

## NPC 171224 PUBLIC REPORTS

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## NETTLEHAM PARISH COUNCIL

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A MEETING OF THE PARISH COUNCIL  
 WILL BE HELD ON TUESDAY 17 DEC 2024, AT 7.30PM  
 AT THE OLD SCHOOL, SMALL HALL, MILL HILL, NETTLEHAM  
 ALL COUNCILLORS ARE SUMMONED TO ATTEND  
 THE RAY SELLARS COMMUNITY AWARD WILL BE PRESENTED A 7:05PM  
 PUBLIC FORUM FROM 7:15PM

During the public forum, the public may address the council on current matters or issues that may become future agenda items. Reports from County and District Councillors and representatives on outside bodies will also be given during this time.

### Agenda

1. Chair's Welcome
2. To **RESOLVE** to receive apologies and accept reasons for absence received by the Clerk, prior to the meeting.
3. To **RECEIVE** disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations. (Declaration of any disclosable interest in a matter to be discussed at the meeting and which is not included in the register of interests)
4. To **RESOLVE** to approve the notes of the Parish Council's Meeting held on 19/11/2024 as the minutes of the meetings.
5. To **NOTE** the Clerk's report.

#### 6. Planning Matters:

- a) To **RESOLVE** responses to West Lindsey District Council in relation to the following planning application(s):

NO	Details	Location	Link to view documents
WL/2024/0767	Amended to size, scale and design of extension	12 LODGE LANE NETTLEHAM LINCOLN LN2 2RS	<a href="https://westlindsey-publicportal.statmap.co.uk/horizonext/publicportal/PlanningApplications/?searchType=Simple&amp;appRef=WL%2F2024%2F00767">https://westlindsey-publicportal.statmap.co.uk/horizonext/publicportal/PlanningApplications/?searchType=Simple&amp;appRef=WL%2F2024%2F00767</a>
WL/2024/01016	Variation of condition 6 of planning permission WL/2024/00508 granted 18 September 2024 - add PV panels to the flat roof of the care home and to amend the boundary fencing from railings to close boarded and acoustic fencing.	LAND TO THE NORTH OF 40 LODGE LANE NETTLEHAM LINCOLN LN2 2RS	<a href="https://westlindsey-publicportal.statmap.co.uk/horizonext/publicportal/PlanningApplications/?searchType=Simple&amp;appRef=WL%2F2024%2F01016">https://westlindsey-publicportal.statmap.co.uk/horizonext/publicportal/PlanningApplications/?searchType=Simple&amp;appRef=WL%2F2024%2F01016</a>

- b) Any other planning matters, including any applications received after the agenda was published
- c) To note the responses on planning matters made under delegation since the last meeting.

#### 7. Financial Matters

- a) To **NOTE AND RATIFY** the pre-approved payments made since the last meeting and to **RESOLVE** to approve the schedule of accounts for payment.
- b) To **NOTE** the Full and Summary Income & Expenditure Reports as at 30.11.24 and to **NOTE** the Council's Bank Account & Earmark Reserves balances at 30.11.24

**8. Budget & Precept Planning**

- a) To RESOLVE the Budget for 2025-2026.
- b) To RESOLVE the Precept Request for 2025-2026
- c) To RESOLVE to the Precept Statement for publication.

**9. Committees:**

To **NOTE** the draft notes of the Property Committee held on 03/12/2024 and **RESOLVE** any action in relation to the recommendations of those notes:

- a) Service fees
- b) Sports Club invoicing
- c) Mole Control
- d) Noticeboards

**10. Working Groups / Council Representatives**

- a) To **NOTE** the key points from the Conservation Working Group meeting and to **RESOLVE** any action.
  - Conservation Area Management Plan
- b) To **APPOINT** a representative to The Village Hall Committee
- c) To **APPOINT** a Lead Councillor for the Emergency Plan Group

**11. Correspondence received requiring a RESPONSE, or to be NOTED:**

- a) Government Consultation on allowing remote and hybrid attendance and proxy voting at local authority meetings in England. - [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)

**12. Date of Next Meeting of the Parish Council –this has been arranged for Tuesday 21<sup>st</sup> January 2025, commencing at 7.30pm (Public session from 7.15pm), in the Small Hall at The Old School, Nettleham. (Submissions of council agenda items / reports by no later than close of business 03/01/2025)****Any Future Agenda Items**

- 13. To RESOLVE whether to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.**
- 14. TO NOTE the notes of the HR Committee held on 09/12/2024 and the Confidential Report to Council and to RESOLVE any action in relation to the recommendations of those notes and report: (exclusion of Public and Press recommended due to personal staff data)**
  - a) Staff SCP increases 2025/2026
  - b) Actions resulting from Staff Appraisals



Lucy Waller, Clerk to the Parish Council 12/12/2024

**NETTLEHAM PARISH COUNCIL  
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL  
HELD AT THE SMALL HALL, THE OLD SCHOOL, NETTLEHAM  
ON TUESDAY 19 NOVEMBER 2024, AT 7.30PM**

**Present: Councillors:** Cllr Mrs A. White (Chairman), Cllr P. McNeill (Vice-Chair),  
Cllr D. Newsam\*, Cllr A. Simpson, Cllr C. Chardoux, Cllr A. Crook, Cllr C.  
Payne, Cllr C. Johnson\*, Cllr J McGuire

**Also in attendance:** Lucy Waller (Clerk), Carl Thomas (Responsible Financial Officer (RFO))

**Councillors not present:** Cllr K. Swain

*There being no business for the public session, the meeting commenced at 7.15pm*

1. **To RESOLVE to receive apologies and accept reasons for absence received by the Clerk, prior to the meeting.**  
Apologies were also noted from Councillor J. Barrett and F. Brown of West Lindsey District Council.
2. **To RECEIVE disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.**  
None received.
3. **To RESOLVE to approve the notes of the Parish Council's Meetings held on 15/10/2024 as the minutes of the meetings.**  
It was RESOLVED to approve the notes of the Extraordinary Meeting and Parish Council Meeting held on 15/10/2024 as the minutes of the meetings.
4. **To NOTE the Clerk's report.**  
Members noted the report
5. **Planning Matters:**
  - a) **To RESOLVE responses to West Lindsey District Council in relation to the following planning application(s):**  
**It was RESOLVED to submit the following responses:**

**WL/2024/00888 LAND OFF THE HAWTHORNS NETTLEHAM LINCOLN**  
No objection, however, there are no further details provided regarding the proposed changes to working times. The Parish Council would like to request that any change to working times is considerate of the needs and welfare of neighbouring residents.

**WL/2024/00904 ASH TREE FARM SADBROOKE LANE NETTLEHAM**  
No objection.
  - b) **Any other planning matters, including any applications received after the agenda was published:**

**WL/2024/00909 LAND REAR OF 25 LODGE LANE NETTLEHAM LINCOLN LN2 2RS**  
No objection.  
*(7.22pm \*Cllr D Newsam joined the meeting)*

**WL/2024/00934 THE DOVECOTE KINGSWAY NETTLEHAM LINCOLN LN2 2QA**  
No objection.  
*(7.22pm \*Cllr C Johnson joined the meeting)*

**WL/2024/00938 23 KINGSWAY NETTLEHAM LINCOLN LN2 2QA**  
No objection

- i) **To note the responses on planning matters made under delegation since the last meeting.**

Members noted the report (attached as Appendix A of these minutes)

- ii) **To consider any future protocols/ actions relating to tree applications within the Parish on which the Parish Council is not currently consulted.**

Members discussed recent tree work within the Conservation Area; it was highlighted that Parish Councils are not currently consulted on tree applications. It was noted that a request that Nettleham Parish Council be consulted was being considered by West Lindsey District Council. It was agreed to await feedback from this request. It was **RESOLVED** to request copies of any amenity assessment produced in relation to the recent tree works.

## 6. Financial Matters

- a) **To NOTE AND RATIFY the pre-approved payments made since the last meeting and to RESOLVE to approve the schedule of accounts for payment.**

Members noted and ratified the pre-approved payments made since the last meeting and **RESOLVED** to approve the schedule of accounts for payment attached as Appendix B of these minutes.

- b) **To NOTE the Full and Summary Income & Expenditure Reports as at 31.10.24 and to NOTE the Council's Bank Account & Earmark Reserves balances at 31.10.24**

Members noted the Full and Summary Income & Expenditure Reports as at 31.10.24 and the Council's Bank Account & Earmark Reserves balances at 31.10.24

- c) **To CONSIDER a grant application for £50 in relation to the Christmas Market**  
(Expenditure under LGA1972 s.145)

It was **RESOLVED** to approve the grant application for £50 in relation to the Christmas Market.

**Action Point – RFO to arrange payment**

- c) **to NOTE that the National Pay Award 01/04/2024 -31/03/2025 has now been agreed, all grades up to SCP43 received an uplift of £1290 pa (FTE) and this has been applied to payroll and backdated as per contractual obligations.**

Members noted the National Pay Award 01/04/2024 -31/03/2025

## 7. Budget & Precept Planning

- a) **To DISCUSS and REVIEW the draft budget including any budgetary priorities for 2025-2026 and to consider any adjustments.**

Members noted the draft budget and the verbal introduction from the RFO. The need for additional funds to be added for the Ear Marked Reserve to replace/repair the wall at the Old School was highlighted. Members noted that there would be some minor adjustments prior to finalising the budget but no major increases were expected.

- b) **To RESOLVE a preliminary precept proposal for 2025-2026 which will be subject to any necessary adjustments when the tax base has been confirmed by West Lindsey District Council.**

Members noted that the current preliminary precept request was £203515 but that this would require some adjustment following minor adjustments to the budget. It was estimated that the increase in Council Tax would be 1%.

## 8. Committees:

**To NOTE the draft notes of the Property Committee held on 05/11/2024 and RESOLVE any action in relation to the recommendations of those notes:**

Members noted the notes of the Property Committee.

- a) **Match fund a grant from WLDC for hydraulic modelling**

It was RESOLVED to spend up to £5000 to match fund a grant from WLDC for hydraulic modelling, should the grant be successful.

**b) Accept the quote from contractor B for replacing the fencing at the Tennis Courts and the MUGA subject to confirmation of points raised.**

It was RESOLVED to accept the quote of £6954.00 + VAT for replacing the fencing at the Tennis Courts.

**c) That consideration is given to standardising memorial benches.**

Following discussion, it was agreed that the current policy, and the choice of a recycled or wood bench was satisfactory, and no change was required.

**9. Working Groups**

**a) To RESOLVE to approve the draft Terms of Reference for the Highways Working Group.**

It was RESOLVED to adopt the Terms of Reference as circulated subject to the amendment of a typographical error.

**10. Correspondence received requiring a RESPONSE, or to be NOTED:**

**a) Resident Communication Leaf Blowers**

Members noted the correspondence and asked the Clerk to respond highlighting the work had been done in preparation for Remembrance Sunday and is not routinely undertaken.

***Action Point – Clerk to respond to correspondence.***

**11. Date of Next Meeting of the Parish Council –this has been arranged for Tuesday 17<sup>th</sup> December 2024, commencing at 7.30pm (Public session from 7.15pm), in the Small Hall at The Old School, Nettleham. (Submissions of council agenda items / reports by no later than close of business 09/12/2024)**

Members noted the time and date of the next meeting.

**Any Future Agenda Items**

None raised.

**12. To RESOLVE whether to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.**

The above RESOLUTION was passed.

**13. TO NOTE the nominations for the Ray Sellars Award 2024 and to RESOLVE the choice of recipient. (exclusion recommended due to personal / sensitive information)**

It was RESOLVED to award the Ray Sellars Award 2024 to Allison Faulkner for services to Village Appearance and Wildlife.

***Action Point - Clerk to contact recipient.***

***The meeting closed at 8.05pm***

**Appendix A – Planning Responses under delegated powers.**

NPC 19.11.24 Item 5b I) Planning responses under delegation since the last meeting

<p>WL/2024/00753</p>		<p>Outline planning application to erect up to 72no. dwellings with access to be considered and not reserved for subsequent applications.</p>	<p><b>LAND OFF SCOTHERN ROAD NETTLEHAM LINCOLN</b></p>	<p>Nettleham Parish Council has reviewed the planning application WL/2024/00753 for the proposed development on Land off Scothern Road, which has been allocated for development within the Central Lincolnshire Local Plan. The Parish Council would like to highlight certain key areas where the proposal must comply with the Nettleham Neighbourhood Plan, particularly Policies D7 and D3:1, to ensure the development aligns with local planning requirements and community expectations.</p> <p><b>1. Compliance with Policy D7 of the Nettleham Neighbourhood Plan</b> The Parish Council recognises that this site is designated for development under the Central Lincolnshire Local Plan. Policy D7 of the Nettleham Neighbourhood Plan places important conditions on this development to ensure that it is appropriate in terms of scale, design, and impact on the village character. We would like to ensure that all aspects of Policy D7 are fully adhered to. We request that the developers work closely with the planning authority to ensure these elements are fully addressed in the final plans to maintain compliance with the Nettleham Neighbourhood Plan.</p> <p><b>2. Flood Risk and Attenuation Measures (Policy D3:1 of the Nettleham Neighbourhood Plan)</b> Flood risk is another critical area of concern for the Parish Council. Policy D3:1 of the Nettleham Neighbourhood Plan requires that developers take into account both on-site and off-site flood risks and implement appropriate attenuation</p>
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				<p>measures. The Parish Council seeks assurance that the following are adequately addressed:</p> <ul style="list-style-type: none"> <li>• <b>Comprehensive Flood Risk Assessment (FRA):</b> The FRA provided should demonstrate a detailed understanding of both the site's flood risk and its potential impact on surrounding areas. This includes taking into consideration surface water management and runoff, which could affect nearby properties and infrastructure.</li> <li>• <b>Attenuation measures:</b> Sustainable drainage systems (SuDS) should be incorporated to manage surface water, reduce flood risk, and provide long-term water management solutions. The proposed development must include sufficient attenuation features to ensure it complies with D3:1, preventing any increase in flood risk downstream or to neighbouring areas.</li> </ul> <p>Ensuring these measures are implemented effectively will mitigate potential flood risks and support the long-term sustainability of the development.</p> <p><b>3. Community Engagement and Local Concerns</b> The Parish Council would also highlight that there are concerns from the local community regarding the potential impact of this development. Residents have raised issues such as traffic increases and pressure on existing infrastructure. We believe that continued engagement with the community is essential, and we encourage the</p>
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				developers to consult with residents and stakeholders to address these concerns where possible.
WL/2024/00822		Planning Application for rear extension and alterations to dwelling.	<b>5 THE CRESCENT NETTLEHAM LINCOLN LN2 2SW</b>	<p><b>Nettleham Parish Council has no objections to the proposed development. However, we wish to reiterate key considerations previously highlighted regarding this site, given its location within the Nettleham Conservation Area:</b></p> <ol style="list-style-type: none"> <li><b>1. Conservation Area Compliance:</b> The site is situated within the Nettleham Conservation Area and must therefore comply with Policy E4 of the Nettleham Neighbourhood Plan, which specifies that "development proposals will be expected to preserve or enhance the character of the area." We expect that the proposed development will respect and contribute positively to the character, scale, and historical integrity of the Conservation Area.</li> <li><b>2. Historic England Standards:</b> In accordance with Historic England guidance, any new development in a conservation area should have either a positive or, at minimum, neutral impact on the surrounding environment. We ask that careful consideration be given to ensure that the development upholds the historic value and visual harmony of the area.</li> </ol>
				<ol style="list-style-type: none"> <li><b>3. Flood Risk Considerations:</b> Due to the site's proximity to properties within High-Risk Flood Zones, we have concerns about potential flood risk to neighbouring properties in the Conservation Area. We recommend that appropriate flood attenuation measures be implemented as part of the development to safeguard against any increased flood risk.</li> </ol> <p><i>In summary, while the Parish Council has no objections, we request that these considerations be addressed to ensure the proposed development aligns with local policies and adequately protects the character and safety of the area</i></p>
WL/2024/00863		Planning Application for Removal of a Buxus hedge. Add wrought iron style railings and gate.	<b>11 CHAPEL LANE NETTLEHAM LINCOLN LN2 2NX</b>	No objections
WL/2024/00870		Planning Application for proposed alterations and extension to existing dwelling.	<b>25 LODGE LANE NETTLEHAM LINCOLN LN2 2RS</b>	No objections



## Appendix B – Payments



## Schedule of Payments

November 2024

Invoice Date	Ref	Supplier	Nett	VAT	Total
26/09/2024	317	WICKSTEED LEISURE	29619.38	5923.88	35543.26
21/06/2024	322	KONICA MINOLTA	60.39	12.08	72.47
30/09/2024	323	EXECUTIVE CLEANING	36.00	0.00	36.00
08/10/2024	324	KONICA MINOLTA	79.35	15.87	95.22
28/09/2024	325	[REDACTED]	47.00	0.00	47.00
30/09/2024	326	CONTINENTAL	3809.57	761.91	4571.48
29/10/2024	327	CLEAN SWEEP	300.00	60.00	360.00
27/10/2024	328	ESPO	133.37	26.67	160.04
24/10/2024	329	ACTIVE8	27.55	5.51	33.06
14/10/2024	330	HCG	750.00	150.00	900.00
25/10/2024	331	LINCOLN PRINT	571.74	0.00	571.74
29/10/2024	332	WICKSTEED	160.74	32.15	192.89
06/10/2024	333	ONE TREE SERVICES	500.00	100.00	600.00
17/10/2024	334	[REDACTED]	135.00	27.00	162.00
31/10/2024	335	LINC WEB DESIGN	171.00	0.00	171.00
31/10/2024	336	EXECUTIVE CLEANING	72.00	0.00	72.00
31/10/2024	337	ALLEN SIGNS	138.54	27.71	166.25
31/10/2024	338	CONTINENTAL	2866.80	573.36	3440.16
04/11/2024	339	ACTIVE8	48.91	9.78	58.69
04/11/2024	340	MORRAL PLAY SERVICES	375.00	75.00	450.00
23/10/2024	341	JSF HOOD LIMITED	40.00	0.00	40.00
31/10/2024	342	TAYLOR LINDSEY	15278.45	0.00	15278.45
02/10/2024	343	TUCANN	330.00	0.00	330.00
		<b>TOTAL INVOICES</b>	<b>55550.79</b>	<b>7800.92</b>	<b>63351.71</b>

30/09/2024	CB180	DATAPLAN PAYROLL LTD	67.59	13.52	81.11
20/09/2024	CB181	AMAZON	164.90	0.00	164.90
04/10/2024	CB182	Co-operative Bank	13.96	0.00	13.96
08/10/2024	CB183	BT	80.48	16.16	96.64
11/10/2024	CB184	SMARTEST ENERGY	102.86	5.14	108.00
11/10/2024	CB185	SMARTEST ENERGY	186.67	9.33	196.00
15/10/2024	CB186	[REDACTED]	17.10	0.00	17.10
15/10/2024	CB187	[REDACTED]	216.00	54.00	270.00
15/10/2024	CB188	NATIONAL ASSOC LOCAL	65.36	13.08	78.44
16/10/2024	CB189	SMARTEST ENERGY	122.69	6.13	128.82
16/10/2024	CB190	SMARTEST ENERGY	161.03	8.05	169.08
16/10/2024	CB191	SMARTEST ENERGY	158.23	7.91	166.14
18/10/2024	CB192	FLEETDRIVE MANAGEMENT	306.00	61.19	367.19
21/10/2024	CB193	VATIX	49.00	9.80	58.80
21/10/2024	CB194	EE	94.93	18.99	113.92
22/10/2024	CB195	PERSONNEL ADVICE &	100.00	20.00	120.00
21/10/2024	CB196	AMAZON	19.16	3.83	22.99
23/10/2024	CB197	PENINSULA	169.43	33.89	203.32
29/10/2024	CB197	BT	105.44	21.09	126.53
31/10/2024	CB199	DATAPLAN PAYROLL LTD	67.59	13.52	81.11
31/10/2024	CB200	Unity Trust Bank	10.35	0.00	10.35
05/11/2024	CB201	Amazon	4.16	0.83	4.99
05/11/2024	CB202	Co-Operative Bank	13.96	0.00	13.96
07/11/2024	CB203	BT	80.78	16.16	96.94
		<b>TOTAL CASHBOOK</b>	<b>2377.67</b>	<b>332.62</b>	<b>2710.29</b>

<b>TOTAL PAYMENTS</b>	<b>57928.46</b>	<b>8133.54</b>	<b>66062.00</b>
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Key: <span style="color: green;">Green</span> – complete <span style="color: orange;">Amber</span> - in progress <span style="color: black;">Black</span> - outstanding				
Minute No	Action	Assigned to	Notes	Status
<b>NPC Full Council 19/03/24</b>				
<u>8c</u>	<i>RFO also to report back on funds held in John Moss account to allow Council to resolve how these should be distributed.</i>	<i>RFO</i>	<i>Funds received from CCLA. In terms of distribution this was completed in July 2011 with £100 to Linelands and £100 to Age UK but the funds were never recovered from CCLA.</i>	<span style="color: green;">Complete</span>
<b>NPC Full Council 21/05/24</b>				
<u>10.</u>	<i>RFO to work through prioritised list of banks to open accounts as available and keep the Finance Committee informed.</i>	<i>RFO</i>		<span style="color: green;">Complete</span>
<b>NPC Full Council 24/09/2024</b>				
<u>6</u>	<i>Clerk to arrange Allotment Software purchase as appropriate.</i>	<i>Clerk</i>	<i>In progress as required</i>	<span style="color: orange;">In progress</span>
<b>NPC EXT Council 15/10/2024</b>				
<u>EXT 4&amp;5</u>	<i>Chair to contact intended recipient and Clerk / Chair to arrange event in line with recipients wishes.</i>	<i>Chair/Clerk</i>	<i>Scheduled for 28/02/2025</i>	<span style="color: green;">Complete</span> <span style="color: orange;">Ongoing /in progress</span>
<b>NPC Full Council 15/10/2024</b>				
<u>10</u>	<i>Re draft the Social Media Policy to reflect current practice for approval at a future meeting.</i>	<i>Clerk</i>		
<b>NPC Full Council 19/11/2024</b>				
<u>6c</u>	<i>Grant-RFO to arrange payment</i>	<i>RFO</i>		<span style="color: green;">Complete</span>
<u>10A</u>	<i>Clerk to respond to correspondence.</i>	<i>Clerk</i>	<i>Draft to Cllrs</i>	<span style="color: green;">Complete</span>
<u>13</u>	<i>RSA- Clerk to contact recipient.</i>	<i>Clerk</i>		<span style="color: green;">Complete</span>

Application WL/2024/00947

**LAND AT ASH TREE FARM  
SUDBROOKE LANE  
NETTLEHAM  
LINCOLN  
LN2 2QQ**

Nettleham Parish Council objects to this planning application on the following grounds:

**1.) This is residential development in the open countryside, contrary to Policy S5 of the CLLP and Policy D6 of the Nettleham Neighbourhood Plan November 2024.**

As stated in the pre-application advice from West Lindsey Planning Department:

The construction of the five proposed dwellings is contrary to the provisions of the CLLP in respect to development in the countryside:

- **Policy S5: Development in the countryside:  
Part D: New dwellings in the countryside.**

Applications for new dwellings will only be acceptable where they are essential to the effective operation of existing rural operations listed in tier 8 of Policy S1. Applications should be accompanied by evidence of:

- a) Details of the rural operation that will be supported by the dwelling;
- b) The need for the dwelling;
- c) The number of workers (full and part-time) that will occupy the dwelling;
- d) The length of time the enterprise the dwelling will support has been established;
- e) The commercial viability of the associated rural enterprise through the submission of business accounts or a detailed business plan;
- f) The availability of other suitable accommodation on site or in the area;
- g) Details of how the proposed size of the dwelling relates to the needs of the enterprise.

Any such development will be subject to a restrictive occupancy condition.

- As stated in the pre-application advice from West Lindsey Planning Department: There is no information provided within this request for pre-application advice that would indicate that the proposal is essential to the effective operation of a rural operation that requires a countryside location. (Page 20, Design and Access Statement: Application WL/2024/00947.)
- **Policy D6 (3) of the Nettleham Neighbourhood Plan 2024** states: New residential development outside the existing\* developed footprint of the village north of the Lincoln bypass will be strictly controlled in accordance with Policies S5 and, where appropriate, S63 of the adopted Local Plan.  
\*For the purpose of this policy, the term 'existing' means as from the adoption of this Plan.
- The concluding advice from West Lindsey was that the proposed site falls within Tier 8 of Policy S1 of the CLLP and would therefore be considered as development in the countryside.

In the countryside, dwellings are restricted to being demonstrably essential to the effective operation of agriculture, horticulture, forestry, outdoor recreation, transport, or utility services as required by Policies S1 and S5.

17.12.24 Item 6c) Planning Responses made under delegation since the last meeting.

- The adjacent Ash Tree Farmhouse was built under the agricultural provision of a previous Local Plan.

2.) **It will cause an increase in traffic flow on a narrow single-track lane.**

3.) **The site is not sustainable** as it is far from local facilities such as shops and schools, so the use of cars will add to congestion already experienced in the village centre.

4.) **Nettleham village has no need for additional residential accommodation** as we have 130 houses currently under construction as part of the CLLP 2017 allocation plus another 205 allocated in the 2023 CLLP. More accommodation will only add to the pressure on local services.

5.) **This development risks setting a precedent for further development in the neighbouring area, which is both outside the existing developed footprint of the village and very close to the sewage works.**

6.) **Flood Risk and Surface Water Management:**

- This development, whilst outside of the village footprint, has the potential to cause surface water runoff into the Beck, increasing the risk of flooding to properties within the village that are already at risk. This presents a significant concern and must be fully addressed with detailed attenuation schemes.

**We request that this application is called in to West Lindsey Planning Committee.**

## Schedule of Payments

December 2024

Invoice Date	Ref	Supplier	Nett	VAT	Total
12/11/2024	344	LALC	217.50	43.50	261.00
14/11/2024	345	AKO	375.00	75.00	450.00
22/10/2024	346	B KNIGHTS	55.00	11.00	66.00
18/11/2024	348	ACTIVE8	27.55	5.51	33.06
28/11/2024	349	JAMES HEATH	803.41	0.00	803.41
30/11/2024	350	LINC WEB DESIGN	141.00	0.00	141.00
30/11/2024	351	CONTINENTAL	166.50	33.30	199.80
30/11/2024	352	CONTINENTAL	455.00	91.00	546.00
30/11/2024	353	EXECUTIVE CLEANING	468.00	0.00	468.00
05/12/2024	354	SCIS	70.00	14.00	84.00
03/12/2024	355	ACTIVE8	48.91	9.78	58.69
09/12/2024	356	ESPO	187.75	37.55	225.30
05/12/2024	357	RUDIE	631.95	126.39	758.34
<b>TOTAL INVOICES</b>			<b>3647.57</b>	<b>447.03</b>	<b>4094.60</b>

06/11/2024	CB204	Ava of Norway	137.42	27.48	164.90
11/11/2024	CB205	Diocesan Choir (Refund)	13.75		13.75
11/11/2024	CB206	AMAZON	9.96	1.99	11.95
11/11/2024	CB207	SMARTEST ENERGY	129.52	6.48	136.00
11/11/2024	CB208	SMARTEST ENERGY	102.86	5.14	108.00
18/11/2024	CB209	SMARTEST ENERGY	74.35	3.72	78.07
18/11/2024	CB210	SMARTEST ENERGY	197.03	9.85	206.88
18/11/2024	CB211	SMARTEST ENERGY	190.93	9.55	200.48
20/11/2024	CB212	Healing & District RBL	27.50		27.50
20/11/2024	CB213		18.00		18.00
21/11/2024	CB214	VATIX	49.00	9.80	58.80
21/11/2024	CB215	FLEETDRIVE MANAGEMENT	306.00	61.19	367.19
21/11/2024	CB216	Personal Advice & Soluitions	100.00	20.00	120.00
21/11/2024	CB217	EE	95.56	19.11	114.67
22/11/2024	CB218	Nettleham Hub (Grant Payment)	50.00		50.00
25/11/2024	CB219	PENINSULA	171.02	32.30	203.32
30/11/2024	CB220	Unity Trust Bank	15.00		15.00
29/11/2024	CB221	AW WAVE	17.56		17.56
29/11/2024	CB222	AW WAVE	21.44		21.44
29/11/2024	CB223	AW WAVE	29.16		29.16
29/11/2024	CB224	AW WAVE	128.48		128.48
29/11/2024	CB225	DATAPLAN PAYROLL LTD	67.59	13.52	81.11
28/11/2024	CB226	OCTOPUS ENERGY LTD.	689.30	34.46	723.76
22/11/2024	WAGES	DATAPLAN PAYROLL LTD	11738.12		11738.12
<b>TOTAL CASHBOOK</b>			<b>14379.55</b>	<b>254.59</b>	<b>14634.14</b>

<b>TOTAL PAYMENTS</b>	<b>18027.12</b>	<b>701.62</b>	<b>18728.74</b>
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Authorised Signatory	Authorised Signatory
Print Name	Print Name
Date	Date



**Nettleham  
Parish Council**

**Accounting Statements**

Financial Year Ending 31<sup>st</sup> March 2025

**Period Ending 30<sup>th</sup> November 2024**

Month 8



## BANK RECONCILIATION AND CASH POSITION

30th November 2024

<b>Account balance as at 30/11/24</b>	Co Op Current Account	5580.29	
	Co Op 14 Day Account	122424.36	
	Co Op Instant Access	5490.58	
	Unity Current Account	34941.08	
	Unity Savings Account	90905.57	
	Charity Bank	100000.00	
	Redwood Bank	85000.00	
	<b>Total Funds as at 30/30/24</b>		<b>444341.88</b>
<b>General Reserves</b>	3 months running costs		<b>55013.25</b>
<b>Earmarked Reserves</b>	320 EM RESERVE - LARCH AVE - S106	23235.00	
	322 EARMARKED RESERVES MP	9343.61	
	323 EARMARKED RESERVES OS	12025.55	
	324 EM RESERVE - MAJOR PROJECTS	33249.00	
	326 BILL BAILEY'S CAPITAL PROJECTS	20104.19	
	328 EM RESERVE MP PLAY EQUIP	50103.00	
	329 EM RESERVE TENNIS COURT	26360.00	
	333 EM Reserve BG- Memorial Safety	3555.00	
	334 EMR Village Beck	3500.00	
	335 EMR TS-BURIAL GD EXT	11242.14	
	336 EMR FP-Permissive Paths	1207.00	
	337 EMR ELECTION COSTS	3476.85	
	338 EMR LEGAL COSTS	2010.00	
	339 EMR TREE WORKS RESERVE	6420.00	
	340 EMR MINSTER FIELDS	1000.00	
	341 EMR CIL -COMM INFRASTR LEVY	25416.63	
	350 CAPITAL RECEIPTS RESERVE	6357.00	
	<b>Total reserves</b>		<b>238604.97</b>
	<b>REMAINING FUNDS</b>		<b>150723.66</b>

Summary Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	ADMINISTRATION							
	Income	65	209,221	208,007	(1,214)			100.6%
	Expenditure	13,239	99,560	156,587	57,027	730	56,297	64.0%
	Net Income over Expenditure	<u>(13,174)</u>	<u>109,661</u>	<u>51,420</u>	<u>(58,241)</u>			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(13,174)</u>	<u>109,661</u>	<u>51,420</u>	<u>(58,241)</u>			
102	OLD SCHOOL							
	Income	3,697	25,574	29,250	3,676			87.4%
	Expenditure	924	15,237	21,890	6,653	3,187	3,466	84.2%
	Movement to/(from) Gen Reserve	<u>2,772</u>	<u>10,337</u>					
103	BURIAL GROUNDS							
	Income	1,735	10,465	15,000	4,535			69.8%
	Expenditure	21	2,767	5,106	2,339		2,339	54.2%
	Movement to/(from) Gen Reserve	<u>1,714</u>	<u>7,698</u>					
104	ALLOTMENTS							
	Income	(1)	16	23	7			69.6%
	Expenditure	40	345	903	558		558	38.2%
	Movement to/(from) Gen Reserve	<u>(41)</u>	<u>(329)</u>					
105	VILLAGE/PARISH FACILITES							
	Income	0	2,000	0	(2,000)			0.0%
	Expenditure	16,832	66,648	37,412	(29,236)	7,400	(36,636)	197.9%
	Net Income over Expenditure	<u>(16,832)</u>	<u>(64,648)</u>	<u>(37,412)</u>	<u>27,236</u>			
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(16,832)</u>	<u>(64,648)</u>	<u>(37,412)</u>	<u>27,236</u>			
106	MULSANNE PARK							
	Income	10,179	11,602	11,500	(102)			100.9%
	Expenditure	1,729	14,039	20,725	6,686	9,034	(2,348)	111.3%
	Net Income over Expenditure	<u>8,450</u>	<u>(2,437)</u>	<u>(9,225)</u>	<u>(6,788)</u>			
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>8,450</u>	<u>(2,437)</u>	<u>(9,225)</u>	<u>(6,788)</u>			
107	BISHOPS PALACE SITE							
	Expenditure	29	1,118	3,805	2,687		2,687	29.4%
108	NEIGHBOURHOOD PLAN							
	Expenditure	0	485	2,400	1,915		1,915	20.2%
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(485)</u>	<u>(2,400)</u>	<u>(1,915)</u>			
109	PARISH OFFICE							
	Expenditure	130	1,276	111	(1,165)		(1,165)	1149.8%
112	THE SWATHE							
	Expenditure	0	300	1,200	900	3,840	(2,940)	345.0%
120	LCC - GRASS CUTTING							
	Income	0	6,598	2,646	(3,952)			249.4%
	Expenditure	0	8,943	10,565	1,622		1,622	84.6%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(2,345)</u>					
130	CAPITAL EXPENDITURE							
	Expenditure	330	902	4,258	3,356	300	3,056	28.2%
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(330)</u>	<u>(902)</u>	<u>(4,258)</u>	<u>(3,356)</u>			



Summary Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
131 CAPITAL INCOME	Income	0	52,353	4,000	(48,353)			1308.8%
	plus Transfer from EMR	0	0	0	0			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>52,353</u>	<u>4,000</u>	<u>(48,353)</u>			
201 FIELDPATHS	Expenditure	0	1,001	2,414	1,413	245	1,168	51.6%
Grand Totals:- Income		<b>15,675</b>	<b>317,829</b>	<b>270,426</b>	<b>(47,403)</b>			<b>117.5%</b>
Expenditure		<b>33,274</b>	<b>212,620</b>	<b>267,376</b>	<b>54,756</b>	<b>24,736</b>	<b>30,020</b>	<b>88.8%</b>
Net Income over Expenditure		<b>(17,600)</b>	<b>105,208</b>	<b>3,050</b>	<b>(102,158)</b>			
	plus Transfer from EMR	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	less Transfer to EMR	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	Movement to/(from) Gen Reserve	<b>(17,600)</b>	<b>105,208</b>	<b>3,050</b>	<b>(102,158)</b>			

Detailed Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 ADMINISTRATION</b>								
1176 PRECEPT RECEIVED	0	201,500	201,500	0			100.0%	
1183 ADM - INCOME JOHN MOSS	0	407	7	(400)			5819.0%	
1184 ADM - INCOME MISC	65	335	300	(35)			111.6%	
1196 ADM - INTEREST REC'D	0	6,979	6,200	(779)			112.6%	
<b>ADMINISTRATION :- Income</b>	<b>65</b>	<b>209,221</b>	<b>208,007</b>	<b>(1,214)</b>			<b>100.6%</b>	<b>0</b>
1101 ADM - STAFF SALARIES	11,738	78,334	116,326	37,992		37,992	67.3%	
1104 ADM - CONTRACTOR COSTS	763	4,094	3,600	(494)	407	(901)	125.0%	
1108 ADM - TRAINING	218	488	2,000	1,512	120	1,392	30.4%	
1109 ADM - STAFF TRAVEL	0	17	215	198		198	8.0%	
1112 ADM - WATER	0	0	410	410		410	0.0%	
1114 ADM - ELECTRICITY	0	0	1,890	1,890		1,890	0.0%	
1116 ADM - CLEANING MATERIALS	0	3	40	37		37	6.9%	
1117 ADM - CHAIRMAN'S ALL	0	0	250	250		250	0.0%	
1119 ADM - IT MANAGEMENT	217	5,934	10,000	4,066	27	4,039	59.6%	
1120 ADM - MISC EST COSTS	18	29	420	391		391	7.0%	
1121 ADM - TELEPHONE/BROADBAND	176	1,699	2,550	851		851	66.6%	
1122 ADM - POSTAGE	0	0	50	50		50	0.0%	
1123 ADM - PRINT/STATIONERY	0	377	1,000	623	77	546	45.4%	
1124 ADM - SUBSCRIPTIONS	0	(293)	900	1,193		1,193	(32.6%)	
1125 ADM - INSURANCE	0	5,019	4,650	(369)		(369)	107.9%	
1126 ADM - PROP. REPORTS	0	0	50	50		50	0.0%	
1127 ADM - P/COPIER CONTRCT	0	358	140	(218)		(218)	255.8%	
1129 ADM - ADVERTISING	0	194	500	306		306	38.8%	
1130 ADM - OFFICE EQUIPMENT	0	0	1,500	1,500		1,500	0.0%	
1137 ADM - ROUTINE REPAIRS/MAINTENC	0	277	300	23		23	92.3%	
1140 ADM - REFUSE COLLECTION	0	345	250	(95)		(95)	138.0%	
1154 ADM - VILLAGE HALL LOAN	0	1,891	3,782	1,891		1,891	50.0%	
1157 ADM - AUDIT FEES	0	(630)	1,450	2,080		2,080	(43.4%)	
1158 ADM - BANK FEES	30	184	164	(20)		(20)	111.9%	
1162 ADM - S137 GRANTS	28	28	150	123		123	18.3%	
1163 ADM - LEGAL EXPENSES	0	0	1,000	1,000		1,000	0.0%	
1164 ADM - GRANTS GENERAL	50	650	1,000	350		350	65.0%	
1165 ADM - CLIMATE CHANGE INITIATIV	0	564	2,000	1,436	98	1,338	33.1%	
<b>ADMINISTRATION :- Indirect Expenditure</b>	<b>13,239</b>	<b>99,560</b>	<b>156,587</b>	<b>57,027</b>	<b>730</b>	<b>56,297</b>	<b>64.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(13,174)</b>	<b>109,661</b>	<b>51,420</b>	<b>(58,241)</b>				
<b>102 OLD SCHOOL</b>								
1281 OS-SMALL ROOM	1,707	10,683	13,500	2,817			79.1%	

Detailed Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1282 OS-LARGE ROOM	2,043	13,803	15,000	1,197			92.0%	
1283 OS-KITCHEN	(92)	515	500	(15)			103.0%	
1284 OS-MISC INCOME	0	21	0	(21)			0.0%	
1285 OS-STORAGE INCOME	39	315	250	(65)			126.0%	
1287 OS-MEETING ROOM INCOME	0	236	0	(236)			0.0%	
<b>OLD SCHOOL :- Income</b>	<b>3,697</b>	<b>25,574</b>	<b>29,250</b>	<b>3,676</b>			<b>87.4%</b>	<b>0</b>
1204 OS-CONTRACTOR COSTS	428	5,388	3,685	(1,703)	1,357	(3,060)	183.0%	
1212 OS-WATER	128	413	400	(13)		(13)	103.3%	
1214 OS-ELECTRICITY	103	1,213	2,200	987		987	55.2%	
1215 OS-GAS	265	1,664	4,410	2,746		2,746	37.7%	
1216 OS-CLEANING MATERIAL	0	220	610	390	124	266	56.5%	
1219 OS-PERFORMING RIGHTS	0	56	60	4		4	92.7%	
1220 OS-MISCELLANEOUS	0	0	50	50	19	31	37.2%	
1231 OS-ADVERTISING	0	102	300	198		198	34.0%	
1237 OS-ROUTINE MAINT/REPAIRS	0	1,439	2,000	561	1,687	(1,126)	156.3%	
1240 OS-REFUSE COLLECTION	0	874	440	(434)		(434)	198.6%	
1253 OS-LOAN REPAYMENTS	0	3,867	7,735	3,868		3,868	50.0%	
<b>OLD SCHOOL :- Indirect Expenditure</b>	<b>924</b>	<b>15,237</b>	<b>21,890</b>	<b>6,653</b>	<b>3,187</b>	<b>3,466</b>	<b>84.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>2,772</b>	<b>10,337</b>	<b>7,360</b>	<b>(2,977)</b>				
<b>103 BURIAL GROUNDS</b>								
1381 BG-INCOME	1,735	10,465	15,000	4,535			69.8%	
<b>BURIAL GROUNDS :- Income</b>	<b>1,735</b>	<b>10,465</b>	<b>15,000</b>	<b>4,535</b>			<b>69.8%</b>	<b>0</b>
1312 BG-WATER RATES	21	63	85	22		22	74.6%	
1320 BG-MISCELLANEOUS	0	12	100	88		88	12.2%	
1336 BG-GRASS CUTTING	0	2,300	3,321	1,021		1,021	69.2%	
1337 BG-ROUTINE MAINTENANCE	0	392	500	108		108	78.4%	
1340 BG-REFUSE COLLECTION	0	0	100	100		100	0.0%	
1342 BG-TREE MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
<b>BURIAL GROUNDS :- Indirect Expenditure</b>	<b>21</b>	<b>2,767</b>	<b>5,106</b>	<b>2,339</b>	<b>0</b>	<b>2,339</b>	<b>54.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,714</b>	<b>7,698</b>	<b>9,894</b>	<b>2,196</b>				
<b>104 ALLOTMENTS</b>								
1481 ALL-INCOME	(1)	16	23	7			69.6%	
<b>ALLOTMENTS :- Income</b>	<b>(1)</b>	<b>16</b>	<b>23</b>	<b>7</b>			<b>69.6%</b>	<b>0</b>
1412 ALL-WATER RATES	0	70	250	180		180	27.8%	
1413 ALL-RENT	40	40	53	13		13	75.5%	

Detailed Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1437 ALL-ROUTINE MAINTENANCE	0	235	500	265		265	47.0%	
1438 ALL-ELECTRICITY	0	0	100	100		100	0.0%	
<b>ALLOTMENTS :- Indirect Expenditure</b>	<b>40</b>	<b>345</b>	<b>903</b>	<b>558</b>	<b>0</b>	<b>558</b>	<b>38.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(41)</b>	<b>(329)</b>	<b>(880)</b>	<b>(551)</b>				
<b>105 VILLAGE/PARISH FACILITES</b>								
1577 VF-MISCELLANEOUS INCOME	0	2,000	0	(2,000)			0.0%	
<b>VILLAGE/PARISH FACILITES :- Income</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>(2,000)</b>				<b>0</b>
1503 VF -TRAVEL ALLOW - F/STAFF	0	37	112	75		75	32.9%	
1504 VF-CONTRACTOR COSTS	375	975	1,000	25	144	(119)	111.9%	
1505 VF - WORKS VEHICLE	306	2,454	4,200	1,746	0	1,746	58.4%	
1512 VF-WATER RATES	18	54	60	6		6	89.6%	
1514 VF-ELECTRICITY	0	0	160	160		160	0.0%	
1519 VF-PERFORMANCE RIGHTS	0	148	0	(148)		(148)	0.0%	
1520 VF-MISCELLANEOUS	0	302	750	448	400	48	93.6%	
1521 VF - SPEED REDUCTION	0	6,744	7,000	256	600	(344)	104.9%	
1532 VF - COMMUNITY EVENTS	0	26	600	574		574	4.4%	
1533 VF-CHRISTMAS TREE COSTS	0	0	2,000	2,000	1,431	569	71.5%	
1534 VF-FLORAL DISPLAYS	0	771	2,000	1,229	632	597	70.1%	
1535 VF-BECK AMENITY	0	0	0	0	980	(980)	0.0%	
1536 VF-GRASS CUTTING	622	4,547	5,730	1,183		1,183	79.4%	
1537 VF-ROUTINE MAINTENANCE	80	590	1,000	410	105	305	69.5%	
1539 VF-VILLAGE GREEN TEL KIOSK	0	373	500	127		127	74.6%	
1540 VF-REFUSE COLLECTION	0	85	50	(35)		(35)	170.0%	
1541 VF-WEED SPRAYING	0	1,708	1,400	(308)		(308)	122.0%	
1542 VF-TREE MAINTENANCE	0	2,440	4,000	1,560	1,280	280	93.0%	
1544 VF-TREE MAINTENANCE HIGHWAYS	0	0	500	500		500	0.0%	
1546 VF-PLAY EQUIP REPAIR & SERVICE	15,278	45,119	2,600	(42,519)	1,773	(44,292)	1803.5%	
1551 VF-VILLAGE SEATS - MAINTENANCE	0	58	1,000	942		942	5.8%	
1564 VF - DEFIBRILATOR	0	(325)	100	425		425	(325.0%)	
1565 VF - PPE EQUIPMENT	0	96	650	554	38	516	20.6%	
1566 VF - TOOLS /SUNDRIES	153	447	2,000	1,553	17	1,536	23.2%	
<b>VILLAGE/PARISH FACILITES :- Indirect Expenditure</b>	<b>16,832</b>	<b>66,648</b>	<b>37,412</b>	<b>(29,236)</b>	<b>7,400</b>	<b>(36,636)</b>	<b>197.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(16,832)</b>	<b>(64,648)</b>	<b>(37,412)</b>	<b>27,236</b>				
<b>106 MULSANNE PARK</b>								
1681 MP-GROUND LETTINGS	9,700	9,800	9,400	(400)			104.3%	
1682 MP-PAVILION LETTINGS	441	1,439	1,600	161			89.9%	

Detailed Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1684 MP-MISC INCOME	38	363	500	137			72.6%	
MULSANNE PARK :- Income	<b>10,179</b>	<b>11,602</b>	<b>11,500</b>	<b>(102)</b>			<b>100.9%</b>	<b>0</b>
1604 MP-CONTRACTOR COSTS	468	3,029	3,000	(29)	8,311	(8,340)	378.0%	
1612 MP-WATER RATES	0	870	1,200	330		330	72.5%	
1614 MP-ELECTRICITY	689	1,142	1,911	769		769	59.8%	
1615 MP-GAS	197	1,077	2,260	1,183		1,183	47.7%	
1616 MP-CLEANING MATERIALS	0	233	600	367	204	163	72.8%	
1619 MP-PERFORMING RIGHTS	0	352	275	(77)		(77)	128.1%	
1620 MP-MISCELLANEOUS	0	15	200	185		185	7.5%	
1621 MP-TELEPHONE	0	0	350	350		350	0.0%	
1636 MP-GRASS CUTTING	0	4,002	6,154	2,152		2,152	65.0%	
1637 MP-ROUTINE MAINT/REPAIRS	375	964	2,000	1,036	519	517	74.1%	
1639 MP-SECURITY	0	106	0	(106)		(106)	0.0%	
1640 MP-REFUSE COLLECTION	0	1,168	975	(193)		(193)	119.8%	
1641 MP-WEED SPRAYING	0	79	800	721		721	9.9%	
1642 MP-TREE MAINTENANCE	0	1,000	1,000	0		0	100.0%	
MULSANNE PARK :- Indirect Expenditure	<b>1,729</b>	<b>14,039</b>	<b>20,725</b>	<b>6,686</b>	<b>9,034</b>	<b>(2,348)</b>	<b>111.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>8,450</b>	<b>(2,437)</b>	<b>(9,225)</b>	<b>(6,788)</b>				
<u>107 BISHOPS PALACE SITE</u>								
1712 BP - WATER	29	63	60	(3)		(3)	105.7%	
1713 BP - RENT	0	115	277	162		162	41.5%	
1736 BP - GRASS CUTTING	0	939	1,968	1,029		1,029	47.7%	
1737 BP - ROUTINE MAINTENANCE	0	0	500	500		500	0.0%	
1742 BP - TREE MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
BISHOPS PALACE SITE :- Indirect Expenditure	<b>29</b>	<b>1,118</b>	<b>3,805</b>	<b>2,687</b>	<b>0</b>	<b>2,687</b>	<b>29.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(29)</b>	<b>(1,118)</b>	<b>(3,805)</b>	<b>(2,687)</b>				
<u>108 NEIGHBOURHOOD PLAN</u>								
1820 NP-MISCELLANEOUS	0	485	2,400	1,915		1,915	20.2%	
NEIGHBOURHOOD PLAN :- Indirect Expenditure	<b>0</b>	<b>485</b>	<b>2,400</b>	<b>1,915</b>	<b>0</b>	<b>1,915</b>	<b>20.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(485)</b>	<b>(2,400)</b>	<b>(1,915)</b>				
<u>109 PARISH OFFICE</u>								
1912 PO-WATER	0	126	0	(126)		(126)	0.0%	
1914 PO-ELECTRICITY	130	1,150	0	(1,150)		(1,150)	0.0%	
1937 PO-ROUTINEMAINT/REPAIRS	0	0	111	111		111	0.0%	
PARISH OFFICE :- Indirect Expenditure	<b>130</b>	<b>1,276</b>	<b>111</b>	<b>(1,165)</b>	<b>0</b>	<b>(1,165)</b>	<b>1149.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(130)</b>	<b>(1,276)</b>	<b>(111)</b>	<b>1,165</b>				

Detailed Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>112 THE SWATHE</b>								
2036 TS - GRASS CUTTING	0	0	300	300		300	0.0%	
2037 TS - ROUTINE MAINT/REPAIRS	0	300	300	(0)		(0)	100.0%	
2038 TS - RENT	0	0	100	100		100	0.0%	
2042 TS - TREE MAINTENANCE	0	0	500	500	3,840	(3,340)	768.0%	
THE SWATHE :- Indirect Expenditure	<b>0</b>	<b>300</b>	<b>1,200</b>	<b>900</b>	<b>3,840</b>	<b>(2,940)</b>	<b>345.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(300)</b>	<b>(1,200)</b>	<b>(900)</b>				
<b>120 LCC - GRASS CUTTING</b>								
12086 HIGHWAY VERGES-INCOME	0	6,598	2,646	(3,952)			249.4%	
LCC - GRASS CUTTING :- Income	<b>0</b>	<b>6,598</b>	<b>2,646</b>	<b>(3,952)</b>			<b>249.4%</b>	<b>0</b>
12036 HIGHWAY VERGES-GRASS CUTTING	0	8,943	10,565	1,622		1,622	84.6%	
LCC - GRASS CUTTING :- Indirect Expenditure	<b>0</b>	<b>8,943</b>	<b>10,565</b>	<b>1,622</b>	<b>0</b>	<b>1,622</b>	<b>84.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(2,345)</b>	<b>(7,919)</b>	<b>(5,574)</b>				
<b>130 CAPITAL EXPENDITURE</b>								
13003 MULSANNE PARK CAP PROJECTS	0	0	660	660		660	0.0%	
13004 SECTION 106 EXPENDITURE	0	0	17	17		17	0.0%	
13012 NEIGHBOURHOOD PLAN	330	902	2,449	1,547	0	1,547	36.8%	
13018 TS - BURIAL GD EXTENSION	0	0	930	930	300	630	32.3%	
13024 ELECTION EXPENSES	0	0	202	202		202	0.0%	
CAPITAL EXPENDITURE :- Indirect Expenditure	<b>330</b>	<b>902</b>	<b>4,258</b>	<b>3,356</b>	<b>300</b>	<b>3,056</b>	<b>28.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(330)</b>	<b>(902)</b>	<b>(4,258)</b>	<b>(3,356)</b>				
<b>131 CAPITAL INCOME</b>								
13027 INCOME - MULSANNE PARK	0	0	4,000	4,000			0.0%	
13028 INCOME - SECTION 106	0	1,800	0	(1,800)			0.0%	
13125 INCOME - CIL	0	50,553	0	(50,553)			0.0%	
CAPITAL INCOME :- Income	<b>0</b>	<b>52,353</b>	<b>4,000</b>	<b>(48,353)</b>			<b>1308.8%</b>	<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>52,353</b>	<b>4,000</b>	<b>(48,353)</b>				
<b>201 FIELDPATHS</b>								
2120 FP-MISCELLANEOUS	0	245	200	(45)	245	(290)	245.0%	
2136 FP-GRASS CUTTING	0	756	2,214	1,458		1,458	34.2%	
FIELDPATHS :- Indirect Expenditure	<b>0</b>	<b>1,001</b>	<b>2,414</b>	<b>1,413</b>	<b>245</b>	<b>1,168</b>	<b>51.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,001)</b>	<b>(2,414)</b>	<b>(1,413)</b>				

Detailed Income & Expenditure by Budget Heading 05/12/2024

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	15,675	317,829	270,426	(47,403)			117.5%	
Expenditure	33,274	212,620	267,376	54,756	24,736	30,020	88.8%	
<b>Net Income over Expenditure</b>	<b>(17,600)</b>	<b>105,208</b>	<b>3,050</b>	<b>(102,158)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(17,600)</b>	<b>105,208</b>	<b>3,050</b>	<b>(102,158)</b>				



## Analysis of Payments Made

November 2024

Date	Ref	Payee Name	Total	Detail
11/11/2024	CB207	SMARTEST ENERGY	136.00	Smartest - Elec PO
11/11/2024	CB208	SMARTEST ENERGY	108.00	Smartest - Elec OS
18/11/2024	CB209	SMARTEST ENERGY	78.07	Smartest - OS Gas
18/11/2024	CB210	SMARTEST ENERGY	206.88	Smartest - MP Gas
18/11/2024	CB211	SMARTEST ENERGY	200.48	Smartest - Gas OS
22/11/2024	Carl Tho	CO-OP MAIN ACCOUNT	27613.45	Correcting error
22/11/2024	Carl Tho	CO-OP MAIN ACCOUNT	27613.45	Correcting error
22/11/2024	CB218	Nettleham Hub	50.00	Grant to Hub
25/11/2024	CB219	PENINSULA	203.32	PENINSULA
30/11/2024	CB220	Unity Trust Bank	15.00	Nov service charge
05/11/2024	CB201	AMAZON	4.99	Amazon - noticeboard key
05/11/2024	CB202	Co-operative Bank	13.96	BACS Fees
06/11/2024	CB204	Ava of Norway	164.90	Ava of Norway - pressure washer
07/11/2024	CB203	BT	96.94	BT
11/11/2024	CB205	Diocesan Choir	13.75	Diocesan Choir - refund
11/11/2024	CB206	AMAZON	11.95	AMAZON - glue
20/11/2024	CB212	Healing & District RBL	27.50	RBL Wreath
21/11/2024	CB214	VATIX	58.80	VATIX
21/11/2024	CB215	FLEETDRIVE MANAGEMENT	367.19	Electric Van Hire
21/11/2024	CB217	EE	114.67	EE
22/11/2024	CT1	Tucann	330.00	27571/343/Tucann
22/11/2024	CT2	Taylor lindsey Limited	15278.45	1/342/Taylor lindsey
22/11/2024	CT3	Morrall Play Services	450.00	1989/340/Morrall Play
22/11/2024	CT4	Active8 Managed Technologies	58.69	152034/339/Active8
22/11/2024	CT5	Continental Landscapes	3440.16	1106389/338/Continental
22/11/2024	CT7	Allen Signs LTD	166.25	36757/337/Allen Signs
22/11/2024	CT8	Lincolnshire Web Design Ltd	171.00	1818/335/Lincolnshire Web
22/11/2024	CT9	Mike Small Bricklayer	162.00	24/21/334/Mike Small
22/11/2024	CT10	A'n' E Tree Services	600.00	155/333/A'n' E Tree
22/11/2024	CT11	Wicksteed Leisure Ltd	192.89	826747/332/Wicksteed
22/11/2024	CT12	Lincoln Print and Copy Centre	571.74	13374/331/Lincoln Print
22/11/2024	CT13	HCG Heating Construction Ltd	900.00	106487/330/HCG
22/11/2024	CT14	Active8 Managed Technologies	33.06	150979/329/Active8
22/11/2024	CT15	ESPO	160.04	7520007/328/ESPO
22/11/2024	CT16	Clean Sweep Commercial	360.00	50143/327/Clean Sweep
22/11/2024	CT17	Continental Landscapes	4571.48	1106014/326/Continental
22/11/2024	CT18	Konica Minolta Ltd	167.69	P/Ledger Electronic
22/11/2024	CB213	Cllr P McNeill	18.00	Cllr P McNeill - mileage
22/11/2024	CB216	PERSONNEL ADVICE &	120.00	Personnel Advice
22/11/2024	Carl Tho	UNITY CURRENT	27613.45	Incorrect bank used
22/11/2024	WAGES	DATAPLAN PAYROLL LTD	11738.12	Dataplan - Nov salaries
28/11/2024	CB226	OCTOPUS ENERGY LTD.	723.76	Octopus
29/11/2024	CB221	AW WAVE	17.56	AW WAVE - BG
29/11/2024	CB222	AW WAVE	21.44	AW WAVE - The Green
29/11/2024	CB223	AW WAVE	29.16	AW WAVE
29/11/2024	CB224	AW WAVE	128.48	AW WAVE - OS
29/11/2024	CB225	DATAPLAN PAYROLL LTD	81.11	Dataplan - Oct
29/11/2024	CB225	DATAPLAN PAYROLL LTD	81.11	Dataplan - Oct
			125284.94	





# **NETTLEHAM PARISH COUNCIL**

## **2025/26 BUDGET**

Final – 3<sup>rd</sup> December 2024

The attached pages detail the recommended budget for financial year 2025/26.

Actual spend up to 31<sup>st</sup> October 2024 have been used to calculate end of year forecasts with adjustments made where appropriate to ensure the forecast is as accurate as possible, at the time of writing.

The two summary pages collate the same information but presented by cost centre followed by income/expenditure.

For the financial year ending 2024/25 there is an end of year forecast income totalling £340,239 against a budget of £266,427 an improvement of £73,812. This has been achieved by additional CIL income (£50553), interest (£5764), hall hires (£8083), burial income (£969), grass cutting (£3952) and grants (£3800).

Expenditure is forecast to be £339,836 against a budget of £280,090. This is an over spend of £59,746 primarily related to the new play fort (£29,619), loan working software (£588), change of health and safety consultancy (£1345), insurance (£369), refuse (£1125), unexpected repairs to kitchen at The Old School (£3296), additional speed reduction costs (£500), tennis court cleaning (£900), water rates (£540), Minster Fields play equipment (£15,278) and Swathe Path (£16133). Savings have also been made in other areas training, IT management, gas and electricity.

The new play fort and Swathe path were funded from reserves and other lines will be within budget by the year end so it is highly likely forecast expenditure will be better than indicated subject to no other unexpected costs between now and the year end.

The forecast for the financial year 2025/26 shows income of £270,632, assuming the recommended precept of £203,515 is approved, with expenditure totalling £258,600.

The precept suggested for 2025/26 is £203,515 representing an increase of £2,015 (1%) on last year. However, there has been an increase in properties within the parish and the tax base will increased thus potentially generating additional income whilst maintaining a 1% increase.

Whilst there may be a feeling to keep the precept level with no increase, which is achievable by using reserves, costs have increased over the year and forecast to increase further which would mean we would actually go backwards.

The Cash Reconciliation and Reserves page details the forecast end of year cash position together with existing and proposed reserves for the following year.

The forecast end of year cash balance is £415,605. Allowing for current reserves this will leave an estimated surplus of £105,217. I have suggested some movement in reserves, renaming of some and removal of one reserve line. I have also collated wishes from officers and councillors and included these all of which could be accomplished without an increase in the precept.

Carl Thomas

3<sup>rd</sup> December 2024

**NETLEHAM PARISH COUNCIL**  
**BUDGET VARIATION 2024/25**

		2022/23		2023/24		2024/25					2025/26	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	EOY Expectation	Budget	
101 - Administration	Income	191,918	192,083	196,393	222,837	208,008	<b>261,510</b>	53502	266688	Over by	58680	213815
	Expenditure	77,179	69,570	77,322	70,000	156,587	<b>87,613</b>	68974	151266	Under by	-5321	164437
102 - Old School	Income	24,390	35,659	30,800	27,592	29,250	<b>21,778</b>	-7472	37333	Over by	8083	29287
	Expenditure	38,476	34,220	39,788	18,157	21,890	<b>14,313</b>	7576	23131	Over by	-1242	17497
103 - Burial Grounds	Income	9,000	13,680	15,000	11,285	15,000	<b>9,315</b>	-5685	15969	Over by	969	13000
	Expenditure	10,557	7,915	13,979	7,173	5,106	<b>2,746</b>	2360	5808	Over by	-702	4947
104 - Allotments	Income	24	16	24	17	23	<b>17</b>	-6	29	Over by	6	30
	Expenditure	1,826	920	1,592	853	903	<b>345</b>	558	663	Under by	240	1033
105 - Village/Parish Facilities	Income	225	0	0	6,600	0	<b>2000</b>	2000	2000	Over by	2000	0
	Expenditure	37,151	37,042	42,530	45,558	38,412	<b>65,472</b>	-27060	108312	Over by	-69900	32995
106 - Mulsanne Park	Income	11,250	11,445	11,600	11,814	11,500	<b>1,461</b>	-10039	11622	Over by	122	11500
	Expenditure	20,503	17,581	24,960	24,174	20,975	<b>12,308</b>	8667	18990	Under by	1985	19354
107 - Bishops Place	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
	Expenditure	4,088	2,404	4,182	1,160	3,805	<b>1,088</b>	2717	1865	Under by	1940	3840
108 - Neighbourhood Plan	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
	Expenditure	0	0	4,000	2,400	2,400	<b>1,387</b>	1013	1387	Under by	1013	0
112 - The Swaithe	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
	Expenditure	1,200	221	1,200	87	17,033	<b>16,133</b>	900	16133	Under by	900	1200
120 - LCC Grass Cutting	Income	2,646	2,865	2,646	0	2,646	<b>6,598</b>	3952	6598	Over by	3952	3000
	Expenditure	8,200	5,139	8,500	6,038	10,565	<b>8,943</b>	1622	10565	Under by	0	10882
201 - Fieldpaths	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
	Expenditure	2,000	634	1,800	887	2,414	<b>1,001</b>	1413	1716	Under by	698	2415
		239,453	255,748	256,463	280,145	266,427	<b>302,679</b>	36,252	340,239	Over by	73,812	270,632
		201,180	175,646	219,853	176,487	280,090	<b>211,350</b>	68,740	339,836	Under by	<b>-70,389</b>	258,600

**BUDGET FORECAST 2025/26**

Projected Income	67117
Projected Expenditure	258600

Precept Required	195289
Proposed Precept	203515

Tax Base	2025/26	
	2024/25	1639.77
	Difference	

Bad D Equivalent	2025/26	
	2024/25	121.66

		2022/23		2023/24		2024/25					2025/26	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	EOY Expectation	Budget	
101 - Administration	Income	191918	192083	196393	222837	208008	<b>261510</b>	53502	266688	Over by	58680	213815
102 - Old School	Income	24390	35659	30800	27592	29250	<b>21778</b>	-7472	37333	Over by	8083	29287
103 - Burial Grounds	Income	9000	13680	15000	11285	15000	<b>9315</b>	-5685	15969	Over by	969	13000
104 - Allotments	Income	24	16	24	17	23	<b>17</b>	-6	29	Over by	6	30
105 - Village/Parish Facilities	Income	225	0	0	6600	0	<b>2000</b>	2000	2000	Over by	2000	0
106 - Mulsanne Park	Income	11250	11445	11600	11814	11500	<b>1461</b>	-10039	11622	Over by	122	11500
107 - Bishops Place	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
108 - Neighbourhood Plan	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
112 - The Swaithe	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
120 - LCC Grass Cutting	Income	2646	2865	2646	0	2646	<b>6598</b>	3952	6598	Over by	3952	3000
201 - Fieldpaths	Income	0	0	0	0	0	<b>0</b>	0	0	Under by	0	0
<b>TOTAL INCOME</b>		<b>239453</b>	<b>255748</b>	<b>256463</b>	<b>280145</b>	<b>266427</b>	<b>302679</b>	<b>36252</b>	<b>340239</b>	Over by	<b>73812</b>	<b>270632</b>
101 - Administration	Expenditure	77179	69570	77322	70000	156587	<b>87613</b>	68974	151266	Under by	-5321	164437
102 - Old School	Expenditure	38476	34220	39788	18157	21890	<b>14313</b>	7576	23131	Over by	-1242	17497
103 - Burial Grounds	Expenditure	10557	7915	13979	7173	5106	<b>2746</b>	2360	5808	Over by	-702	4947
104 - Allotments	Expenditure	1826	920	1592	853	903	<b>345</b>	558	663	Under by	240	1033
105 - Village/Parish Facilities	Expenditure	37151	37042	42530	45558	38412	<b>65472</b>	-27060	108312	Over by	-69900	32995
106 - Mulsanne Park	Expenditure	20503	17581	24960	24174	20975	<b>12308</b>	8667	18990	Under by	1985	19354
107 - Bishops Place	Expenditure	4088	2404	4182	1160	3805	<b>1088</b>	2717	1865	Under by	1940	3840
108 - Neighbourhood Plan	Expenditure	0	0	4000	2400	2400	<b>1387</b>	1013	1387	Under by	1013	0
112 - The Swaithe	Expenditure	1200	221	1200	87	17033	<b>16133</b>	900	16133	Under by	900	1200
120 - LCC Grass Cutting	Expenditure	8200	5139	8500	6038	10565	<b>8943</b>	1622	10565	Under by	0	10882
201 - Fieldpaths	Expenditure	2000	634	1800	887	2414	<b>1001</b>	1413	1716	Under by	698	2415
<b>TOTAL EXPENDITURE</b>		<b>201180</b>	<b>175646</b>	<b>219853</b>	<b>176487</b>	<b>280090</b>	<b>211350</b>	<b>68740</b>	<b>339836</b>	Over by	<b>-70389</b>	<b>258600</b>

Versio 4 - 31st October 2024

Projected final balance as at 31/03/23	415605
Less current reserves	310388
Final projected balance	105217

2024/25 Reserves					
Code	Description	Opening	Debit	Credit	Close
	General Reserves	70013			70013
320	Larch Avenue S106	23235			23235
322	Mulsanne Park	28562			28562
323	Old School	22026			22026
324	Major Projects	42814			42814
326	Bill Bailey's Capital Projects	35104			35104
328	Play Equipment	60103			60103
329	Tennis Courts	26360			26360
333	Memorial Safety	7555			7555
334	Village Beck	5000			5000
335	Burial Ground Extension	47076	15833		31243
336	Permissive Paths	3207			3207
337	Election Costs	3977			3977
338	Legal Costs	3010			3010
339	Tree Works Reserve	11420			11420
340	Minster Fields	3000			3000
341	CIL	25416	25416		0
350	Capital receipts Reserve	6357	4584		1773
	Allotment return to landowner	2000			
		0			
		0			
		0			
		356221	45833	0	310388

Aiming for minimum of 3 months expenditure. Target: 64650

No longer requires ring fencing. Combine into Play Equipment  
Rename Mulsanne Park projects  
Rename Old School projects  
Rename Old School Wall  
Rename Bill Bailey projects  
Transfer from Larch Avenue S106

Play equipment  
Play equipment balance / remove from 2025

Suggested Movement in Funds		
Description	Movement	Balance
General Reserves		70013
Larch Avenue S106	-23235	0
Mulsanne Park		28562
Old School		22026
Old School wall	5000	47814
Bill Bailey's Capital Projects		35104
Play Equipment	29235	89338
Tennis Courts	2000	28360
Memorial Safety		7555
Village Beck		7500
Burial Ground Extension		31243
Permissive Paths		3207
Election Costs	523	4500
Legal Costs	490	3500
Tree Works Reserve	10000	21420
Minster Fields		3000
CIL	50553	50553
Capital receipts Reserve	-1773	0
Allotment return to landowner		0
	0	0
	0	0
	0	0
<b>TOTAL MOVEMENT</b>	<b>72793</b>	
End of year forecast surplus	32424	

Aiming for 0. Transfer balance to project expenses

2024/25 Project Expenses / Wish List	
Re-painting of play areas	5000
Electric cooker for small hall	350
Floors in old school refurbished	3000
Decoration of Old School	3000
Decoration of office	750
Re-design of village map plus leaflets	4000
Speedwatch group - trolley *	80
Vicars wood - native plants *	200
Wood for bird & bat boxes *	200
Heritage orchard - replacement sign showing layout *	200
Heritage orchard - replacement sign showing layout *	200
Solar panels on allotments	5000
Clearing old allotment site	1000
Blister pack recycling *	750
Cemetery mapping (existing reserves ?)	2500
Notice Board x 4	10000
Transfer	-32424
	3806

\* Include in budget and not reserves

2024/25 Forecast income	270632	Based on precept of 203515
2024/25 Forecast Expenditure	258600	
2024/25 Project Expenses/Wish List	3806	
<b>BALANCE</b>	<b>8226</b>	Should be 0 - Can any surplus be earmarked ?

Income		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual	Budget	Actual YTD	Variance £	EOY Forecast	Expectation			Budget
1176	Precept Received	191298	191298	196023	196023	201501	201501		201501			203515	
1177	WLDC Council tax Contribution	100	100	100									
1183	Income John Moss	10	11	10	5	7	407	400	407	Over by	400		
1184	Income Misc	10	223	10	355	300	270	-30	463	Over by	163	300	
1196	Interest Received	500	451	250	4652	6200	6979	779	11964	Over by	5764	10000	Based on interest rate of 3%.
13028	S106 Grant						1800		1800				
13125	CIL Income				21802		50553		50553				
		191918	192083	196393	222837	208008	261510	53502	266688	Over by	58680	213815	

Expenditure		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation			Budget
1101	Staff Salaries	47326	45490	46419	36535	116326	66596	49730	114165	Under by	2161	122270	5% increase + NIC increase
1104	Contractor Cost	3450	2844	3500	2546	3600	3330	270	5709	Over by	-2109	4500	Addition of loan working app (+588) and change of H&S consultancy (+1348)
1108	Training	700	642	1000	1288	2000	270	1730	463	Under by	1537	2000	
1109	Staff Travel	50		50	122	215	17	198	29	Under by	186	50	
1912	Water	230	171	210	284	410	126	284	216	Under by	194	300	
1113	PO Rent	1		1						Under by			
1114	Electricity	1350	606	2400	863	1890	1021	869	1750	Under by	140	1803	
1116	Cleaning Materials	30	27	40	8	40	3	37	5	Under by	35	40	
1117	Chairmans Allowance	200	214	200	33	250		250	250	Under by		250	
1118	IT Management				23					Under by			
1119	IT Management	2800	3048	2800	7352	10000	5766	4234	8500	Under by	1500	10000	
1120	Misc Est Costs	500	1655	500	371	420	11	409	19	Under by	401	400	
1121	Telephone/Broadband	1800	1149	1300	1848	2550	1604	946	2750	Over by	-200	2832	
1122	Postage	50	83	100	4	50		50	50	Under by		100	
1123	Print/Stationary	750	800	750	349	1000	377	623	646	Under by	354	1000	
1124	Subscriptions	1000	1353	900	765	900	-293	1193	-502	Under by	1402	900	
1125	Insurance	4100	4235	3850	4955	4650	5019	-369	5019	Over by	-369	5169	Increase in premium
1126	Prop Reports	50	3	50		50		50	50	Under by		50	
1127	P/Copier Contract				353	140	358	-218	614	Over by	-474	632	under budgeted. 23/24 £354
1129	Advertising				454	500	194	306	333	Under by	167	500	
1130	Office equipment	1500	250	1500	1983	1500		1500	1500	Under by		1000	

Income	2022/23		2023/24		2024/25					2025/26	Notes	
	Budget	Actual	Budget	Actual	Budget	Actual YTD	Variance £	EOY Forecast	Expectation			Budget
1137 Routine Repairs/Maint	300	57	300	48	300	277	23	475	Over by	-175	300	Increase in costs. Expected to be within budget at year end
1140 Refuse Collection	260	195	220	200	250	345	-95	591	Over by	-341	609	Low risk waste/sanitary disposal not budgeted for
1150 Elections	1250	390	1250									
1153 Loan Repayments				7896								
1154 Village Hall Loan	3782	3782	3782		3782	1891	1891	3782			3782	
1157 Audit Fees	1500	197	2000	1606	1450	-630	2080	1450			1500	
1158 Bank fees	200	167	200	106	164	167	-3	286	Over by	-122	295	unity Bank fees
1162 S137 Grants		124		8	150		150	150			155	
1163 Legal Expenses	1000	1250	1000		1000		1000	1000			1000	
1164 Grants General	1000		1000		1000	600	400	1000			1000	
1165 Climate Change Initiative	2000	838	2000		2000	564	1436	967	Under by	1033	2000	
	77179	69570	77322	70000	156587	87613	68974	151266	Under by	-5321	164437	

Income		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
1281	Small Room	10000	17989	15000	11428	13500	9009	-4491	15444	Over by	1944	13500	
1282	Large Room	13000	16523	15000	14901	15000	11629	-3371	19935	Over by	4935	15000	
1283	Kitchen	500	471	500	992	500	607	107	1041	Over by	541	500	
1285	Storage	300	355	300	245	250	276	26	473	Over by	223	250	
1286	Telephone	500	249	0	0			0	0		0	0	
1287	Meeting Room	90	72	0	26	0	236	236	405	Over by	405		
1284	Miscellaneous						21	21	36	Over by	36	37	
		24390	35659	30800	27592	29250	21778	-7472	37333	Over by	8083	29287	

Expenditure		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
1201	Staff Salaries	11850	11274	10258	9324								
1202	Wages	1455	1776	1544	1361								
1204	Contractor Costs	2500	2978	3200	2606	3685	4960	-1275	6580	Over by	-2895	4000	Unexpected repairs to kitchen (£3296). Increased cleaning costs.
1212	Water	700	610	500	266	400	285	115	489	Over by	-89	503	Under budgeted
1214	Electricity	2100	737	3200	1476	2200	1111	1089	1905	Under by	295	1962	
1215	Gas	3100	1723	4500	1386	4410	1399	3011	2398	Under by	2012	3000	
1216	Cleaning Material	200	323	400	445	610	220	390	377	Under by	233	400	
1219	Performing Rights	500	47	50	51	60	56	4	56	Under by	4	60	
1220	Miscellaneous	200	32	200	24	50		50	50	Under by	0	50	
1221	Telephone/Fax	220	187	220	0			0	0	Under by	0	0	
1231	Advertising	360	408	425	204	300	102	198	175	Under by	125	300	
1237	Routine Maintenance	3000	1854	3000	702	2000	1439	561	2467	Over by	-467	2000	
1240	Refuse Collection	280	260	280	312	440	874	-434	900	Over by	-460	900	Low risk waste/sanitary disposal not budgeted for
1253	Loan Repayments	12011	12011	12011		7735	3867	3867	7735	Over by	0	4322	
		38476	34220	39788	18157	21890	14313	7576	23131	Over by	-1242	17497	



		2022/23		2023/24		2024/25					2025/26	Notes
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget	
<b>Income</b>												
1381	Burial Income	9000	13680	15000	11285	15000	9315	-5685	15969	Over by 969	13000	
								0	0			
		9000	13680	15000	11285	15000	9315	-5685	15969	Over by 969	13000	

		2022/23		2023/24		2024/25					2025/26	Notes
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget	
<b>Expenditure</b>												
1301	Salaries	3854	3573	7153	3391							
1302	Wages	2183	2484	2316	2041							
1312	Water Rates	60	35	60	62	85	42	43	72	Under by 13	74	
1320	Miscellaneous	150	31	150	21	100	12	88	21	Under by 79	21	
1336	Grass Cutting	2700	1658	2700	1658	3321	2300	1021	3943	Over by -622	3321	Expected to be within budget at year end
1337	Routine Maintenance	500	17	500		500	392	108	672	Over by -172	500	Mole control. Expected to be within budget at year end
1340	Refuse Collection	110	117	100		100		100	100	Under by 0		
1342	Tree Maintenance	1000		1000		1000		1000	1000	Under by 0	1030	
								0	0		0	
		10557	7915	13979	7173	5106	2746	2360	5808	Over by -702	4947	

		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
<b>Income</b>													
1481	Income	24	16	24	17	23	17	-6	29	Over by	6	30	
								0	0				
		24	16	24	17	23	17	-6	29	Over by	6	30	
<b>Expenditure</b>													
1402	Wages	727	767	772	681			0	0			0	
1412	Water Rates	200	113	180	132	250	70	180	120	Under by	130	250	
1413	Rent	40	40	40	40	53	40	13	40	Under by	13	53	
1437	Routine Maintenance	759		500		500	235	265	403	Under by	97	500	
1438	Electricity	100		100		100		100	100	Under by	0	230	
								0	0			0	
		1826	920	1592	853	903	345	558	663	Under by	240	1033	

Income		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
1577	Income	225			6600		2000	2000	2000	Over by	2000		2024/25 Star Energy grant.
							0	0					
		225	0	0	6600	0	2000	2000	2000	Over by	2000	0	

Expenditure		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
1501	Salaries	9480	8699	11885	8181							0	
1502	Wages	7277	8538	7720	6805							0	
1503	Travel Allowance - F/Staff	250	149	250	84	112	37	75	63	Under by	49	250	
1504	Contractor Costs	1000	950	1000		1000	975	25	1000	Under by	0	1000	Defib install £600
1505	Works Vehicle	4000	3999	4500	3217	4200	2148	2052	3682	Under by	518	4200	
1512	Water Rates	60	50	60	49	60	36	24	62	Over by	-2	75	
1519	Performance Rights	130	127	130	141	160	148	12	160	Under by	0	165	
1520	Miscellaneous	750	2009	750	2473	750	302	448	518	Under by	232	550	
1521	Speed Reduction	50		50	2800	7000	6743	257	7500	Over by	-500	2500	2024/25 inc new signs. Expected to be within budget at year end.
1532	Community Events				602	600	26	574	45	Under by	555	600	
1533	Christmas tree Costs	1200	1414	1600	25	2000		2000	2000	Under by	0	2060	
1534	Floral Displays	1400	1312	2000	1393	2000	771	1229	1321	Under by	679	2000	
1536	Grass Cutting	2700	3055	2700	3363	5730	3925	1805	5730	Under by	0	5800	
1537	Routine Maintenance	1300	401	1000	6547	1000	514	486	881	Under by	119	908	
1539	Village Green Telephone Kiosk	100		100		500	373	127	500	Under by	0	515	
1540	Refuse Collection	54	39			50	85	-35	85	Over by	-35	88	under budgeted
1541	Weed Spraying	1400	1530	1500	1583	1400	1708	-308	1708	Over by	-308	2000	increased costs
1542	Tree Maintenance	4000	2885	4000	4877	5000	2440	2560	5000	Under by	0	4000	
1544	Tree Maintenance Highways	500		500		500		500	500	Under by	0	515	
1546	Play Equip Repair & Service	500	1138	1000	2596	2600	45118	-42518	77345	Over by	-74745	2600	New Fort at BB £29619. £15278 Minster Fields transfer from EMR.
1551	Village Seats - Maintenance	200	237	1000	75	1000	58	942	99	Under by	901	1000	
1552	Telephone Kiosk											0	
1564	Defibrillator	100	83	85		100	-325	425	-557	Under by	657	170	Contribution
1565	PPE Equipment	200	61	200	495	650	96	554	165	Under by	485	300	
1566	Tools/Sundries	500	366	500	252	2000	294	1706	504	Under by	1496	1500	

Income	2022/23		2023/24		2024/25					2025/26	Notes	
	Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
1567 Old Quarry Project							0	0			200	
	37151	37042	42530	45558	38412	65472	-27060	108312	Over by	-69900	32995	

Income		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
1681	Ground Lettings	9000	9430	9400	9430	9400	100	-9300	9400	Under by	0	9400	
1682	Pavilion Lettings	1000	1326	1200	1806	1600	998	-602	1600	Under by	0	1600	
1684	Misc Income	1250	689	1000	578	500	363	-137	622	Over by	122	500	
								0	0	Under by	0		
		11250	11445	11600	11814	11500	1461	-10039	11622	Over by	122	11500	
Expenditure		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
1601	Salaries	3080	3036	5144	2777								
1602	Wages	2183	2579	2316	2041								
1604	Contractor Costs	2000	2998	2200	7838	3000	2561	439	3900	Over by	-900	3000	tennis court cleaning + 950. Increased cleaning costs.
1612	Water Rates	600	779	600	1896	1200	870	330	1491	Over by	-291	1200	excessive water bill 707.75
1614	Electricity	1500	1519	2000	1794	1911	453	1458	777	Under by	1134	1911	
1615	Gas	2200	457	4000	797	2260	880	1380	1509	Under by	751	2260	
1616	Cleaning Materials	200	241	350	442	600	233	367	399	Under by	201	500	
1619	Performing Rights	230	237	250	265	275	352	-77	500	Over by	-225	500	higher PRL/PPL charges than expected. Expected to be in budget year end.
1620	Miscellaneous	200	903	200	184	200	15	185	26	Under by	174	200	
1621	Telephone	200	290	300	86	350		350	0	Under by	350	350	
1635	Property Management				30			0	0			0	
1636	Grass Cutting	3500	2580	3500	3826	6154	4002	2152	6861	Over by	-707	4250	
	Advertising					250		250	0	Under by	250	250	
1637	Routine Maintenance	2000	311	2000	1054	2000	589	1411	1010	Under by	990	2000	
1639	Security	500					106	-106	182	Over by	-182	187	Intruder alarm upgrade (BT lines)
1640	Refuse Collection	550	754	500	697	975	1168	-193	1200	Over by	-225	1236	Low risk waste/sanitary disposal not budgeted for
1641	Weed Spraying	560	447	600	447	800	79	721	136	Under by	664	510	
1642	Tree Maintenance	1000	450	1000		1000	1000	0	1000	Under by	0	1000	
												0	
		20503	17581	24960	24174	20975	12308	8667	18990	Under by	1985	19354	

		2022/23		2023/24		2024/25					2025/26	Notes	
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget		
<b>Income</b>								0	0	Under by	0		
		0	0	0	0	0	0	0	0	Under by	0		
<b>Expenditure</b>													
1702	Wages	728	867	772	680							0	
1712	Water	60	43	60	47	60	34	26	58	Under by	2	60	
1713	Rent	250	292	250	208	277	115	162	197	Under by	80	280	
1736	Grass Cutting	1500	1202	1600	225	1968	939	1029	1610	Under by	358	2000	
1737	Routine Maintenance	500		500		500		500	0	Under by	500	500	
1742	Tree Maintenance	1000		1000		1000		1000	0	Under by	1000	1000	
1743	Tree Planting	50						0	0			0	
								0	0			0	
		4088	2404	4182	1160	3805	1088	2717	1865	Under by	1940	3840	

		2022/23		2023/24		2024/25					2025/26	Notes
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget	
<b>Income</b>								0	0		0	
		0	0	0	0	0	0	0	0	Under by	0	
<b>Expenditure</b>												
1820	Miscellaneous			4000	2400	2400	1387	1013	1387	Under by	1013	
								0	0		0	
		0	0	4000	2400	2400	1387	1013	1387	Under by	1013	





		2022/23		2023/24		2024/25					2025/26	Notes
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget	
<b>Income</b>												
12086	Highway Verges	2646	2865	2646		2646	6598	3952	6598	Over by 3952	3000	
								0	0	Under by 0	0	
		2646	2865	2646	0	2646	6598	3952	6598	Over by 3952	3000	
<b>Expenditure</b>												
12036	Highway Verges - Grass Cutting	8200	5139	8500	6038	10565	8943	1622	10565	Under by 0	10882	
								0	0	Under by 0	0	
		8200	5139	8500	6038	10565	8943	1622	10565	Under by 0	10882	

**ACCOUNTING STATEMENTS ANALYSIS 2024/25**

**201 - Fieldpaths**

Version 4 - 31st October 2024

		2022/23		2023/24		2024/25					2025/26	Notes
		Budget	Actual	Budget	Actual YTD	Budget	Actual YTD	Variance £	EOY Forecast	Expectation	Budget	
<b>Income</b>								0	0	Under by	0	
		0	0	0	0	0	0	0	0	Under by	0	
<b>Expenditure</b>												
2120	Miscellaneous	200				200	245	-45	420	Over by	-220	200
2136	Grass Cutting	1800	634	1800	887	2214	756	1458	1296	Under by	918	2215
								0	0			0
		2000	634	1800	887	2414	1001	1413	1716	Under by	698	2415

## NETTLEHAM PARISH COUCNIL

## PUBLIC WORKS LOAN BOARD ANALYSIS

Details	Loan Ref	Loan Amount	Start Date	Balance as at 310824	Bi Annual Payment	Annual Payment	Interest Rate (%)	Loan End Date	
<i>Purchase of Old School</i>	480972	30000	18/05/1998	1036.68	1132.57	2265.14	5.875	16/02/2024	Expired
<i>Purchase and refurbishment of Old School</i>	482135	30000	15/02/1999	939.69	1005.54	2011.08	4.5	16/01/2024	Expired
Refurbishment of Old School	482527	50000	10/05/1999	1466.94	1706.56	3413.12	5.875	16/01/2025	Active
Renewal of Old School car park	493465	65000	18/07/2007	39026.10	2160.73	4321.46	5.3	16/01/2038	Active
Re-roofing of Village Hall	498796	50000	29/07/2011	21499.78	1890.87	3781.74	4.39	16/07/2031	Active
				63969.19	5758.16	15792.54			

Last Updated: 31st August 2024

## Council Tax Booklet

## Nettleham Parish Council



The information in this leaflet shows how the money received from West Lindsey District Council will be spent.

Contained within the total amount to be spent by all Parish Councils in the West Lindsey District area is the sum of **£203,515** which is required by Nettleham Parish Council for the 2025/26 precept.

This means that there will be a 1% increase in the annual Parish Council tax which will be **£124.11** for a Band D property.

The precept if further analysed:

<b>Estimated Expenditure</b>	<b>£</b>
Administration	164,437
Burial Ground	6,147
Old School	17,497
Mulsanne Park	19,354
Village Amenities <i>Bishops Meadow, allotments, Bill Baileys Memorial Field, play areas, grass cutting, Swathe, street furniture, litter picking, Vicar's Wood, field paths, floral/planter displays and area the Village Beck.</i>	51,165
Capital Reserves	12,032
<b>TOTAL EXPENDITURE</b>	<b>270,632</b>
Less income	67,117
<b>BALANCE TO BE FUNDED BY LOCAL CHARGE PAYERS</b>	<b>203,515</b>

The Parish Council plans to continue to improve local facilities which will include improvements to play areas, continuing plans to extend the burial ground, new allotments and the Climate Change Working Group will be creating wildflower meadows and walkways at The Old Quarry and tree planting At Bill Baileys Field. Capital works are also planned for the Old School

It is recognised that residents continue to face mounting household expenses and we do not wish to add to such burdens. The Council have managed costs prudently throughout 2024/25 whereby savings can and have been made and this will continue through 2025/26. There has been a further increase in new properties within the parish which provides additional contributions which has enabled us to keep the increase in the precept to just 1%.

**NETTLEHAM PARISH COUNCIL  
DRAFT MINUTES OF THE PROPERTY COMMITTEE MEETING  
HELD AT THE OLD SCHOOL SMALL HALL, MILL HILL  
ON TUESDAY 3 DECEMBER 2024, AT 7.15 PM**

Present: Cllr D. Newsam (DN) (Chair), Cllr A.Simpson\* (AS), Cllr C.Johnson (CJ),  
Cllr A.Crook (AC), Cllr C.Payne (CP)

Also in attendance: Cllr P. McNeill\* (PM), Cllr A. White (AW), Jane Ashby (FM), Claire Ward (ACL)

\* Joined the meeting at 7.30pm

**The meeting commenced at 7:15pm, no members of the public present**

1. **To Resolve to receive apologies and accept reasons for absence - none received**
2. **Disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations - none**
3. **The notes of the Property Committee meeting held on 5 November 2024 to be Approved as the minutes.**

It was proposed, seconded and

**RESOLVED** to approve the notes of the Property Committee Meeting held on 5 November 2024 as the minutes of the meeting.

**4. Financial Matters – (FM)**

- a) To approve/ratify recent and proposed expenditure.

PROPOSED EXPENDITURE - none

**RATIFICATION OF EXPENDITURE**

AKO	£295.00	Installation of field gate to entrance to football pitches
Wickes	£15.75	Large Drill bit
Waitrose	£10.93	Fuel for equipment

It was proposed, seconded and

**RESOLVED** to approve/ratify recent and proposed expenditure

- b) To consider the income and expenditure report at 28/11/24 – noted

*Cllr Simpson and Cllr Mc Neill joined the meeting at 7.30pm*

**5. Facilities Manager Report** (for information only)

Councillors also discussed upgrading the lighting on the tennis club footpath.

- FM to make enquiries and report back to next meeting

ACTION FM

**6. To Review Service Fees and including the introduction of hire charges for set up, sub-letting for Mulsanne and the rent for New Allotments 2025-2026 and to resolve any actions.**

Members discussed current fees and charges and considered comparable fees charged elsewhere, before making the following recommendations.

It was proposed, seconded and

**RESOLVED** to recommend to Full Council the following amendments to Service Fees, including the introduction of hire charges for set up, sub-letting for Mulsanne and the rent for New Allotments 2025-2026

- Allotment fees for new site at Cricketers Walk

Small plot £50 pa (23 at 105m<sup>2</sup>)

Large plot £70 pa (6 at 155m<sup>2</sup>)

Fees would be subject to change

- Hire fees – Old School and Mulsanne  
To remain unchanged.

- Set up fees  
The Chair proposed a flat rate of £15 ph regardless of the venue or the category of user.

- Sub letting of Mulsanne by Football and Cricket club  
The Chair proposed that clubs pay 1/3 of any income received from sub-letting Mulsanne, to the Parish Council.

- Burial Fees  
Research suggested that fees elsewhere were considerably higher and therefore members supported an increase of £50 to all burial fees.

Purchase of a grave for a resident (for immediate use) - £400

Purchase of a grave for a non-resident (currently limited to those with close assoc) - £800

Interment to a grave for a resident - £350

Interment to a grave for a non-resident - £800

- Fees for hire of Mulsanne by Football and Cricket club  
The following fees for 2025-26 were proposed:

Tennis club - £2075

Football Club - £4400

Cricket Club - £3450

- Invoice dates  
The Chair also proposed that the date that the clubs are invoiced is changed to bring it in line with the date when members pay their subs:

Tennis club - May

Football Club - October

Cricket Club - June

It was proposed, seconded and

**RESOLVED** to recommend to Full Council that the clubs hiring Mulsanne are invoiced in May (Tennis), June (Cricket) and October (Football).

#### 7. To receive working group updates and to include: -

a) Bishop Orchard and Burial Ground Management Plan.

The management plan produced in conjunction with the recent tree survey, sets out work to be undertaken by both volunteers and contractors, and when the work should take place.

Cllr Payne was thanked for his input to this project.

It was proposed, seconded and

**RESOLVED** to accept and adopt the Bishop Orchard and Burial Ground Management Plan.

ACTION FM

#### 8. To set the date for the next village inspection and to resolve any action.

The village inspection will take place over two days, members discussed availability and decided to schedule the inspections for Thursdays over the next month.

- DN to circulate potential dates to members

ACTION DN

#### 9. To Resolve a recommendation to Full Council on future policy regarding Mole Trapping in Nettleham Cemetery.

Members acknowledged the Clerks detailed report into Mole Trapping in Nettleham Cemetery.

Currently the Council does not have a contract for mole control. Councillors would prefer a balanced approach which would involve evasive planting along the cemetery boundaries and targeting culling by a contractor should it be required. Regular inspections of the area will be made with fresh mole hills being raked away. It was proposed that when the planting (daffodils and marigolds?) takes place information boards are installed to provide information for residents.

It was proposed, seconded and

**RESOLVED** to recommend to Full Council to adopt a modified balanced approach to mole management in Nettleham Cemetery ie: evasive planting along boundaries, regular treading down of mole hills and targeted culling if necessary. This approach ensures compliance with the Burial Ground Rules, addresses safety concerns, protects memorial stability, and aligns with biodiversity goals, while reducing unnecessary lethal control and fostering public understanding.

- FM/CJ to investigate the purchase and planting of bulbs

ACTION FM/CJ

**10. To Discuss the Beck footpath at the rear of the Old School and to resolve any action.**

Members discussed the condition of the footpath behind the Old School where there are two raised run-off channel covers. The level of the path needs to be raised to incorporate the covers.

- FM to approach contractors to quote for remedial work

ACTION FM

**11. To Discuss a proposal to purchase 2 new Wooden Notice Boards for The Co-op Wall and The Old School and use the current board at the Old School for Minster Field and resolve any action.**

Members discussed the proposal to relocate the new notice board at the Old School to Minster Fields (Taylor Lyndsey will install free of charge) and replace it with a new wooden notice board. The three bay community notice board at the Coop would be replaced in a similar style and material. Whilst the new notice board at the Old School was approved at time of purchase, Councillors expressed a preference for wooden notice boards to be installed in the conservation area.

It was proposed, seconded and

**RESOLVED** to recommend to Full Council the purchase of 2 new Wooden Notice Boards for The Co-op Wall and The Old School and use the current board at the Old School for Minster Field, at a cost of £6,442.37 (inc VAT) plus uplifting (x1) and installation (x1).

**12. To receive quotations for a Fire Risk Assessment to be completed on the Parish Council Buildings and appoint a contractor.**

It was suggested that the Fire Service may undertake fire risk assessment free of charge. If this is not the case, Councillors expressed a preference for the quote received from contractor B.

- FM to approach Fire Service initially and then if necessary, appoint contractor B to undertake the Fire Risk Assessment

ACTION FM

It was proposed, seconded and

**RESOLVED** to accept the quotation from contractor B for a Fire Risk Assessment to be completed on the Parish Council Buildings, if the Fire Service do not offer this service.

**13. To resolve any actions in relation to outsourcing Beck Maintenance Proposed by Cllr A Simpson.**

Cllr Simpson has suggested that another member of staff or, additional hours for an existing member of staff, are required to undertake tasks associated with routine Beck maintenance.

It was proposed, seconded and

**RESOLVED** to request that the HR committee consider whether current staffing levels are sufficient to undertake all the tasks outlined in the Beck Management plan.

ACTION CL

**14. Correspondence.**

- a) Request for either a memorial bird box or bat box in Vicars Wood instead of a Memorial Bench.

Members agreed that the donation of a bird box for Vicars Wood would be very welcome, and that the inscription should be engraved into the wood rather than attaching a plaque.

ACTION FM

**15. Future Agenda items – none at present**

**16. Date of next meeting:**

The next meeting of the Parish Council's Property Committee will be held on 4 February 2025 Mulsanne Pavilion, Field Close, Nettleham. **Please email items for the agenda and relevant paperwork for the next meeting by Tuesday 28 January 2025 for inclusion on to the Property Committee Agenda.**

Meeting closed at 9.00pm

## Report on Mole Trapping in Nettleham Cemetery

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### Overview

Mole activity in cemeteries creates challenges that require balancing health and safety considerations, structural integrity, aesthetic concerns, and biodiversity. At Nettleham Cemetery, moles' tunnelling activities can destabilise memorials, cause visible disruptions to the landscape, and pose potential health and safety risks to visitors and staff. This report incorporates advice from the ICCM, a pest control company, West Lindsey District Council, and our Health and Safety Adviser to present options for managing mole activity.

*Note: Complaints received reflect ongoing pest control measures and may not accurately represent the potential situation under alternative management strategies. See Figure 1 for a summary of complaints.*

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### Council's Responsibility

The Council has a duty under the Burial Ground Rules to maintain the cemetery "in a good and decent order." This responsibility includes ensuring that mole activity does not compromise safety, aesthetics, or the stability of memorials.

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### 1. Key Advice on Mole Control

#### ICCM (Institute of Cemetery and Crematorium Management)

- Moles are industrious creatures, creating up to 20 meters of tunnels per day, resulting in characteristic mounds of soil and nesting chambers lined with grass.
- Mole infestations can cause subsidence, potentially destabilising memorials and grave markers.
- The ICCM advises consulting professional pest control services and Natural England for appropriate guidance, especially in ecologically sensitive areas.

#### Independent Pest Control Company

- Properly set kill traps are the only humane and effective method for mole control.
- Live trapping is discouraged due to its inefficacy and the high likelihood of relocated moles dying from starvation, stress, or predation.
- Natural England and the RSPCA both confirm that live trapping is not humane and recommend against its use.

#### West Lindsey District Council

- Routine mole control is avoided unless activity poses risks to memorial stability or generates significant public complaints.
- Biodiversity considerations must be balanced with health and safety concerns.



- Moles are unlikely to pose direct physical risks, such as bites or attacks, as they typically avoid human interaction.
  - Hazards from mole activity include:
    - Tripping hazards due to uneven ground.
    - Risks to staff from difficult terrain during maintenance.
    - Potential undermining of grave markers.
  - Cables or pipes are not typically present in cemeteries, so damage to infrastructure is not anticipated.
- 

## 2. Health and Safety Implications

- **Tripping Hazards:** Molehills and subsidence caused by tunnelling can create uneven ground, posing tripping hazards to cemetery visitors and staff, particularly elderly or less mobile individuals.
- **Memorial Stability:** Unchecked mole activity can undermine the foundations of grave markers, leading to potential collapse or injury if memorials become unstable.
- **Staff Safety:** Maintenance tasks, such as mowing or grave digging, are complicated by uneven ground and can increase the risk of accidents or equipment damage.
- **Public Perception:** Visible molehills can raise concerns among grieving families, adding to emotional distress and increasing the likelihood of complaints about cemetery upkeep (see **Figure 1** below).

## 3. Need for Clear Guidance from Councillors

Staff require clear and actionable guidance from Councillors to effectively manage mole activity. Decisions on whether to continue, modify, or discontinue mole control measures will enable staff to act with consistency and confidence, avoiding ad hoc or conflicting approaches. Clear policies will ensure that management efforts align with the Council's priorities, such as health and safety, biodiversity, and public expectations. Councillors' direction is vital for defining the scope of action and providing the resources necessary to implement any chosen strategy effectively.

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## 4. Options for Managing Moles in Nettleham Cemetery

### Option 1: Discontinue Culling

- **Description:** Cease all mole control efforts and allow natural processes to continue without interference.
- **Pros:**
  - Aligns with biodiversity goals.
  - Avoids ethical concerns related to killing moles.

- **Cons:**
  - Increased risks of subsidence and tripping hazards.
  - Higher potential for complaints about cemetery maintenance.
  - Council could face liability for injuries or damage linked to mole activity.
- **Additional Consideration:**
  - Deterrent strategies outlined in Option 3, such as planting mole-repellent vegetation and installing underground barriers, could be implemented alongside this approach to mitigate risks while avoiding lethal control.
- **Potential Financial Implications:**
  - The cost of repairing unstable memorials typically falls to the families of the deceased. However, if the instability is believed to have been caused by mole activity that the Council has failed to address, the Council could face legal challenges and additional costs.

### Option 2: Continue Regular Pest Control Contract

- **Description:** Maintain ongoing mole control through a professional pest control service to ensure consistent management.
- **Pros:**
  - Reduces risks to health, safety, and memorial stability.
  - Maintains the cemetery's aesthetic appearance.
- **Cons:**
  - May conflict with biodiversity goals.
  - Could generate public opposition to lethal control measures.

### Option 3: Adopt a Balanced Approach (Officer Recommended)

- **Description:** Implement ad hoc culling only when mole activity directly threatens memorial stability, health and safety, or aesthetics to such a level that **significant complaints have been received from multiple plot holders**, while actively exploring and deploying deterrent measures.
- **Deterrent Strategies:**
  - Planting mole-repellent vegetation.
  - Installing underground barriers to limit mole access to sensitive areas.
- **Pros:**
  - Reduces reliance on lethal control, aligning with biodiversity goals.
  - Addresses health and safety concerns while limiting risks to visitors and staff.
  - Balances maintenance obligations and public expectations.
- **Cons:**
  - Requires investment in research and implementation of deterrent methods.

## 5.Recommendation

It is recommended to adopt a modified balanced approach to mole management in Nettleham Cemetery. Specifically:

1. Use ad hoc culling only where mole activity directly threatens memorial stability, health and safety, or aesthetics to such a level that significant complaints have been received from multiple plot holders.
2. Educate residents about the ecological benefits of moles, clarifying that they are unlikely to burrow deep enough to interfere with buried remains or ashes.

This approach ensures compliance with the Burial Ground Rules, addresses safety concerns, protects memorial stability, and aligns with biodiversity goals, while reducing unnecessary lethal control and fostering public understanding.

## 6.Decision Required

The Property Committee is requested to recommend one of the options for mole management in Nettleham Cemetery to Full Council or propose an alternative course of action. This decision will guide staff in implementing a consistent and effective approach to managing mole activity.

### Figure 1: Summary of Complaints Regarding Mole Activity

The table below summarises complaints received regarding mole activity at Nettleham Cemetery between 2020 and 2024. These complaints reflect ongoing pest control measures and may not accurately represent the potential situation under alternative management strategies.

complaint from	date	notes
Resident	2023 -2024	Verbal report of mole activity , no further details available
Resident	31/03/2023	Mole activity reported
Resident	05/12/2022	raised as a H&S matter and distress to family and undermining of headstones highlighted
Resident	02/12/2022	follow up complaint of lack of action
Resident	23/11/2022	raised as a H&S matter and distress to family and undermining of headstones highlighted
Councillor at that time	27/10/2020	instruction to call in pest control

	No data - Lucy's recollection
	Same resident



D6A4P/O  
Oak 2-Bay 6A4 Portrait noticeboard with standard,  
straight pattern header panel. All in Dark Oak finish.

**2 Bay Post Mounted Notice Board Dark Oak  
1130 x 1064 – 6 x A4 Poster in each Bay**



T9A4/O Oak 3-Bay 9A4 Noticeboard with straight header panel. Finished in Dark Oak wood stain.

**3 Bay Wall Mounted Notice Board Dark Oak  
2300 x 1064 – 9 x A4 Poster in each Bay**

Dear Tony,

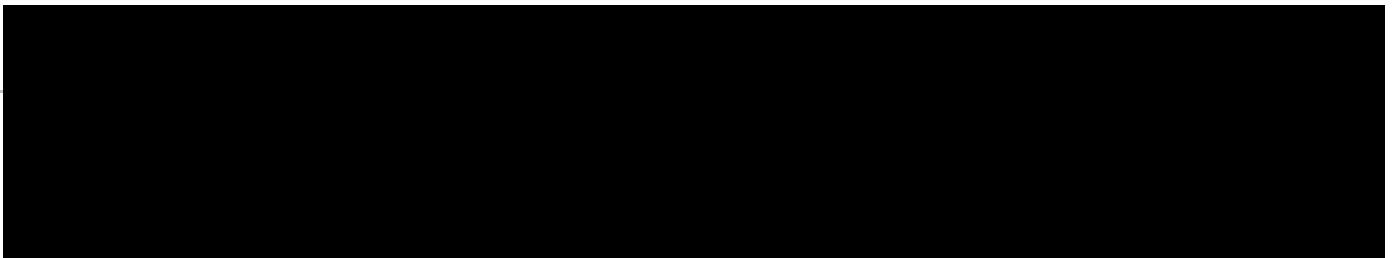
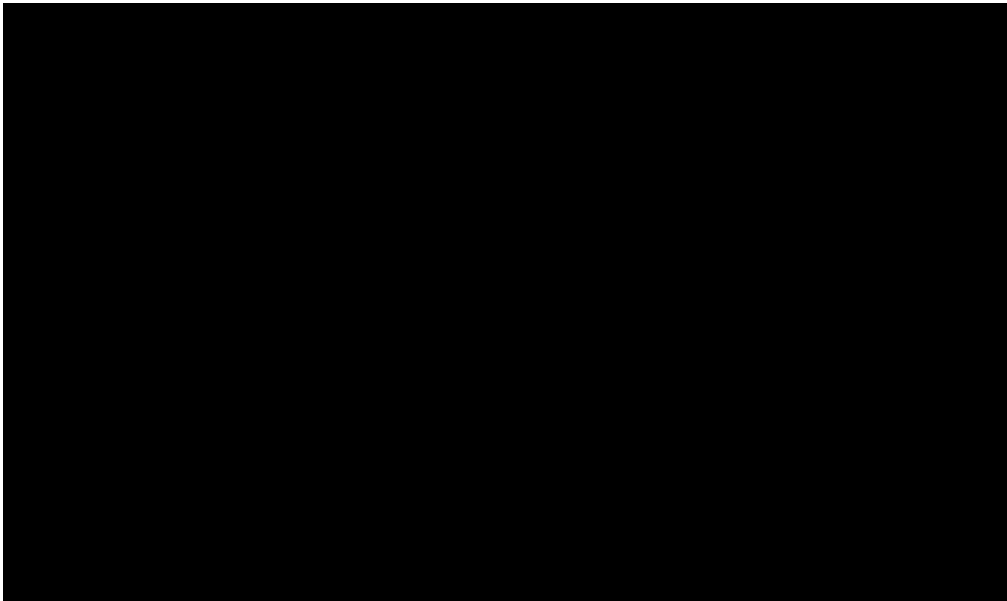
Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

**Re : T9A4/OP3-bay 9A4 & D6A4/OP 2-bay 6A4 Portrait Oak Noticeboards**

Item	Qty	Ref Code	Description	Unit Price	Total
A	1	ITEM	***** 3-BAY 9A4 BOARD *****	£0.00	£0.00
B	1	T9A4/OP	Three Bay 9 x A4 Portrait Noticeboard (O/a size 2300mm wide x 1064mm high) All Bays Polycarbonate Glazed/Lockable, Oak/Tricoya Back	£2,651.96	£2,651.96
C	1	SF/DO	Dark Oak Stain Finish to whole board	£0.00	£0.00
D	3	MP9A4	Magnetic Panel for 9A4 Timber Board in Black, cost per bay  Supplied with MD2/O 20mm Magnetic Discs (pack of 12) White	£65.49	£196.47
E	1	HTA4/O	Header For Three Bay 6A4 Landscape or 9A4 Portrait Noticeboard, Straight Pattern 95mm, Oak	£135.17	£135.17
F	38	SL	Signwriting for Oak headers, Cost per character in vinyl lettering.  Nettleham Parish Council Community Notices  Times font, Gold vinyl	£3.28	£124.64
G	1	MD2/O	Oak, Magnetic Discs 25mm diameter (pack of 10) White	£0.00	£0.00
H	1	K	Additional Key for Oak Noticeboard	£0.00	£0.00
I	1	ITEM	***** 2-BAY 6A4 PORTRAIT BOARD *****	£0.00	£0.00

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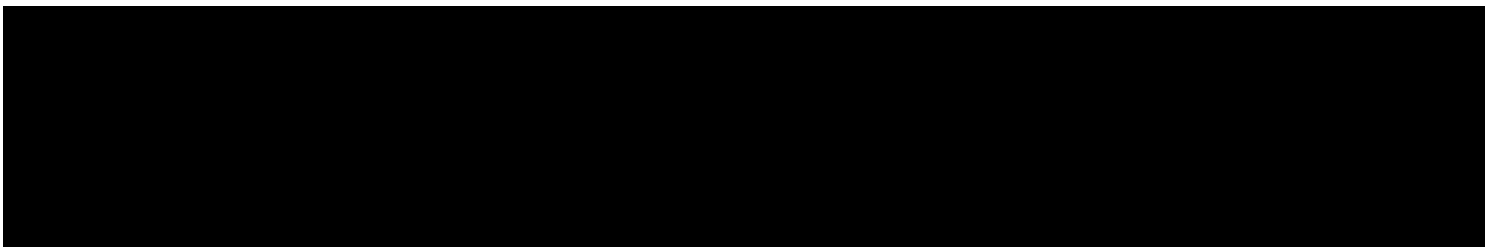
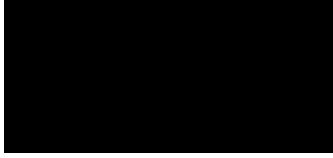
Item	Qty	Ref Code	Description	Unit Price	Total
J	1	SF/DO	Dark Oak Stain Finish to whole board	£0.00	£0.00
K	1	D6A4P/OP	Two Bay 6 x A4 Portrait Noticeboard (O/a size 1130mm wide x 1064mm high) Both Bays Polycarbonate Glazed/Lockable, Oak/Tricoya Back	£1,498.01	£1,498.01
L	2	MP6A4P	Magnetic Panel for 6A4 Timber Board in Black, cost per bay  Supplied with MD2/O 20mm Magnetic Discs (pack of 12) White	£63.49	£126.98
M	1	HD6A4P/O	Header For Two Bay 6A4P Portrait Noticeboard, Straight Pattern 95mm, Oak	£78.26	£78.26
N	22	SL	Signwriting for Oak headers, Cost per character in vinyl lettering.  Nettleham Parish Council  Times font, Gold vinyl	£3.28	£72.16
O	2	POSTMB	MmT Post (2500mm x 88mm square + fixings) Manchester Brown	£125.00	£250.00
P	1	MD2/O	Oak, Magnetic Discs 25mm diameter (pack of 10) White	£0.00	£0.00
Q	1	K	Additional Key for Oak Noticeboard	£0.00	£0.00
R	1	DELALL	Carriage all items	£235.00	£235.00
				<b>Sub Total</b>	£5,368.65
				<b>VAT</b>	£1,073.72
				<b>TOTAL</b>	£6,442.37



55  
PTIONS(ex VAT): None

To order, simply ring, fax or email quoting the reference number at top of this document. Alternatively, if you need clarification, or would like to discuss or amend your requirements, please do not hesitate to contact our sales team on 01280 701093 or [sales@greenbarnes.co.uk](mailto:sales@greenbarnes.co.uk).

Yours sincerely ,



## **Nettleham Parish Council (NPC) Conservation Area Management Plan**

**Edition One: Date 10.12.2024**

### **Introduction**

Management of Nettleham Conservation Area (NCA) is the responsibility of West Lindsey District Council (WLDC) who in turn follow the guidance of Historic England who are a public body of the British Government. So why do NPC have to get involved?

Despite Historic England (HE) recommending conservation area, appraisals are carried out every few years; Nettleham's current appraisal was carried out in 1985. That is a long time to wait, for what is a fast growing 'dormitory town' that has absorbed massive change and seen inevitable impact to the NCA.

NPC, whilst it has no absolute powers, has an influential role in attempting to ensure development that impacts the conservation area is, at worst neutral, and ideally positive, inline with the rules laid out by HE.

### **Vision**

Historic England state there are many CA's throughout England under serious threat from decay, neglect and inappropriate development.

Whilst NPC has no wish to preserve the village in aspic and resist all change for the sake of it, what it seeks is well managed positive change that enhances the CA for future generations to enjoy as the 'jewel in the crown' of the Village.

NPC will also seek to reduce any negative impact of nearby development that is outside the conservation by gathering evidence and lobbying for improvements, the main issue being traffic density and related issues that do not necessarily begin and end at the CA boundary.

### **Role of the Conservation Area Working Group**

The Conservation Area Working Group is a NPC Working Group and has a role in informing and advising it on matters affecting the CA as well as pursuing volunteer projects that enhance the CA from time to time. It will also lobby third part individuals, in particular the WLDC Conservation Officer and organisations on behalf of NPC – when approved by council to do so and in consultation with The Clerk.

### **'Minor' Works carried out by NPC in the Conservation Area**

NPC will ensure any development it carries out complies with HE guidance and additionally sets the highest example reasonably possible to other individuals and organisations. This is seen as strategically important.

This includes:

1. Signs
2. Advertisements, (including display boards)
3. Benches
4. 'Temporary' Buildings



The high amenity value of the Conservation Area lies in the historic use of traditional and natural materials and the way they have been utilised over time; this includes signs and street furniture. Through time and the effects of the elements, the weathering of natural materials results in an appearance (patina) that improves with age. This high amenity value has been chipped away over time by the use of modern artificial alternatives. Therefore, NPC policy is to use traditional materials that are appropriate and respect the CA wherever practicable, for all minor works within the CA.

NB: exceptions may be made for small signs of less than 200 cm<sup>2</sup>

### **Larger Works carried out by NPC in the Conservation Area**

By their nature these such works will face greater scrutiny but nevertheless the emphasis should be on best practice - materials should be in character with their surrounding historic architecture. Traditional materials are normally more appropriate. Synthetic materials such as anodised aluminium, plastic or fibreglass are rarely appropriate and their use should be resisted within CAs and on historic buildings.

Timber is nearly always more appropriate for window framing and should be incorporated wherever possible. In the interests of the conservation of natural resources, NPC will specify, where practical, the use of hardwoods from sustainable and properly-managed sources.

### **Signage in the CA as a whole**

One of the most disappointing aspects of the CA is the proliferation of unnecessary signage, often in cheap inappropriate materials and in some cases poorly maintained. NPC will take what steps it can to improve this:

1. NPC will demonstrate best practice on its own projects and properties within the CA
2. Lobby WLDC to issue guidance (at the time of writing, it is in draft form)
3. NPC will offer in the absence of clear binding guidance from WLDC its own voluntary code for signage within the CA: the use of materials in new shopfronts, including signage should be in character with the conservation area as a whole, traditional materials such as timber are normally more appropriate. Materials such as anodised aluminium, plastic or fibreglass are not appropriate to the CA. Where existing natural materials are in good condition on shopfronts, they should be retained and conserved whenever possible.
4. Develop relationships with stakeholders to bring about improvements
5. The Conservation Area WG will carry out a biannual signage review

### **Works by third parties within the CA**

As with any larger projects, by their nature, these such works will face greater scrutiny but nevertheless NPC should be alert to all new applications and comment accordingly.

### **LCC Highways**

Generally, there are no requirements on 'Highways' to offer signage and surface treatments that are sympathetic to a CA. However, such alternatives are available and can make a big impact. When opportunity arises NPC will seek to lobby for these enhancements.

### **Conservation Area Officer and CA Appraisal**

Communication with the WLDC Conservation Officer is patchy and the impression is one of being under resourced. NPC policy is to inform and cooperate with the Officer, ultimately providing enough feedback to inform the overdue appraisal in the form of individual topics or a wider ranging draft appraisal. Locals will clearly have local knowledge that the Conservation Officer may not.

### **Article 4 direction and listings**

There have been no major changes to this situation since 1985. As this is long overdue, the Conservation Area WG carried out its own review. It has recommended the Black Horse PH and Old Institute are awarded grade 2 listing.

Reviews will now be carried out biannually.

### **Trees**

Trees with a significant girth (10 cm) in the NCA have limited protection under current legislation, meaning their amenity value must be considered before any applications to fell them are approved. NPC has no direct influence over these applications but recognises the importance of acting independently to assess tree applications. NPC should use the same methodology as WLDC to evaluate new tree applications and promptly communicate its views to WLDC for consideration.

### **In Conclusion**

This policy sets out NPC's commitment to protecting and enhancing the NCA, ensuring that any changes respect the character and heritage of the area while allowing for positive development and improvement. Through collaboration with WLDC, LCC and other stakeholders, NPC aims to maintain and improve the NCA as a vibrant, well-preserved part of Nettleham.

**NETTLEHAM PARISH COUNCIL HR. COMMITTEE  
DRAFT MINUTES OF THE MEETING  
HELD AT THE PARISH OFFICE, NETTLEHAM  
ON TUESDAY 09 DECEMBER 2024, AT 6.00PM**

**Present: Councillors:** Cllr P. McNeill (Chairman), Cllr J. McGuire, and Cllr A. Simpson  
**Also in attendance:** Lucy Waller (Clerk).

***The meeting opened at 6.00pm***

- 1. To RESOLVE to receive apologies and accept reasons for absence received by the Clerk, prior to the meeting.**

None received

- 2. To RECEIVE disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.**

None received

- 3. To RESOLVE to approve the draft minutes of the last meeting held on the 08/10/2024 as a correct record and the legal minutes of the meeting.**

It was RESOLVED to approve the draft minutes of the last meeting held on the 08/10/2024 as a correct record and the legal minutes of the meeting.

- 4. To RESOLVE whether to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.**

It was RESOLVED to exclude the public and press for the following item/s, in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

- 5. To NOTE the reports relating to the recent Staff Appraisals and to RESOLVE any actions / recommendations related to issues raised therein.**

Members noted the reports and RESOLVED:

- To make some minor amendments to the Job Description for one role, to better reflect practice.
- The HR Committee will consider practical ways to strengthen team dynamics and improve Staff-Councillor relationships.
- To make the recommendations detailed in the Confidential Report to Council.

- 6. To RESOLVE a recommendation to Full Council of staff SCP for the financial year 2025/2026.**

It was RESOLVED to recommend the Staff SCP for the financial year 2025/2026 as detailed in the Confidential Report to Council.

- 7. To RESOLVE recommendations to Full Council in relation to the below matters:**

*Organisational Structure*

It was RESOLVED to make the recommendation as outlined in the Confidential Report to Council.

**The meeting closed at 7.22 pm**