713)		(3,713)	
1120 ADM - MISC EST COSTS	0	100	0	(100)		(100)	
1121 ADM - TELEPHONE/BROADBAND	201	395	0	(395)		(395)	
1123 ADM - PRINT/STATIONERY	0	0	0	0	19	(19)	
1125 ADM - INSURANCE	5,790	5,790	0	(5,790)		(5,790)	
1127 ADM - P/COPIER CONTRCT	0	79	0	(79)		(79)	
1129 ADM - ADVERTISING	48	148	0	(148)		(148)	
1157 ADM - AUDIT FEES	0	1,908	0	(1,908)		(1,908)	
1158 ADM - BANK FEES	14	43	0	(43)		(43)	
1164 ADM - GRANTS GENERAL	0	0	0	0	10,000	(10,000)	
ADMINISTRATION :- Indirect Expenditure	16,619	33,138	0	(33,138)	10,019	(43,157)	0
Net Income over Expenditure	(16,577)	177,861	0	(177,861)			
102 OLD SCHOOL							
1281 OS-SMALL ROOM	1,287	2,434	0	(2,434)			
1282 OS-LARGE ROOM	1,722	3,643	0	(3,643)			
1283 OS-KITCHEN	84	249	0	(249)			
1285 OS-STORAGE INCOME	42	81	0	(81)			
OLD SCHOOL :- Income	3,135	6,406	0	(6,406)			0
1204 OS-CONTRACTOR COSTS	600	840	0	(840)		(840)	
1214 OS-ELECTRICITY	103	206	0	(206)		(206)	
1215 OS-GAS	322	877	0	(877)		(877)	
1216 OS-CLEANING MATERIAL	146	146	0	(146)	108	(254)	
1220 OS-MISCELLANEOUS	0	224	0	(224)		(224)	
1237 OS-ROUTINE MAINT/REPAIRS	195	236	0	(236)		(236)	
OLD SCHOOL :- Indirect Expenditure	1,366	2,528	0	(2,528)	108	(2,636)	0
Net Income over Expenditure	1,769	3,878	0	(3,878)			

Detailed Income & Expenditure by Budget Heading 03/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
103 BURIAL GROUNDS							
1381 BG-INCOME	1,110	2,660	0	(2,660)			
BURIAL GROUNDS :- Income	1,110	2,660	0	(2,660)			0
1336 BG-GRASS CUTTING	383	383	0	(383)		(383)	
BURIAL GROUNDS :- Indirect Expenditure	383	383	0	(383)	0	(383)	0
Net Income over Expenditure	727	2,277	0	(2,277)			
104 ALLOTMENTS							
1413 ALL-RENT	40	40	0	(40)		(40)	
1437 ALL-ROUTINE MAINTENANCE	0	0	0	0	9	(9)	
ALLOTMENTS :- Indirect Expenditure	40	40	0	(40)	9	(49)	0
Net Expenditure	(40)	(40)	0	40			
105 VILLAGE/PARISH FACILITES							
1505 VF - WORKS VEHICLE	306	612	0	(612)		(612)	
1521 VF - SPEED REDUCTION	0	203	0	(203)		(203)	
1536 VF-GRASS CUTTING	501	501	0	(501)		(501)	
1537 VF-ROUTINE MAINTENANCE	9	62	0	(62)		(62)	
1541 VF-WEED SPRAYING	5	5	0	(5)		(5)	
1542 VF-TREE MAINTENANCE	800	800	0	(800)		(800)	
1543 VF-TREE PLANTING	0	720	0	(720)		(720)	
1564 VF - DEFIBRILATOR	0	183	0	(183)		(183)	
VILLAGE/PARISH FACILITES :- Indirect Expenditure	1,622	3,088	0	(3,088)	0	(3,088)	0
Net Expenditure	(1,622)	(3,088)	0	3,088			
106 MULSANNE PARK							
1682 MP-PAVILION LETTINGS	(204)	(62)	0	62			
1684 MP-MISC INCOME	33	47	0	(47)			
MULSANNE PARK :- Income	(171)	(15)	0	15			0
1604 MP-CONTRACTOR COSTS	320	820	0	(820)		(820)	
1614 MP-ELECTRICITY	108	223	0	(223)		(223)	
1615 MP-GAS	185	461	0	(461)		(461)	
1616 MP-CLEANING MATERIALS	0	0	0	0	164	(164)	
1619 MP-PERFORMING RIGHTS	0	70	0	(70)		(70)	
1621 MP-TELEPHONE	0	134	0	(134)		(134)	
1636 MP-GRASS CUTTING	534	764	0	(764)		(764)	
1642 MP-TREE MAINTENANCE	500	500	0	(500)		(500)	
MULSANNE PARK :- Indirect Expenditure	1,646	2,971	0	(2,971)	164	(3,135)	0
Net Income over Expenditure	(1,817)	(2,986)	0	2,986			

Continued over page

Detailed Income & Expenditure by Budget Heading 03/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
107 BISHOPS PALACE SITE							
1713 BP - RENT	0	115	0	(115)		(115)	
1736 BP - GRASS CUTTING	571	571	0	(571)		(571)	
BISHOPS PALACE SITE :- Indirect Expenditure	571	686	0	(686)	0	(686)	0
Net Expenditure	(571)	(686)	0	686			
109 PARISH OFFICE							
1904 PO-CONTRACTORS COSTS	40	112	0	(112)		(112)	
1914 PO-ELECTRICITY	200	360	0	(360)		(360)	
PARISH OFFICE :- Indirect Expenditure	240	472	0	(472)	0	(472)	0
Net Expenditure	(240)	(472)	0	472			
112 THE SWATHE							
2036 TS - GRASS CUTTING	53	53	0	(53)		(53)	
2037 TS - ROUTINE MAINT/REPAIRS	0	10	0	(10)		(10)	
THE SWATHE :- Indirect Expenditure	53	63	0	(63)	0	(63)	0
Net Expenditure	(53)	(63)	0	63			
120 LCC - GRASS CUTTING							
12036 HIGHWAY VERGES-GRASS CUTTING	1,602	1,602	0	(1,602)		(1,602)	
LCC - GRASS CUTTING :- Indirect Expenditure	1,602	1,602	0	(1,602)	0	(1,602)	0
Net Expenditure	(1,602)	(1,602)	0	1,602			
131 CAPITAL INCOME							
13125 INCOME - CIL	0	519	0	(519)			
CAPITAL INCOME :- Income	0	519	0	(519)			0
Net Income	0	519	0	(519)			
201 FIELDPATHS							
2136 FP-GRASS CUTTING	11	11	0	(11)		(11)	
FIELDPATHS :- Indirect Expenditure	11	11	0	(11)	0	(11)	0
Net Expenditure	(11)	(11)	0	11			

Detailed Income & Expenditure by Budget Heading 03/06/2025

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	4,116	220,568	0	(220,568)			
Expenditure	24,154	44,983	0	(44,983)	10,300	(55,283)	
Net Income over Expenditure	(20,038)	175,585	0	(175,585)			
Movement to/(from) Gen Reserve	(20,038)	175,585	0	(175,585)			



2024 Annual Inspection

Nettleham Parish Council

Introduction

by

Alan Dymond, RPII Annual Inspector (No.1056A)



Nettleham Parish Council - Annual Inspection and Risk Assessment of Fixed Equipped Play Areas, MUGA and Wheeled Sports Area - 2024

Introduction

Morral Play Services was commissioned to undertake the 2024 annual inspection and risk assessment of Nettleham Parish Council's Fixed Equipped Play Areas, MUGA and Wheeled Sports Area in November 2024.

The inspection of all sites took place on 16th December 2024.

Inspection Methodology

The inspections of the play areas have been carried out against BSEN 1176.

BSEN 1176 was partially amended again in November 2017 (Parts 1,2,3,4 and 6) and again in November 2019 (Part 5). The inspection has been carried out under the new amended standards. As ever, it is not a retrospective standard but equipment which may have passed previous annual inspections may have failed the new amended BSEN 1176.

It will not mean the existing equipment will become dangerous and, as is the norm, the risk assessment will provide you with an insight into the risk of each item.

The inspection has been made without dismantling or destruction of the equipment.

Every care has been made to assess decay and corrosion beneath ground level, however, where wetpour, bonded much or tiles have been installed this becomes impossible without the removal or destruction of the surface. Assessing decay beneath ground level beneath grass mats also becomes harder.

Compliance with the standards in relation to the surfacing is based on dimension, depth measurement with a screwdriver and condition; it is **not** a test of the impact absorbency of the surface itself. Where dimensions have been met but depth has not or condition is poor, that is what has been stated.

There are a number of areas where equipment/safer surfacing has been installed prior to the introduction of the BSEN 1176 standard in January 1999. These failures do not mean the equipment/safer surfacing has suddenly become dangerous or that remedial action is required. A risk assessment has been made on all ancillary items, environmental hazards, safer surfacing and items of equipment.

The Basketball Posts have been inspected to BSEN 1270.

The Wheeled Sports Area has been inspected to BSEN 14974. BSEN 14974 was amended again in May 2019.

Risk Assessment

Assessment of risk has been calculated using the two main criteria within the play industry:-

Severity of Injury

This comprises a severity rating based on the knowledge of play area injuries:

Little or no injury	0-1
Minor injury (requiring medical attention)	1-2
Major injury (absence from work or school)	2-3
Serious injury or long term sickness	3-4
Death or major disability	4-5

Likelihood of Injury

This calculation is based on the available accident data in relation to the numeric number of accidents for items of equipment or areas of the play area:

- | | |
|---|------------------|
| 1 | Low risk |
| 2 | Low-medium risk |
| 3 | Medium risk |
| 4 | Medium-high risk |
| 5 | High risk |

Assessment of Risk

Multiply the severity by the likelihood of injury to obtain the risk:

$$\text{Injury severity rating} \times \text{probability of injury} = \text{risk}$$

Additional scores may be added and the risk increased if, in the inspectors opinion, an element of the equipment, surfacing or surrounding area presents a risk to the user, i.e.: a trip point.

The Inspector

The scores are at the discretion of the assessor. The assessment and scores can vary due to a number of factors:

Weather, damage, nature of use, clothing, footwear, usage, positioning of site/equipment.

It is not the perfect system but if used by a competent assessor, it should offer improved safety and a reduction in hazards in a play area.

Outcomes

The risk assessment should be read in conjunction with annual, post-installation or audit reports.

Action should be taken to achieve risk levels of low or low/medium.

<u>Risk Score</u>	<u>Risk Categories</u>
1-3	Very Low Risk (Monitor)
4-7	Low Risk (Monitor and take reasonable action if required)
8-12	Medium Risk (Take action to reduce if possible or available)
13-20	High Risk (Take action immediately and assess control measures)
21+	Unacceptable Risk (Remove or immobilise before taking immediate action and assessment of control measures)

Design, location and physical site factors may determine the overall risk of the site. These may be difficult to economically change.

The Sites

The play areas, MUGA and Wheeled Sports Area are generally in a good condition.

Alan Dymond, Morral Play Services, January 2025



**Annual Inspection carried out at
Bill Baileys Memorial Playing Field, Nettleham
on 16th December 2024
on behalf of Nettleham PC**

by

Alan Dymond, RPII Annual Inspector (No. 1056A)



Name of Play Area: Bill Baileys Memorial PF

Date: 16/12/24

Inspector: AD



General Comments

The play area is a neighbourhood sized facility, sited on a recreation field. A new junior multi play unit has replaced the old unit since last year's annual inspection.

Weather: Overcast

Time of Inspection: 09:53

Design

The play area has been designed for children aged 2+.

The following have been inspected and found to be in good order:

Orientation
Design Age

Work required:

Traffic (Movement) Clashes – Access gate to basket swing - monitor and consider installing a swing barrier – *low risk*.



Minimum Space – slide legs lie within the free/fall space – monitor – *low risk*.



Ancillary Items

The following have been inspected and found to be in good order:

Litter Bin
General Surfacing – Grass
Ownership/Information Sign
Bow Top Fencing
Cleanliness

Work required:

Access Gates – some gates not self closing – re-adjust self closing mechanism – *low risk*.
Trip hazard at entry points – *low risk* – top up soil levels, compact and re-seed.



Benches/Seats – backrest slat missing – monitor – *low risk*.



Equipment**Existing Area**

Grass Carpet – weed/moss growth evident across the bays – low risk - remove and clean.

(1) Embankment Slide

Life Expectancy: 1 Year+ with normal use and then review.

**Wicksteed**

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

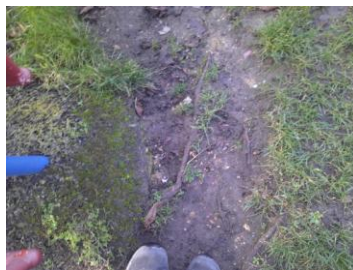
The item is in satisfactory condition and no work is required at this time.

Surfacing

Grass/Grass Carpet

The surfacing meets the requirements of BSEN 1176.

Tree roots exposed and protruding around the item – low risk – top up soil levels, compact and re-seed.

**(2) Spring Rocker - Horse**

Life Expectancy: 1 Year+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Hand grips/foot rests fail the ring gauge test - end diameter less than 44mm – *low risk* - monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(3) Spring Rocker – Elephant – item has been removed from site.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(4) Spring Rocker – Fire Engine

Life Expectancy: 1 Year+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Hand grips/foot rests fail the ring gauge test - diameter less than 44mm – *low risk* - monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(5) Climbing Unit

Life Expectancy: 3 Years+ with normal use and then review.



Wicksteed

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

The item is in satisfactory condition and no work is required at this time.

Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(6) Climbing Unit

Life Expectancy: 3 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Head/neck entrapments evident in the unit – *medium risk* - monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(7) Climbing Unit

Life Expectancy: 3 Years+ with normal use and then review.



Wicksteed

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

The item is in satisfactory condition and no work is required at this time.

Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(8) Swing 1.8m High 2 Bay/2 Seat (Cradle)

Life Expectancy: 1 Year+ with normal use and then review.



Wicksteed

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

Chain link opening greater than 8.6mm – *low risk* – monitor.



It is recommended that two links pass through the cruxiform – *low risk.*



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(9) Swing 2.4m High 2 Bay/2 Seat (Flat)

Life Expectancy: 1 Year+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Incorrect distance from seat to frame/seat to seat – monitor – low risk.



Chain link opening greater than 8.6mm – *low risk* – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(10) Seesaw

Life Expectancy: 3 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Head/neck entrapments in the hand grips – *low risk* monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(11) Junior Multi Play Unit

Life Expectancy: 15 Years + with normal use and then review.

**Wicksteed**

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

The item is in satisfactory condition and no work is required at this time.

Surfacing

Bonded Mulch

The surfacing meets the dimensional requirements of BSEN 1176.

(12) Sputnik Roundabout

Life Expectancy: 8 Years+ with normal use and then review.

**Wicksteed**

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

The item is in satisfactory condition and no work is required at this time.

Surfacing

Grass Mats

The surfacing meets the dimensional requirements of BSEN 1176.

(13) Rocking Horse

Life Expectancy: 3 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Access to internal mechanism – shearing/crushing point – medium risk - enclose with a rubber shroud.

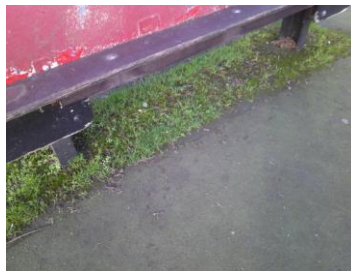


Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

Moss growth evident – low risk - remove and clean.



(14) Slide Unit

Life Expectancy: 2 Years+ with normal use and then review.

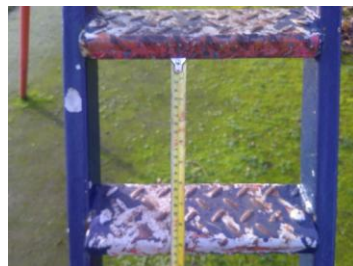
**Wicksteed**

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Support legs lie within the free/fall space – *low risk* – monitor.



Head/neck entrapments across the unit – *low risk* - monitor.



Finger entrapments evident within the frame – *low risk* – monitor.



Hand rails are not between 600mm - 850mm high – *low risk* – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

New Area

(15) Cableway

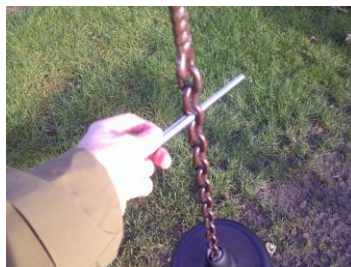
Life Expectancy: 11 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Chain link opening greater than 8.6mm – *low risk* – monitor.



Surfacing

Grass Mats

The surfacing meets the dimensional requirements of BSEN 1176.

(16) Activity Trail

Life Expectancy: 11 Years+ with normal use and then review.

**Wicksteed**

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Finger entrapment evident – *low risk* - monitor.

**Surfacing**

Grass Mats

The surfacing meets the dimensional requirements of BSEN 1176.

(17) Climbing Boulder

Life Expectancy: 11 Years+ with normal use and then review.

**Wicksteed**

The item is in good condition and no work is required at this time.

Surfacing

Grass Mats

The surfacing meets the dimensional requirements of BSEN 1176.

(18) Junior Multi Play Unit

Life Expectancy: 12 Years+ with normal use and then review.



Wicksteed

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

The item is in good condition and no work is required at this time.

Surfacing

Grass Mats

The surfacing meets the dimensional requirements of BSEN 1176.

(19) Timber and Rope Climbing Unit

Life Expectancy: 12 Years+ with normal use and then review.



Wicksteed

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

Moss growth evident on item – low risk – remove and clean.



Surfacing

Grass Mats

The surfacing meets the dimensional requirements of BSEN 1176.

(20) Basket Swing

Life Expectancy: 12 Years+ with normal use and then review.

**Wicksteed**

The item meets the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

Moss growth evident on item – low risk – remove and clean.

**Surfacing****Grass Mats**

The surfacing meets the dimensional requirements of BSEN 1176.

Risk Assessment**Ancillary Items and Environmental/Other Hazards**

<u>Ancillary Item</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Litter Bin	1 x 2 = 2 (Very Low)		See Report
Benches/Seats	1 x 2 = 2 (Very Low)		See Report
Maintenance Gates	3 x 2 = 6 (Low)		See Report
Access Gates	3 x 2 = 6 (Low)		See Report
Bow Top Fencing	1 x 2 = 2 (Very Low)		See Report
Ownership/Information Signs	1 x 2 = 2 (Very Low)		See Report
Cleanliness	1 x 2 = 2 (Very Low)		See Report
General Surfacing - Grass	2 x 2 = 4 (Low)		See Report

<u>Environmental/ Other Hazards</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Minimum Space	1 x 2 = 2 (Very Low)		See Report
Traffic (Movement) Clashes	2 x 2 = 4 (Low)		See Report
Design Defects	1 x 2 = 2 (Very Low)		See Report

Adjacent Roads	5 x 1 = 5 (Low)		See Report
Informal Supervision	2 x 2 = 4 (Low)		See Report

Equipment

<u>No.</u>	<u>Equipment Item</u>	<u>Surfacing</u>	<u>Risk Score (Severity x Probability)</u>	<u>Action, Control or Comment</u>
1	Embankment Slide	Grass	2 x 2 = 4 (Low)	See Report
2	Spring Rocker – Horse	Grass Carpet	3 x 2 = 6 (Low)	See Report
3	Spring Rocker – REMOVED	Grass Carpet	1 x 2 = 2 (Very Low)	See Report
4	Spring Rocker – Fire Engine	Grass Carpet	3 x 2 = 6 (Low)	See Report
5	Climbing Unit	Grass Carpet	2 x 2 = 4 (Low)	See Report
6	Climbing Unit	Grass Carpet	5 x 2 = 10 (Medium)	See Report
7	Climbing Unit	Grass Carpet	2 x 2 = 4 (Low)	See Report
8	Swing – (Cradle)	Grass Carpet	3 x 2 = 6 (Low)	See Report
9	Swing – (Flat)	Grass Carpet	3 x 2 = 6 (Low)	See Report
10	Seesaw	Grass Carpet	5 x 1 = 5 (Low)	See Report
11	Junior Multi Play Unit	Bonded Mulch	3 x 2 = 6 (Low)	See Report
12	Sputnik Roundabout	Grass Carpet	2 x 2 = 4 (Low)	See Report
13	Rocking Horse	Grass Carpet	4 x 2 = 8 (Medium)	See Report
14	Slide Unit	Grass Carpet	5 x 2 = 10 (Medium)	See Report
15	Cableway	Grass Mats	3 x 2 = 6 (Low)	See Report
16	Activity Trail	Grass Mats	2 x 2 = 4 (Low)	See Report
17	Boulder	Grass Mats	3 x 2 = 6 (Low)	See Report
18	Junior Multi-Play Unit	Grass Mats	3 x 2 = 6 (Low)	See Report
19	Timber and Rope Climbing Unit	Grass Mats	3 x 2 = 6 (Low)	See Report
20	Basket Seat Swing	Grass Mats	3 x 2 = 6 (Low)	See Report

THE ASSESSED LEVEL OF RISK FOR THE PLAYGROUND AT THE TIME OF THE INSPECTION IS – MEDIUM.

DEVELOPMENT PROGRAMME

Initial Views

The play area is a neighbourhood sized facility, sited on a recreation field. It provides reasonable play activity and value.

Proposals

Monitor, maintain and inspect

Cost Implications (Ballpark Figures)

Low to medium

Parish Council Comments:



Annual Inspection carried out at

Larch Avenue, Nettleham

on 16th December 2023

on behalf of Nettleham PC

by

Alan Dymond, RPII Annual Inspector (No. 1056A)



Name of Play Area: Larch Avenue

Date: 16/12/24

Inspector: AD



General Comments

The play area is a standalone local sized facility, sited within a residential housing estate. There have been no real changes to the site since last year's annual inspection.

Weather: Overcast

Time of Inspection: 10:37

Design

The play area has been designed for children aged 2+.

The following have been inspected and found to be in good order:

Orientation
Design Age
Traffic (Movement) Clashes
Minimum Space

Ancillary Items

The following have been inspected and found to be in good order:

Litter Bin
General Surfacing – Grass
Bow Top Fencing

Cleanliness
Seat
Planting
Access/Maintenance Gates

Work required:

Ownership/Information Signs - protruding fixing bolts evident (Low Risk) – crop off and file down to nut level.



Equipment

Grass Carpet – weed/moss growth evident – low risk - remove and clean.

(1) Swing 1.8m High 1 Bay/2 Seat (Cradle)

Life Expectancy: 2 Years+ with normal use and then review.



Wicksteed

The items meet the requirements of BSEN 1176 where this may be tested on site without dismantling or destruction.

The items are in good condition and no work is required at this time.

Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(2) Spring Rocker – Elephant

Life Expectancy: 1 Year+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Hand grips fail the ring gauge test - end diameter less than 44mm – *low risk* – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(3) Spring Rocker - Horse

Life Expectancy: 1 Year+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Hand grips/foot rests fail the ring gauge - end diameter less than 44mm – *low risk* – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(4) Swings 2.4m High, 1 Bay/2 Seat (Flat)

Life Expectancy: 3 Years+ with normal use and then review.



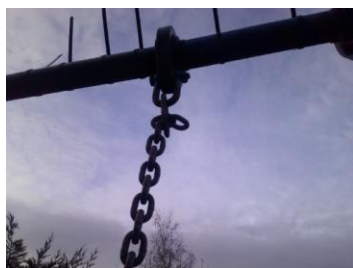
Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Chain link opening greater than 8.6mm – low risk – monitor.



It is recommended that two links pass through the cruxiform – low risk.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176

(5) Junior Multi Play Unit

Life Expectancy: 4 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Head/neck entrapment evident in the barriers on access steps – low risk – monitor.



Finger entrapments evident across the unit – low risk - monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

Risk Assessment**Ancillary Items and Environmental/Other Hazards**

<u>Ancillary Item</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Litter Bin	1 x 2 = 2 (Very Low)		See Report
Seat	1 x 2 = 2 (Very Low)		See Report
Access/Maintenance Gate	1 x 2 = 2 (Very Low)		See Report
Access Gate	1 x 2 = 2 (Very Low)		See Report
Bow Top Fencing	1 x 2 = 2 (Very Low)		See Report
Ownership/Information Signs	1 x 2 = 2 (Very Low)		See Report
Cleanliness	1 x 2 = 2 (Very Low)		See Report
General Surfacing - Grass	1 x 2 = 2 (Very Low)		See Report

<u>Environmental/ Other Hazards</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Minimum Space	1 x 2 = 2 (Very Low)		See Report
Traffic (Movement) Clashes	1 x 2 = 2 (Very Low)		See Report
Design Defects	1 x 2 = 2 (Very Low)		See Report
Adjacent Roads	5 x 1 = 5 (Low)		See Report
Informal Supervision	1 x 2 = 2 (Very Low)		See Report
Planting	1 x 2 = 2 (Very Low)		See Report

Equipment

<u>No.</u>	<u>Equipment Item</u>	<u>Surfacing</u>	<u>Risk Score (Severity x Probability)</u>	<u>Action, Control or Comment</u>
1	Swing 1.8m High 1 Bay/2 Seat (Cradle)	Grass Carpet	2 x 2 = 4 (Low)	See Report
2	Spring Rocker – Elephant	Grass Carpet	3 x 2 = 6 (Low)	See Report
3	Spring Rocker - Horse	Grass Carpet	3 x 2 = 6 (Low)	See Report
4	Swing 2.4m High 1 Bay/2 Seat (Flat)	Grass Carpet	3 x 2 = 6 (Low)	See Report
5	Multi Play Unit	Grass Carpet	3 x 2 = 6 (Low)	See Report

THE ASSESSED LEVEL OF RISK FOR THE PLAYGROUND AT THE TIME OF THE INSPECTION IS – LOW.

DEVELOPMENT PROGRAMME**Initial Views**

The play area is a standalone local sized facility, sited within a residential housing estate. It provides reasonable play activity and value.

Proposals

Monitor, maintain and inspect.

Cost Implications (Ballpark Figures)

Low to medium

Parish Council Comments:



**Annual Inspection carried out at
Mulesanne Park, Nettleham
on 16th December 2024
on behalf of Nettleham PC**

by

Alan Dymond, RPII Annual Inspector (No. 1056A)



Name of Play Area: Mulsanne Park

Date: 16/12/24

Inspector: AD



General Comments

The play area is a local sized facility, sited within a recreation field. There have been no real changes to the site since last year's annual inspection.

Weather: Overcast

Time of Inspection: 10:19

Design

The play area has been designed for children aged 2+.

The following have been inspected and found to be in good order:

Orientation
Minimum Space
Design Age

Work required:

Traffic (Movement) Clashes - Access gate to the spring rocker – horse – *low risk* – monitor.



Ancillary Items

The following have been inspected and found to be in good order:

Litter Bin
Access/Maintenance Gates
Ownership/Information Sign
General Surfacing – Grass
Bow Top Fencing
Cleanliness

Work required:

Seat – Bird Faeces evident – low risk - remove and clean.



Equipment

Grass Carpet – moss growth evident – low risk - remove and clean.

(1) Swing 1.8m High 1 Bay/2 Seat (Cradle)

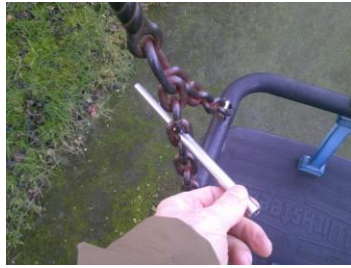
Life Expectancy: 4 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in the following respect:

Chain link opening greater than 8.6mm – low risk – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(2) Slide Unit

Life Expectancy: 4 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Head/neck entrapments evident in the barriers – *low risk* – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(3) Spring Rocker – Motor Bike

Life Expectancy: 2 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Hand grips/foot rests fail the ring gauge test - end diameter less than 44mm – *low risk* – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(4) Spring Rocker – Horse

Life Expectancy: 3 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

Hand grips/foot rests fail the ring gauge test - end diameter less than 44mm – *low risk* – monitor.



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

(5) Swing 2.4m High 2 Bay/4 Seat (Flat)

Life Expectancy: 5 Years+ with normal use and then review.



Wicksteed

The item fails to meet the requirements of BSEN 1176 in respect of the following:

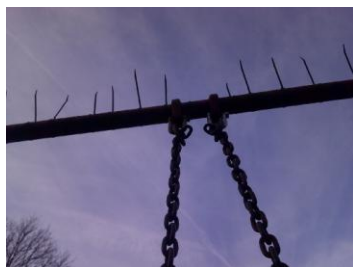
Incorrect distance from seat to frame and seat to seat – *low risk – monitor.*



Chain link opening greater than 8.6mm – *low risk – monitor.*



It is recommended that two links pass through the cruxiform – *low risk.*



Surfacing

Grass Carpet

The surfacing meets the dimensional requirements of BSEN 1176.

Risk Assessment

Ancillary Items and Environmental/Other Hazards

<u>Ancillary Item</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Litter Bin	1 x 2 = 2 (Very Low)		See Report
Bench	1 x 2 = 2 (Very Low)		See Report
Maintenance Gate	1 x 2 = 2 (Very Low)		See Report
Access Gate	1 x 2 = 2 (Very Low)		See Report
Bow Top Fencing	1 x 2 = 2 (Very Low)		See Report
Ownership/Information Sign	1 x 2 = 2 (Very Low)		See Report
Cleanliness	1 x 2 = 2 (Very Low)		See Report
General Surfacing - Grass	1 x 2 = 2 (Very Low)		See Report

<u>Environmental/ Other Hazards</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Minimum Space	1 x 2 = 2 (Very Low)		See Report
Traffic (Movement) Clashes	2 x 2 = 4 (Low)		See Report
Design Defects	2 x 2 = 4 (Low)		See Report
Adjacent Roads	5 x 1 = 5 (Low)		See Report
Informal Supervision	2 x 2 = 4 (Low)		See Report

Equipment

<u>No.</u>	<u>Equipment Item</u>	<u>Surfacing</u>	<u>Risk Score (Severity x Probability)</u>	<u>Action, Control or Comment</u>
1	Swing 1.8m High 1 Bay/2 Seat (Cradle)	Grass Carpet	2 x 2 = 4 (Low)	See Report
2	Slide Unit	Grass Carpet	3 x 2 = 6 (Low)	See Report
3	Spring Rocker - Motorbike	Grass Carpet	3 x 2 = 6 (Low)	See Report
4	Spring Rocker - Horse	Grass Carpet	3 x 2 = 6 (Low)	See Report
5	Swing 2.4m High 2 Bay/4 Seat (Flat)	Grass Carpet	3 x 2 = 6 (Low)	See Report

THE ASSESSED LEVEL OF RISK FOR THE PLAYGROUND AT THE TIME OF THE INSPECTION IS – LOW.

DEVELOPMENT PROGRAMME**Initial Views**

The play area is a local sized facility, sited within a recreation field. It provides basic play activity and value.

Proposals

Monitor, maintain and inspect

Cost Implications (Ballpark Figures)

Low to medium

Parish Council Comments:



**Annual Inspection carried out at
Mulsanne Park MUGA, Nettleham
on 16th December 2024
on behalf of Nettleham PC**

by

Alan Dymond, RPII Annual Inspector (No. 1056A)



Name of Play Area: Mulsanne Park MUGA

Date: 16/12/24

Inspector: AD



General Comments

The facility is a MUGA, sited within a recreation field. There have been no real changes to the site since last year's annual inspection.

Weather: Overcast

Time of Inspection: 10:25

Design

The facility has been designed for children aged 3+

The following have been inspected and found to be in good order:

Orientation
Minimum Space
Design Age
Traffic (Movement) Clashes

Ancillary Items

The following have been inspected and found to be in good order:

Ownership/Information Sign
Cleanliness
Access Gate

General Surfacing – Bitmac – moss growth evident across the site – *low risk* - remove and clean.



Equipment

(1) Tennis Court

Life Expectancy – 12+ years under normal use and then review



Unknown

The item is in good condition and no work is required at this time.

Surfacing

Bitmac

Moss growth evident – low risk – remove and clean.

(2) Basketball Posts x 2

Life Expectancy – 12+ years under normal use and then review



Unknown

The items meet the requirements of BSEN 1270 where this may be tested on site without dismantling or destruction.

One net missing and one damaged – low risk - remove damaged net or replace both.



Surfacing

Bitmac

The surfacing meets the requirements of BSEN 15312.

(3) Snooker Wall

Life Expectancy – 12+ years under normal use and then review



Play Innovations

The item is in good condition and no work is required at this time.

Some of the panels have been removed and leaning freely against wall – *medium risk* - secure or remove.



Surfacing

Bitmac

The surfacing is in good condition and no work is required at this time.

Risk Assessment

Ancillary Items and Environmental/Other Hazards

<u>Ancillary Item</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Access Gate	3 x 2 = 6 (Low)		See Report
Mesh Panel Fencing/Breeze Block	3 x 2 = 6 (Low)		See Report
Ownership/Information Sign	1 x 2 = 2 (Very Low)		See Report

Cleanliness	1 x 1 = 1 (Very Low)		See Report
General Surfacing - Bitmac	2 x 2 = 4 (Low)		See Report

<u>Environmental/ Other Hazards</u>	<u>Risk Score (Severity x Probability)</u>	<u>Comment</u>	<u>Action or Control</u>
Minimum Space	1 x 2 = 2 (Very Low)		See Report
Traffic (Movement) Clashes	1 x 2 = 2 (Very Low)		See Report
Design Defects	1 x 2 = 2 (Very Low)		See Report
Adjacent Roads	5 x 1 = 5 (Low)		See Report
Informal Supervision	3 x 2 = 6 (Low)		See Report

Equipment

<u>No.</u>	<u>Equipment Item</u>	<u>Surfacing</u>	<u>Risk Score (Severity x Probability)</u>	<u>Action, Control or Comment</u>
1	Tennis Court	Bitmac	2 x 2 = 4 (Low)	See Report
2	Basketball Posts x 2	Bitmac	2 x 2 = 4 (Low)	See Report
3	Snooker Wall	Bitmac	4 x 2 = 4 (Medium)	See Report

THE ASSESSED LEVEL OF RISK FOR THE FACILITY AT THE TIME OF THE INSPECTION IS – MEDIUM (Due to the condition of the snooker wall).

DEVELOPMENT PROGRAMME

Initial Views

The facility is a MUGA, sited within a recreation field. It provides reasonable sporting and social play activity and value.

Proposals

Monitor, maintain and inspect.

Cost Implications (Ballpark Figures)

Low to medium

Parish Council Comments:



**Annual Inspection carried out at
Mulsanne Park Wheeled Sports Area, Nettleham
on 16th December 2024
on behalf of Nettleham PC**

by

Alan Dymond, RPII Annual Inspector (No. 1056A)



Mulsanne Park Skate Area



Time of Inspection – 10:18

Date: 16/12/24

Weather – Overcast

General Comments

The facility is an enclosed wheeled sports area, sited adjacent to the play area. There have been no real changes to the site since last year's annual inspection.

Access

Accessibility/Pathways – Bitmac

User/Pedestrian Access – Shared

Emergency Access – Yes

Road Signs – No

Design of Site

Separation from other activities – Yes, by fencing

Noise Reduction – No

Trees (Leaf Fall) – OK

Drainage – the area is well drained.

Ancillary Items

EN 14974 Signage – Yes

User Seating – No

Spectator Seating – No

Fencing – Bow Top and Timber

Gates – No

Bicycle Racks – No

Litter Bins – No

Cleanliness – OK

Surfacing

Riding Surface – Bitmac

Surrounding Surface – Grass

Edges between Surfaces – PCC

Run Up/Out Zones and Safety Zone

Between Items – Compliant

Around Items – Compliant

Equipment Report

Item 1 – Quarter Pipe

Manufacturer – Rhino Ramps

Life Expectancy: 10 Years+ with normal use and then review.



EN14974 Compliance – Yes

Surfacing Type – Bitmac

EN14974 Compliance - Yes

Item 2 – Grind Rail

Manufacturer – Rhino Ramps

Life Expectancy: 10 Years+ with normal use and then review.



EN14974 Compliance – Yes

Surfacing Type – Bitmac

EN14974 Compliance - Yes

Item 3 – Quarter Pipe

Manufacturer – Rhino Ramps

Life Expectancy: 10 Years+ with normal use and then review.



EN14974 Compliance – Yes

Surfacing Type – Bitmac

EN14974 Compliance - Yes

Item 4 – Spine Ramp

Manufacturer – Rhino Ramps

Life Expectancy: 10 Years+ with normal use and then review.



EN14974 Compliance – Yes

Surfacing Type – Bitmac

EN14974 Compliance - Yes

Item 5 – Fun Box

Manufacturer – Rhino Ramps

Life Expectancy: 10 Years+ with normal use and then review.



EN14974 Compliance – Yes

Surfacing Type – Bitmac

EN14974 Compliance - Yes

Wheeled Sports Risk Assessment

Wheeled sports facilities/areas by their very nature, present a greater risk and more hazards to users than fixed equipped play areas. The varying types of wheeled equipment – skateboards, in line skates, roller blades/skates, BMX/standard bikes, and scooters, all require different site requirements.

In addition, it is the difficulty in separating age groups and the fact that there are more 12 plus age range users, youths and young adults than would normally use a play area, which increases the risk.

With this in mind, the following risk scoring system has been devised and used, interpreting EN 14974 standard and also using the play industry standard risk assessment:-

- Score 1 – Low Risk
- Score 2 – Low/Medium Risk
- Score 3 – Medium Risk
- Score 4 – Medium/High Risk
- Score 5 – High Risk

<u>Item</u>	<u>Score</u>
Site Supervision (Fully, Partially, Unsupervised)	3-5
Access/Pathways/Gates	1-5
Emergency Access	1-5
Equipment	3-5
Surfacing (Riding/Surrounding)	1-5
Fencing/Barriers/	1-5
Signage	1-5
Seating /Litter Bins	1-5
Bicycle Rack	1-5
Site Cleanliness	1-5

Outcomes/Total Risk Score

- 31-50 - Unacceptable Risk
- 14-30 - High Risk (Acceptable)

Up to 14 - Medium Risk (Acceptable)

Due to the nature of wheeled sports facilities, there is an accepted high risk in participating by the user and in developing the site by the owner.

Scores of over 31 will result in a recommendation to reduce the overall risk level with improved controlled methods, where possible.

The risk assessment should be read in conjunction with the annual, post-installation or audit report.

Design, location and physical site factors will determine the overall risk of the site. These may be difficult to economically change.

The Inspector

The scores are at the discretion of the assessor. The scores can vary due to a number of factors:

Weather, damage, nature of use, clothing, footwear, usage, positioning of site/equipment.

It is not a perfect system but if used by a competent assessor, it should offer improved safety and a reduction in hazards in the wheeled sports facility.

Risk Assessment

<u>Item</u>	<u>Risk Score</u>	<u>Comment</u>	<u>Action/Remedial Works</u>
Supervision	5		See Report
Access/Pathway/Gates	1		See Report
Emergency Access	1		See Report
Equipment	5		See Report
Surfacing	1		See Report
Fencing/Barriers	1		See Report
Signage	1		See Report
Seating/Litter Bins	3		See Report
Bicycle Rack	3		See Report
Site Cleanliness	1		See Report

THE ASSESSED LEVEL OF RISK FOR THIS WHEELED SPORTS AREA AT THE TIME OF THE INSPECTION IS –

RISK SCORE – 22 (HIGH - ACCEPTABLE)

Recommendations

Consider installing bike racks/seating and a litter bin for the users of the site.

Parish Council Comments:

10.06.25 Property Committee Item 10 Quotes for Outsourcing Beck Maintenance

Notes: 3 quotations were requested 01.04.2025 2 were returned therefore FIN REG 5.8 below has been met. The 1st quote is based on an hourly charge per man the second has provided annual estimates.

Finance: The 25/26 Budget created a £8500 EMR for the Beck

The levels of expenditure exceed the committee's delegation a recommendation to Full Council is required.

- 5.8. For contracts greater between £10,001 and £29,999 excluding VAT the Clerk/RFO/FACILITIES MANAGER shall seek at least three fixed-price quotes;
- 5.9. where the value is between £2,001 and £9,999 excluding VAT, the Clerk/RFO/FACILITIES MANAGER shall try to obtain two estimates which might include evidence of online prices, or recent prices from regular suppliers.

Legal powers:

Public Health Act 1936, s.260 – Cleansing of Ditches, etc.

Local Government Act 1972, s.111 – Incidental Powers

Riparian Owner Responsibilities

Other Considerations: With the introduction of a new full time Facilities Manager, and more Capacity for 2 man working, Councillors may wish to gauge need once the new staffing pattern has bedded in. There have also arguably been some improvements recently in the maintenance of the Beck by the Facilities Team due to clearer understanding of the requirements.

The specification provided to contractors is included at the end of the report and a confidential key to contractors has been provided separately to Councillors.

Description of works to be carried out

Routine beck maintenance

28/04/2025

Based on the provided 'Essential' and 'Enhanced' specifications

Submission requirements:

1.

- We feel in a dry time that every 2 weeks would be sufficient for beck inspections.
- When the weather turns wet then weekly visits would be recommended.
- In a flooding/ extreme weather daily checks would be undertaken, or staff members staying in the areas monitoring the water levels and liaising with NPC.

2.

- As a company we have a mass of experience of working with the Internal Drainage Board, Environment Agency and currently have contracts with 3 other Parish Councils looking after their beck maintenance programs.
- We can provide reactive/ call out responses.
- We have worked and responded to many of the recent storm and flood events that have happened in the local area.

3.

- Insurance documents attached to email.

4.

- We have a sufficient staff members to cover different situations and a good contact base for anything out of the ordinary that may arise.
- We have a supply of sand and sand bags at our depot.

5.

- If successful full risk assessment and method statement will be provided.

6 & 7.

- See point 1 for suggested variations.
- Based on the nature of the work we have priced at an hourly rate per man (see below.)

8.

- Additional costs could be any of the following: (this is a list of things that we may have needed to use in flooding events before but of the cost of these are variable and based on the cost at time of purchase or hire.)

- Sand/ sand bags
- Signage
- Hire of equipment/ plant
- Large amount of waste removal (this is charged by the ton.)
- Small waste removal (charge is £40.00 per site charge tip.)
- Additional staffing including out of hours/ emergency call outs

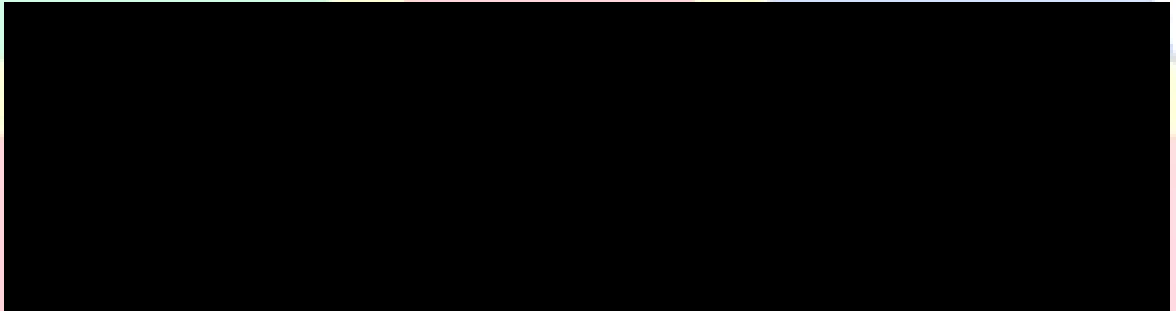
Net price per operative per hour: £25.00

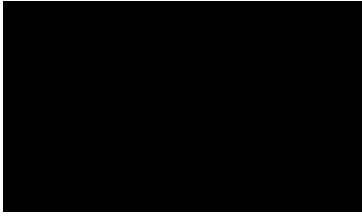
+ VAT: £5.00

Total price per operative per hour: £30.00

At Ian Moore Contracting we believe that we can provide safe and efficient services for this contract in line with your objectives and goals. Working alongside the NPC, the volunteers and your Parishioners to keep delivering on the beck maintenance plan and providing skilled services in a weather event.

Please note: This quotation is valid for one month from the above date.



**History.**

I completed a degree course in Wildlife and Conservation (Rural Resource Development) at Writtle Agricultural College, alongside a NVQ Level 3 qualification: Estate Skills and Maintenance. This was followed up with a City and Guilds Level 2 arboreal qualification. While there I volunteered for the British Trust for Conservation Volunteers.

I have been in the landscape/horticultural/tree industry since leaving Writtle Agricultural College in 1994. On leaving college I became involved with the sub-contract side of the industry, setting up a small business employing 3 to 10 people as work required.

- I have worked on Highways Agency planting schemes and maintenance programs.
- BT and Waterboard grass cutting and spraying maintenance.
- Wildlife Heritage Lottery Fund (Essex Wildlife Trust); mainly fencing and public access gates.
- Various Council planting and renovation schemes.
- Project work for Smithkline Beecham/Glaxo (2½ years). I also carried out work in their woodlands as per the management plan drawn up by the Essex Wildlife Trust.
- I have been involved with National Trust renovation projects as a sub-contractor.

I am therefore familiar with the responsibility for carrying out work, reading plans and Health and Safety requirements, Risk Assessment and other responsibilities as required.

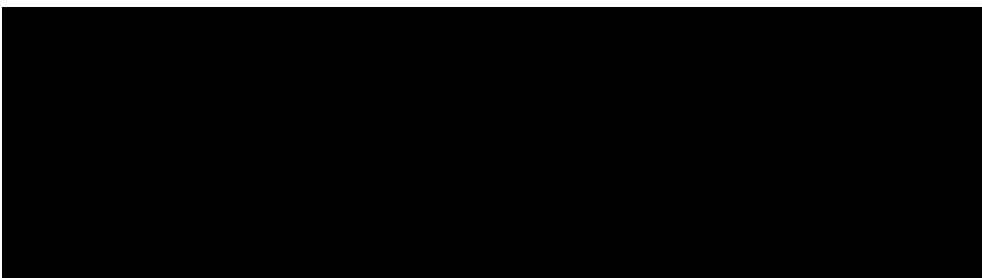
I also undertook domestic work; primarily tree pruning/dismantling and hedge cutting.

For 9 years I worked on a 120 acre private estate as the sole gardener primarily looking after the 4 acres of garden, which included a small orchard and vegetable garden including greenhouses, formal lawns as well as those cut with ride-on mowers. I continued to undertake domestic and contract maintenance work. During the winter I undertook coppicing operations in the estates woods and planted trees I grew from seed.

Subsequently (2013) I relocated to Nettleham where I have been primarily involved in domestic landscaping and renovation work. I have formed relationships with other businesses who assist me in larger projects.

I have also been involved with volunteer work at Nettleham Beck and I undertake riparian duties for Aspects Of Beauty.

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Personal Information.

Qualifications (relevant) and Equipment.

BSC Rural Resource Development. Wildlife and Conservation

NPTC.

Chainsaw Operations.

Units, 10, 11 , 14.

Pesticides.

Units, PA1, PA6A.

City and Guilds.

Amenity Horticulture Phase 2 (0220/03). (tree surgery)

Arboriculture (024) Practical Course Work - Pass.

Arboriculture (023) Written – Distinction.

NVQ Level 3

Estate Skills and Maintenance (1992-94). Units; 123, 127, 136, 154, 158, 165, 166, 167.

Submission requirements

Approach

I propose 40 days per year, this will allow for various vacation periods and quieter periods during the summer months. I would log my hours and adjust these to suit the needs at the time. Some work is seasonal and may require more hours where as in the height of summer less work may be necessary. the very nature of the work requires a response to the conditions. Otherwise work is dictated by the supplied schedules. I usually take my main vacation in September.

Contingency

I have formed associations with other similar businesses; should it be necessary I can rely on them in unforeseen circumstances.

Work Safely.

I have on hand safety equipment such as harnesses, ropes and life jackets. In circumstances that appear unsafe but necessary to enter the water I would work with another person. I am a seasoned canadian canoeist and swimmer and well versed in accessing river conditions.

Public Liability

To be presented to the NPC office when open.

Quotation, as per the supplied scheduals

All based on 40 days, which is also open for negotiation - I have tried to allow for vacations, sick, and weather in coming up with this figure. I am a responsive person and all hours would be logged and adjustments to working made to accommodate conditions.

Essential works; £100 weekly half day, £4,000 per year.

Additional or directed works.

£30 per hour to include all costs, fuels, reasonable waste disposal (MEC Recycling)

I would expect to and be happy to negotiate.

Enhanced Works; £200 weekly per day, £8,000 per year

This would cover all works, costs and risings. Additional works to be negotiated on the same rates.

Additionally

In all cases to liaise closely with the NPC keeping them abreast of the works carried out and identifying any issues, be this through verbal reports and followed up with emails or as determined by NPC.

Excess of time

Should an excess of time occur I would be happy to work else where on the NPC estate.

Notes

If any additional information or clarification is required please contact me.

I am, of course, happy to make variations should the NPC require that.

Request for Quotation for Routine Beck Maintenance

From: Nettleham Parish Council

Date: 31.03.25

Subject: Routine and Enhanced Beck Maintenance

Introduction:

Nettleham Parish Council (NPC) is committed to maintain the Beck within the confines of the Village to maintain and enhance its amenity value whilst ensuring the risk of it overtopping and flooding the Village is minimised. The work required is outlined in the Beck Management Plan which can be found on the NPC website.

Two schedule of works has also been drawn up outlining the individual tasks and envisaged, one is for the vital essential works and the other adds some enhanced works which would otherwise have to be carried out individually on an ad hoc basis at the request of NPC.

A quotation is sought for both options which are attached.

NPC recognise these works are to some extent influenced by climate and you may wish to add some caveats to your quotations eg. more attendance in adverse weather to assist in containing flooding/less attendance at other times.

We welcome this but any variations must be clearly outlined within the quotation so there is no latitude for a misunderstanding to arise in the future.

The initial contract will be agreed for one year from the date the contract is awarded

Objectives and Deliverables:

1. Clear communication with NPC Clerk and Facilities Manager including notice of attendance and completion of records
2. Maintaining and improving the amenity value of the Beck
3. Maintaining and improving flood resilience measures along the Beck within the Village
4. Cooperating with volunteers and NPC staff where required

Submission Requirements:

Interested parties should provide the following:

1. Your proposals outlining your approach to the attached schedules for basic and enhanced works
2. Relevant experience and examples of similar projects conducted for public sector or other organisations.
3. Details of your relevant Public Liability Insurance cover
4. Contingency planning should unforeseen circumstances temporarily prevent you from fulfilling the agreement.
5. Demonstrate your commitment to working safely

6. Quotation for 'essential work' including a clear explanation of any variables you wish to suggest or include.
7. Quotation for 'essential and enhanced work' including a clear explanation of any variables you wish to suggest or include.
8. A breakdown of costs for any additional expenses.

SUBMISSION DEADLINE

All information to be emailed to Clerk@nettleham-pc.gov.uk by 29.04.2025



DRAFT: BECK MAINTENANCE SCHEDULE PLAN B (ENHANCED)

WEEKLY TASKS	COMMENTS 1	COMMENT 2
CHECK AND CLEAR DEBRIS AT BROOKFIELD CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
CARRY OUT FLOW CHECKS AT BROOKFIELD CULVERTS	REPORT ANY BLOCKAGES IMMEDIATELY	RECORD ON WORK SHEET PROVIDED BY NPC
CHECK AND CLEAR DEBRIS AT VICARAGE LANE (VL) CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
CARRY OUT FLOW CHECKS AT VICARAGE LANE CULVERTS	REPORT ANY BLOCKAGES IMMEDIATELY	RECORD ON WORK SHEET PROVIDED BY NPC
CHECK AND CLEAR DEBRIS AT CHURCH ST CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
CARRY OUT FLOW CHECKS AT CHURCH ST CULVERTS	REPORT ANY BLOCKAGES IMMEDIATELY	RECORD ON WORK SHEET PROVIDED BY NPC
CHECK AND CLEAR DEBRIS AT WASHDYKE CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
OBSERVE FLOW AT WASHDYKE CULVERTS	ACCESS DIFFICULT UPSTREAM	RECORD ON WORK SHEET PROVIDED BY NPC
WALK THE BECK BETWEEN VL AND WATERMILL LANE , INSPECT AND REMOVE EXCESSIVE DEBRIS LIABLE TO REACH CULVERTS OR IMPEDE FLOW WHERE PRACTICABLE	REPORT ANY FINDINGS EG: CONSTRUCTION OF WEIRS	RECORD ON WORK SHEET PROVIDED BY NPC
MONITOR WEED AND SILT BUILD UP WITHIN 2M OF CULVERTS - CLEAR IF NECESSARY	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
BI ANNUAL TASKS	COMMENTS 1	COMMENT 2
CHECK DIMENSIONS (AREA AND HEIGHT) OF 2 BERMS SITUATED BETWEEN CHURCH ST AND VL	SEE SPECIFICATION IN BECK MANAGEMENT PLAN	RECORD ON WORK SHEET PROVIDED BY NPC
MAINTAIN BERMS TO CONFORM TO SPECIFICATION	SEE SPECIFICATION IN BECK MANAGEMENT PLAN	RECORD ON WORK SHEET PROVIDED BY NPC
MAINTAINING BECK BANKS ALONG KINGSWAY WHERE NPC IS RESPONSIBLE	LIAISE WITH CLERK/FACILITIES MANAGER	RECORD ON WORK SHEET PROVIDED BY NPC
ADDITIONAL WORK AS REQUIRED	COMMENTS 1	COMMENT 2
RAKE BECK BED TO CONTROL WEED BUILD UP BETWEEN WATERMILL LANE AND VL	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
RAKE BECK BED TO CONTROL WEED BUILD ALONG KINGSWAY WHERE NPC HAVE PART OWNERSHIP	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
INSPECT AND PRUNE TREES ALONG BECK BETWEEN WATERMILL LANE AND VL	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
INSPECT AND PRUNE TREES ALONG KINGSWAY WHERE NPC HAVE PART OWNERSHIP	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
MANAGE BECK BED TO ENHANCE AMENITY AND ECOLOGY	LIAISE WITH CLERK/FACILITIES MANAGER	RECORD ON WORK SHEET PROVIDED BY NPC
UNSCHEDULED TASKS	COMMENTS 1	COMMENT 2
DURING EXTREME WEATHER WEEKLY TASKS MAY NEED CARRYING OUT MORE FREQUENTLY	LIAISE WITH CLERK/FACILITIES MANAGER	RECORD ON WORK SHEET PROVIDED BY NPC
IN EXTREME WEATHER ASSISTANCE MAY BE REQUIRED IN DEPLOYING SANDBAGS	LIAISE WITH CLERK/FACILITIES MANAGER	RECORD ON WORK SHEET PROVIDED BY NPC



DRAFT: BECK MAINTENANCE SCHEDULE PLAN A (ESSENTIAL)

WEEKLY TASKS	COMMENTS 1	COMMENT 2
CHECK AND CLEAR DEBRIS AT BROOKFIELD CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
CARRY OUT FLOW CHECKS AT BROOKFIELD CULVERTS	REPORT ANY BLOCKAGES IMMEDIATELY	RECORD ON WORK SHEET PROVIDED BY NPC
CHECK AND CLEAR DEBRIS AT VICARAGE LANE (VL) CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
CARRY OUT FLOW CHECKS AT VICARAGE LANE CULVERTS	REPORT ANY BLOCKAGES IMMEDIATELY	RECORD ON WORK SHEET PROVIDED BY NPC
CHECK AND CLEAR DEBRIS AT CHURCH ST CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
CARRY OUT FLOW CHECKS AT CHURCH ST CULVERTS	REPORT ANY BLOCKAGES IMMEDIATELY	RECORD ON WORK SHEET PROVIDED BY NPC
CHECK AND CLEAR DEBRIS AT WASHDYKE CULVERTS	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
OBSERVE FLOW AT WASHDYKE CULVERTS	ACCESS DIFFICULT UPSTREAM	RECORD ON WORK SHEET PROVIDED BY NPC
WALK THE BECK BETWEEN VL AND WATERMILL LANE , INSPECT AND REMOVE EXCESSIVE DEBRIS LIABLE TO REACH CULVERTS OR IMPEDE FLOW WHERE PRACTICABLE	REPORT ANY FINDINGS EG: CONSTRUCTION OF WEIRS	RECORD ON WORK SHEET PROVIDED BY NPC
MONITOR WEED AND SILT BUILD UP WITHIN 2M OF CULVERTS - CLEAR IF NECESSARY	REMOVE DEBRIS FROM SITE	RECORD ON WORK SHEET PROVIDED BY NPC
BI ANNUAL TASKS	COMMENTS 1	COMMENT 2
CHECK DIMENSIONS (AREA AND HEIGHT) OF 2 BERMS SITUATED BETWEEN CHURCH ST AND VL	SEE SPECIFICATION IN BECK MANAGEMENT PLAN	RECORD ON WORK SHEET PROVIDED BY NPC
MAINTAIN BERMS TO CONFORM TO SPECIFICATION	SEE SPECIFICATION IN BECK MANAGEMENT PLAN	RECORD ON WORK SHEET PROVIDED BY NPC
MAINTAINING BECK BANKS ALONG KINGSWAY WHERE NPC IS RESPONSIBLE	LIAISE WITH CLERK/FACILITIES MANAGER	RECORD ON WORK SHEET PROVIDED BY NPC
UNSCHEDULED TASKS	COMMENTS 1	COMMENT 2
DURING EXTREME WEATHER WEEKLY TASKS MAY NEED CARRYING OUT MORE FREQUENTLY	LIAISE WITH CLERK/FACILITIES MANAGER	RECORD ON WORK SHEET PROVIDED BY NPC
IN EXTREME WEATHER ASSISTANCE MAY BE REQUIRED IN DEPLOYING SANDBAGS	LIAISE WITH CLERK/FACILITIES MANAGER	RECORD ON WORK SHEET PROVIDED BY NPC

Extract from Fire Safety Report Dec 2024:**a) Staircase and exit capacities appear to be adequate for the number of occupants (4)?**

No

The number, distribution and widths of emergency routes and exits have been assessed for the use of the building. It is considered that the number and width of emergency exits are NOT suitable for the number of occupants as detailed in section 2. (Occupants) above.

It is the risk assessor's opinion, in accordance with the relevant government guidance, that the main room (bar and games area) should not hold more than 60 people at any one time. This is because there is only ONE (1) means of escape (main entrance door) in the event of a fire situation. The person consulted stated that the 'Players Entrance' door tends to remain locked; the width between the entrance door and the door leading to the Players Entrance also appears to be less than 45 degrees. There is a further door from the bar/games area through to the kitchen, which again cannot be used as an alternative means of escape because it passes through the kitchen.

Therefore, because there is only one viable means of exiting the bar/games area, a maximum of 60 persons is permissible in this area. However, if an alternative exit door (900mm wide to provide safe means of egress for wheelchair users) was provided in the bar area leading to games field, then the number of people could be increased to 120.

Provision of final exit doors from changing room facilities and kitchen are deemed acceptable.

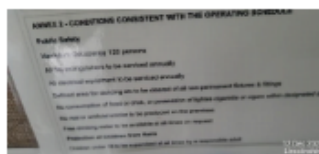


Photo 8

To do | Priority: High | Created by: Jonathan Owen

Maximum Occupancy for Bar and Games Room

Because there is only one viable means of egress from the bar/games area, maximum occupancy should be restricted to 60 people at any one time and not 120.

Since this report the Sports Clubs have been notified to limit capacity, however this impacts on both their use of the facilities and NPC's income from other hirers for the venue.

Any works to address this have been delayed by the lack of a Facilities Manager to project manage the project.

Indicative quotes received* (both building works and glazing are required):

***Note a fire door is required, but double doors and a patio are not necessarily required.**

Works at Pavillion Mulsanne Park

Form opening to accommodate set of double doors

Provide concrete patio area

Cut out opening internally and externally

Insert appropriate lintel

Make good plaster on completion of door fitting

Dig out area 6.5m x 6.5m to a depth to accommodate 150mm of hardcore,

compacted and lay 150mm of concrete to form a level access patio area.
Provide all materials and labour and removal of all soil and rubbish.

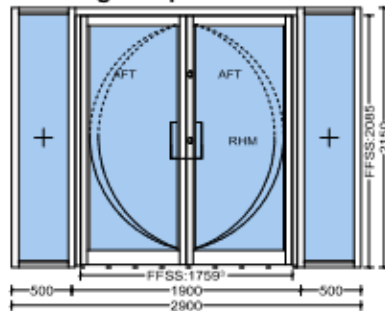
£5790.00

+ VAT

Thank you for your recent enquiry. Please find our quotation as follows:

Pos 001

1 Pcs. Door Element 2900 mm x 2150 mm, Consisting of two Fixed Fields and a Double Pivoted Anti Fingertrap Door.



Scale 1:60

Exterior View

System: Senior SPW 500/501 SPW 501 Standard

Door Description:

Double Pivoted Anti Fingertrap Door RH Master Leaf

Bottom Configuration:

Senior SPW560

Door Description:

Double Pivoted Anti Fingertrap Door RH Master Leaf

Bottom Configuration:

Senior SPW560

Additional Hardware per Element:

2 Pcs.	Door Closer Bottom Bracket AFT
2 Pcs.	Door Closer Top Bracket AFT
4 Pcs.	Please add machining for top SRA021/022 manually (by CNC import)
4 Pcs.	Door Head Stop can be chosen manually (by additional hardware)
2 Pcs.	Bottom Pivot Assembly
2 Pcs.	End Load Top Arm
2 Pcs.	Medium Duty Hold Open Concealed Closer
2 Pcs.	Packer for Drained Threshold SD501
8 Pcs.	M6 X 12mm Csk M/Screw
4 Pcs.	M6 x 20mm P/Head M/Screw
2 Pcs.	Bottom Pivot Bracket
2 Pcs.	17mm Euro Cylinder with Thumbturn
2 Pcs.	Armoured Hook Lock
2 Pcs.	Faceplate for AHL with weatherstrip
4 Pcs.	Lock Bracket
2 Pcs.	SD PAS24 Armored Strike
2 Pcs.	SD PAS24 Armored Strike F/Plate

2 Pcs.	Armoured Strike Backplate
2 Pcs.	Armoured Strike Bracket
4 Pcs.	Self Adhesive Escutcheon Silver Coloured
4 Pcs.	Standard Pad Handle Natural 100A
8 Pcs.	M6 Dome Nut
4 Pcs.	M5 x 70mm Threaded Bar
2 Pcs.	Flat Flush Bolt Silver Silver Coloured
4 Pcs.	Flush Bolt Bracket
2 Pcs.	Flush Bolt Guide
4 Pcs.	No 10 x 16mm Csk S/Tap Screw
8 Pcs.	M5 x 8mm Pozi Pan Head Machine Screw
8 Pcs.	Spring Washer
8 Pcs.	Tee Nut
2 Pcs.	Door Head Stop for SD door Painted 9910 HG
2 Pcs.	Header Bar Packer for SFG111 and SFG114 - cut and drilled

Colours:

Profiles: RAL 9910 HG

Filling:

4 Pcs. 6+4mm 6.8L-4S1T U=1.0
 6.8mm Lami / 4mm Opti S1 TSG 1.0 CLEAR
 Argon/Black Swisspacer

***RIGHT HAND MASTER OPEN-OUT COMMERCIAL ANTI-FINGERTRAP DOUBLE DOOR
 (AS VIEWED FROM OUTSIDE)*
 CONCEALED HOLD-OPEN DOOR CLOSERS
 SATIN SILVER PAD HANDLES
 2NO. CYLINDER HOOK LOCKS WITH THUMBTURN
 LOW LEVEL RAMPED THRESHOLD - NO CILL QUOTED
 COMMERCIAL DOORSETS ARE NOT WEATHER RATED**

Installation

Installation into prepared openings over one continuous visit.
 We have allowed for external silicon sealing only in standard colour silicon.
 No provision has been made for internal finishing or making good.
 Final cost subject to survey, location/access and final specification.
 Survey included.

Supplied & Installed to your fully prepared opening **£5,398 + vat Subject to full site Survey.**

Officer Notes:

Both quotes individually surpass the level of the Committees delegation for expenditure and Full Council must approve the expenditure following any recommendation from the committee.

In accordance with NPC Regulations 2 estimates or 3 quotes are required depending on the value of the works:

- 5.8. For contracts greater between £10,001 and £29,999 excluding VAT the Clerk/RFO/FACILITIES MANAGER shall seek at least three fixed-price quotes;
- 5.9. where the value is between £2,001 and £9,999 excluding VAT, the Clerk/RFO/FACILITIES MANAGER shall try to obtain two estimates which might include evidence of online prices, or recent prices from regular suppliers.

As contracts may not be split – should a single contractor quote for both items this would be considered in the higher bracket and 3 quotes required.

Finances:

Available Budget:

Earmarked Reserves MP £9343.61

Full Council could choose to make a virement from other budget lines, spend from reserves etc

Legal Powers:

Local Government Act 1972, s.133 – Provision of Buildings

Local Government (Miscellaneous Provisions) Act 1976, s.19 – Recreational Facilities

Local Government Act 1972, s.111 – Incidental Powers

Required decisions/ actions:

- Consider / recommend to Full Council the extent of works to be undertaken (e.g. are a patio/ double door recommended)
- Pursue further quotes for the appropriate level of work.

Dear Riparian Owner,

You may have seen in *Nettleham Matters* that the University of Lincoln will be undertaking a project in Nettleham, beginning this autumn (2025), to investigate and better understand the hydraulics of Nettleham Beck. The study will focus particularly on the culverts at Church Street and Vicarage Lane, which are believed to contribute to local flood risk.

As part of their research, a small team from the University will need to access various parts of the Beck throughout the village to take measurements. These activities will be non-invasive and temporary—no physical alterations will be made to the Beck.

The Parish Council is aware that the Beck passes through land owned by multiple riparian owners. We hope you will be willing to support this valuable work, which could benefit the whole community by helping to identify flood risk causes and potential solutions.

Unless you have any objections to the team accessing the section of the Beck on your property, no action is required on your part. However, if you do wish to raise any concerns or decline access, please contact us by [insert contact method and deadline, e.g., email or phone, and a suggested date].

Thank you for your attention and support.

Kind regards,

[Your Name]

[Your Position, if relevant]

Nettleham Parish Council

PROPOSAL FOR CIL SPEND – TWO OUTDOOR TABLE TENNIS TABLES FOR MULSANNE PARK

Outdoor tables are thoroughly weatherproofed and designed to sit outside in the elements all year round. Components are heavy-duty, with special surface treatments used to avoid warping that can happen as a result of exposure to excessive damp or heat. Fixed outdoor tables are anchored into the ground.

Official ITTF-approved table dimensions are 152.5cm in width, 274cm in length and 76cm in height. The recommended space at each end and side means a clear space of around 5.8m by 3.4m.

In the play park at Mulsanne there is a large space with no equipment adjacent to the skate park, measuring 12.8m by 7.4m. This is sufficiently large for two table tennis tables.



Options

1 Cornilleau Campus Static Outdoor Table Tennis Table

£832.50 + VAT

Delivery : Free Assembly - £109

- Designed for intensive use with special attention being given to the sturdiness
- Shock resistant table - fixed to the ground
- Permanent steel net included
- High quality 7mm resin laminate playing surface
- Corner protection pads



2 Cornilleau Park Permanent Static Outdoor Table Tennis Table – Sweatband £1875.00 + VAT

Delivery : Free Installation - £139

Description

The Cornilleau Park permanent static outdoor table tennis table is equipped with corner protection pads and an inviolable fixing system. It can be either feet buried or fixed to the ground.

The table is also wheelchair friendly and has an official ITTF (International Table Tennis Federation) size.



Recommendation

The **Park** version is more inclusive in being wheelchair friendly, though is more expensive. One of each type would be possible but aesthetically less appealing.

It might also be advisable to change the fencing to separate the space from the play park and install a separate gate.

While we would expect people to bring their own bats and balls, NPC could purchase a number of accessory packs that could be stored in Mulsanne for loaning out when events are one.



Officer note: current CIL £50553.01 less Approx £4280.00 committed May 2025*

*awaiting confirmation from CIL Officer of legality of expenditure at time of publication.

Dear Jane,

My name is Natalia, and I am the warranty extension manager at ElanCity Radar Speed Signs. Below you will find lots of great information on the extended warranty, its pricing, services, advantages, and a copy of your service contract in the attachments. Please do not hesitate to contact me with any questions.

You have purchased one or more **ElanCity** products in 2023 that were covered by an initial two-year warranty, and we hope that you are fully satisfied with them. This warranty expires on 27/09/2025.

The warranty extension will allow you to ensure that your equipment is properly serviced at **£199.00** excluding taxes per year per unit in the event of a breakdown or a malfunction.

If your equipment is not currently covered, the diagnostic fee is **£196.00** excluding taxes before repair services.

The extended warranty will cover the following services for a period of next three years:

REPAIRS

- Collection of material at your place, return to our workshops, repair and return to you
- Evaluations and expert estimates
- **REPAIRS - all parts and labour**

SUPPORT

- Phone technical assistance for the use of your EVOLIS radar
- Help to install and use the software
- Help with configuration and software update if necessary

TRAINING

- Training in the use of the radar (daily management)
- Training in the use of the software
- EVOCOM/EVOMOBIL/EVOGRAPH “statistical” training if necessary (also for new employees)

YOUR ADVANTAGES

- Any unexpected repair fees
- Any shipping fees
- Any expert estimate fees
- Priority treatment
- Less downtime
- Comprehensive technical assistance
- Our training empowers you to analyse radar data and use it effectively

Please return the enclosed contract by email, signed and stamped, upon acceptance.

Please note that no payment should be made before the contract has been signed and the corresponding invoice has been received.

Should this not be the correct email address, kindly let us know the correct one, so we can forward the contract to the appropriate recipient.

Your timely response to this proposal would be greatly appreciated, enabling us to move forward efficiently.