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**A MEETING OF THE COUNCIL'S PROPERTY COMMITTEE
WILL BE HELD ON TUESDAY 3 DECEMBER 2024 AT 7.15PM
AT MULSANNE PAVILION, FIELD CLOSE, NETTLEHAM**

Prior to the start of the meeting a public forum will ordinarily, of no more than 15 minutes, be held. The public may address the council on current matters or issues that may become future agenda items.

AGENDA

- 1. To Resolve to receive apologies and accept reasons for absence.**
- 2. Disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.**
(Declaration of any disclosable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to absent themselves during the discussion and voting on matters in which they had a disclosable pecuniary interest)
- 3. The notes of the Property Committee meeting held on 5 November 2024 to be Approved as the minutes.**
- 4. Financial Matters – (FM)**
 - a) To approve/ratify recent and proposed expenditure.
 - b) To note the income and expenditure report at 28/11/24
- 5. Facilities Manager Report** (for information only).
- 6. To Review Service Fees and including the introduction of hire charges for set up, sub-letting for Mulsanne and the rent for New Allotments 2025-2026 and to resolve any actions.**
- 7. To receive working group updates and to include: -**
 - a) Bishop Orchard and Burial Ground Management Plan.
- 8. To set the date for the next village inspection and to resolve any action.**
- 9. To Resolve a recommendation to Full Council on future policy regarding Mole Trapping in Nettleham Cemetery.**
- 10. To Discuss the Beck footpath at the rear of the Old School and to resolve any action.**
- 11. To Discuss a proposal to purchase 2 new Wooden Notice Boards for The Co-op Wall and The Old School and use the current board at the Old School for Minster Field and resolve any action.**
- 12. To receive quotations for a Fire Risk Assessment to be completed on the Parish Council Buildings and appoint a contractor.**
- 13. To resolve any actions in relation to outsourcing Beck Maintenance Proposed by Cllr A Simpson.**
- 14. Correspondence.**
 - a) Request for either a memorial bird box or bat box in Vicars Wood instead of a Memorial Bench.
- 15. Future Agenda items.**
- 16. Date of next meeting:**
The next meeting of the Parish Council's Property Committee will be held on 4 February 2025 Mulsanne Pavilion, Field Close, Nettleham. **Please email items for the agenda and relevant paperwork for the next meeting by Tuesday 28 January 2024 for inclusion on to the Property Committee Agenda.**
- 17. To resolve whether to move into closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed.**

**NETTLEHAM PARISH COUNCIL
DRAFT MINUTES OF THE PROPERTY COMMITTEE MEETING
HELD AT THE OLD SCHOOL SMALL HALL, MILL HILL
ON TUESDAY 5 NOVEMBER 2024, AT 7.15 PM**

Present: Cllr D. Newsam (DN) (Chair), Cllr A.Simpson (AS), Cllr C.Johnson (CJ),
Cllr A.Crook (AC)

Also in attendance: Carl Thomas (RFO), Cllr P. McNeill (PM), Jane Ashby (FM), Claire Ward (ACL)
and a member of the public.

The public session commenced at 7.15pm.

A member of the public spoke in relation to the footpath through Vicars Wood which was resurfaced in September 2023.

The meeting commenced at 7:25pm

1. To Resolve to receive apologies and accept reasons for absence.

Apologies were received from Cllr C.Payne (CP), Cllr A. White (AW),

It was proposed, seconded and

RESOLVED to accept the apologies for absence

2. Disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations - none

3. The notes of the Property Committee meeting held on 10 September 2024 to be Approved as the minutes.

It was proposed, seconded and

RESOLVED to approve the notes, with a minor amendment (item 16c), of the Property Committee Meeting held on 10 September 2024 as the minutes of the meeting.

4. Financial Matters – (FM)

a) To approve/ratify recent and proposed expenditure.

PROPOSED EXPENDITURE

| | | |
|-------------|---------|---|
| AKO | £375 | Install ACO Channels in Mulsanne car park |
| James Heath | £270.00 | Annual Emergency Lighting check |
| James Heath | £160.00 | Annual Fire Check |
| James Heath | £90.00 | Christmas Tree connection and disconnection |
| James Heath | £65 | Annual PAT Testing |

RATIFICATION OF EXPENDITURE

| | | |
|------------|---------|---|
| Wickes | £62.25 | Paint/ sealant/Wood |
| Wickes | £20.40 | Wood filler |
| Screwfix | £9.30 | Rubber Gauntlets Gloves for Beck & FR WG |
| Wicksteed | £148.15 | Replacement Cradle seat plus shackle bolt and pin |
| Mike Small | £125.00 | Replacement tiles x3 fix failed mortar on verges |
| B Knights | £55.00 | Replacement Bollard for the Village Green |
| 7Amazon | £19.16 | Replacement battery pack for urinal flush OSLH |
| ESPO | £40.00 | New toilet dispenser for Mulsanne pavilion |

It was proposed, seconded and

RESOLVED to approve/ratify recent and proposed expenditure

b) To consider the income and expenditure report at 31/10/24 – noted

5. Facilities Manager Report (for information only)

6. To note the draft 2025-2026 budget and consider any recommendations – (RFO)

Councillors discussed the proposed budget and made several recommendations:

- Increase of village beck reserves by £2500 to £7500.
- Addition to 2024/25 wish list of notice boardsx4 allowing £1000
- Addition to 2024/25 wish list of hydraulic beck modelling allowing £5000
- Increase postage to £100

7. To receive working group updates and to include: -

a) To resolve to approve or not proposals from the B&FRWG

Members considered the following proposals:

- i. Confirmation match funding would be made available to hydraulically model the VL culverts if the application to WLDC for a grant of up to £5K was successful. I understood NPC had already previously offered funding of at this level but cannot find anything in previous meeting notes to confirm?

It was proposed, seconded and
RESOLVED to recommend to full Council the allocation of a budget to match fund a grant from WLDC for hydraulic modelling, if application successful.

- ii. To propose digging the weed and silt out a minimum of 4m upstream of the VL culverts – in compliance with Beck Management Plan.

It was proposed, seconded and
RESOLVED to engage a contractor to dig the weed and silt out a minimum of 4m upstream of the VL culverts, expenditure approved by RFO (Beck Maintenance). ACTION FM

- iii. To discuss the construction of a raised barrier at the VL Culverts using bricks or a reinforced earthworks to raise the bank height by 250 – 300mm to either side of the Culverts. This is basically to replicate what we did a year ago with sandbags which appeared to stop the Beck overtopping. A gap would be left at the current footpath which in an emergency would be plugged with sandbags or a purpose made barrier. Calculations indicate a circa 15% improvement in capacity of the culverts.

Members discussed the proposal and agreed that further investigation and planning was required ACTION B&FR WG

- iv. To propose a polite letter is written to the Management of the White Hart to explain NPC volunteers have cleared the weir, excessive weed and rubble at their site and we would be pleased if they would now maintain it in this condition. As the Manager has expressed disappointment with the behaviour of some of his customers, I would also like to ask them to have signs on their property for their customers asking them to respect their neighbours.

It was proposed, seconded and
RESOLVED to write to the Manager of the White Hart to ask them to maintain the beck behind their property ACTION CL/AW

- v. To discuss possible installation of signage to dissuade anti-social behaviour in the Beck upstream from the White Hart, to consider installing some small signs (circa 200mm x 100mm) to provide education re Weil's disease. The sign would simply state 'Caution: Weil's Disease' and a QR cod linked to a specific page on the Nettleham Parish council website advising of sensible precautions to take whilst putting the risk into context/ or some other advisory page.

It was proposed, seconded and
RESOLVED to install some small signs (circa 200mm x 100mm) to provide education re Weil's disease and dissuade anti-social behaviour. ACTION FM/AS

vi. Proposal re availability of sufficient sandbags to be made readily accessible at the Old School. Sandbags are currently stored at Mulsanne Park, as there is insufficient space at the Old School. Members would like to explore the possibility of installing a lockable storage locker in the Old School car park for the storage of aqua sacks.

FM to research availability and cost of installing a lockable storage locker and the purchase of additional aqua sacks (if required). ACTION FM

- vii. New suggested location of level gauge – following removal at Watermill House and incidences of anti - social behaviour.

It was proposed, seconded and

RESOLVED to accept the offer from the residents of 8 The Croft to relocate the gauge board to their property ACTION B&FR WG

- viii. Propose a Review of Beck flow check procedure – simplification – compliance with Beck Management Plan.

A discussion has taken place and there is now a better understanding of Beck flow check procedure

- ix. It is proposed a fund is agreed to purchase drain maps. Members discussed the need for more accurate drain maps of the beck and surrounding area, which can be purchased from Anglian water. More detail is required about which maps are required.

ACTION CL

- b) A recommendation to HR committee regarding reinstating the role of Village litter/Beck clearance operative.

Members considered the role of a litter picker/beck clearance operative but deferred making a recommendation until a response regarding lone working is received from the H&S consultant.

- c) Field paths Working Group. – notes of meeting 28/10/24

Members noted the verbal and written report, it was confirmed that the Christmas Walk would take place on Sunday 29 December with refreshments provided afterwards at the Old School, Small Hall.

8. To resolve future action regarding moles in the Burial Ground.

Members discussed the issue of moles and agreed to explore other options for discouraging them in the burial ground, such as planting specific species of plants and bulbs along the boundaries.

FM to contact alternative pest control contractors to discuss options

ACTION FM

9. To consider quotes for replacing the fencing at the Tennis Courts and the MUGA.

Members discussed two quotes received for the replacement of the fencing and queried pedestrian access through the main gate.

It was proposed, seconded and

RESOLVED to recommend to full Council to accept the quote from contractor B subject to confirmation that the price includes a pedestrian access gate within the main gates.

ACTION FM

10. To receive and resolve any actions from Draft notes of the meeting of the Mulsanne Park users' group – 2 October 2024

Members noted the verbal and written report.

11. To consider quote for permanent removal of Street Snooker structure.

It was proposed, seconded and

RESOLVED to accept the quote for the removal of the street snooker infrastructure, including returning the area back to its original condition.

ACTION FM

12. To consider quotes for the Tree works in the Swathe following the Tree Survey report and resolve any action.

Three quotes were considered by members.

It was proposed, seconded and

RESOLVED to accept the quote from contractor 3 for tree works (including the bramble patch) in the swathe.

ACTION FM

13. To consider green waste management in the village and resolve any action.

Members discussed the installation of a lockable skip for the disposal of green waste at Mulsanne Park which would be emptied when full. Green waste would have to be cut up before placing in the skip.

FM to investigate further

ACTION FM

14. To discuss the viability of hiring out the meeting room and resolve any action.

Members discussed the viability of continuing to hire out the meeting room at the Old School
It was proposed, seconded and

RESOLVED to stop hiring out the Meeting room with immediate effect, and to amend NPC website
and other information about hiring an NPC venue to reflect this decision. ACTION ACL

15. The Swathe.

a) To resolve expenditure for the mapping of the new burial site.

The new burial site must be mapped prior to any interments taking place. Members looked at an
example of a map produced for a new cemetery in the area. Quotes from other providers, including
Rialtas (Cemeteries mapping integration?), are required for consideration at a future meeting.

FM to contact suitable contractors for a quote ACTION FM

b) To resolve any action in relation to the bramble patch and tree maintenance.

Action resolved – see item 12

16. To Discuss Burial Ground issue and resolve any action.

There are five vacant burial plots at the southern edge of the burial ground which are felt to be no
longer suitable for use. Members discussed making them unavailable.

It was proposed, seconded and

RESOLVED to make unavailable burial plots 724-728 and delete them from the burial ground map
and Rialtas (Cemetery Management) ACTION FM/ACL

17. To adopt the revised Bench Policy.

Members considered the revised Bench policy specifically the implementation of a waiting list moving
forward.

It was proposed, seconded and

RESOLVED to adopt the revised Bench Policy.

The issue of bench style and composition was raised by Cllr Simpson, as both wood and recycled
benches have been installed in village.

It was proposed, seconded and

RESOLVED to recommend to full Council that consideration is given to standardising memorial
benches.

18. Future Agenda items:**19. Date of next meeting:**

The next meeting of the Parish Council's Property Committee will be held on 3 December 2024
Mulsanne Pavilion, Field Close, Nettleham. **Please email items for the agenda and relevant
paperwork for the next meeting by Tuesday 26 November 2024 for inclusion on to the Property
Committee Agenda.**

Meeting closed at 9.30pm

3 DECEMBER 2024

AGENDA ITEM 4(a)

| RATIFICATION/APPROVAL OF RECENT/PROPOSED EXPENDITURE | | | |
|--|-----------|-------------------|---|
| No. | SITE AREA | COST (Non-VAT) | ITEM |
| PROPOSED EXPENDITURE | | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| RATIFICATION OF EXPENDITURE | | | |
| 1 | AKO | £295.00 | Installation of field gate to entrance to football pitches 1637 |
| 2 | Wickes | £15.75 | Large Drill bit 1566 |
| 3 | Waitrose | £10.93 | Fuel for equipment |

28/11/2024

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Detailed Income & Expenditure by Budget Heading 28/11/2024

Month No: 8

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 101 ADMINISTRATION | | | | | | | | |
| 1176 PRECEPT RECEIVED | 0 | 201,500 | 201,500 | 0 | | | 100.0% | |
| 1183 ADM - INCOME JOHN MOSS | 0 | 407 | 7 | (400) | | | 5819.0% | |
| 1184 ADM - INCOME MISC | 65 | 335 | 300 | (35) | | | 111.6% | |
| 1196 ADM - INTEREST REC'D | 0 | 6,979 | 6,200 | (779) | | | 112.6% | |
| ADMINISTRATION :- Income | 65 | 209,221 | 208,007 | (1,214) | | | 100.6% | 0 |
| 1101 ADM - STAFF SALARIES | 11,738 | 78,334 | 116,326 | 37,992 | | 37,992 | 67.3% | |
| 1104 ADM - CONTRACTOR COSTS | 320 | 3,650 | 3,600 | (50) | | (50) | 101.4% | |
| 1108 ADM - TRAINING | 218 | 488 | 2,000 | 1,512 | 120 | 1,392 | 30.4% | |
| 1109 ADM - STAFF TRAVEL | 0 | 17 | 215 | 198 | | 198 | 8.0% | |
| 1112 ADM - WATER | 0 | 0 | 410 | 410 | | 410 | 0.0% | |
| 1114 ADM - ELECTRICITY | 0 | 0 | 1,890 | 1,890 | | 1,890 | 0.0% | |
| 1116 ADM - CLEANING MATERIALS | 0 | 3 | 40 | 37 | | 37 | 6.9% | |
| 1117 ADM - CHAIRMAN'S ALL | 0 | 0 | 250 | 250 | | 250 | 0.0% | |
| 1119 ADM - IT MANAGEMENT | 76 | 5,793 | 10,000 | 4,207 | 27 | 4,180 | 58.2% | |
| 1120 ADM - MISC EST COSTS | 18 | 29 | 420 | 391 | | 391 | 7.0% | |
| 1121 ADM - TELEPHONE/BROADBAND | 176 | 1,699 | 2,550 | 851 | | 851 | 66.6% | |
| 1122 ADM - POSTAGE | 0 | 0 | 50 | 50 | | 50 | 0.0% | |
| 1123 ADM - PRINT/STATIONERY | 0 | 377 | 1,000 | 623 | 77 | 546 | 45.4% | |
| 1124 ADM - SUBSCRIPTIONS | 0 | (293) | 900 | 1,193 | | 1,193 | (32.6%) | |
| 1125 ADM - INSURANCE | 0 | 5,019 | 4,650 | (369) | | (369) | 107.9% | |
| 1126 ADM - PROP. REPORTS | 0 | 0 | 50 | 50 | | 50 | 0.0% | |
| 1127 ADM - P/COPIER CONTRCT | 0 | 358 | 140 | (218) | | (218) | 255.8% | |
| 1129 ADM - ADVERTISING | 0 | 194 | 500 | 306 | | 306 | 38.8% | |
| 1130 ADM - OFFICE EQUIPMENT | 0 | 0 | 1,500 | 1,500 | | 1,500 | 0.0% | |
| 1137 ADM - ROUTINE REPAIRS/MAINTENC | 0 | 277 | 300 | 23 | | 23 | 92.3% | |
| 1140 ADM - REFUSE COLLECTION | 0 | 345 | 250 | (95) | | (95) | 138.0% | |
| 1154 ADM - VILLAGE HALL LOAN | 0 | 1,891 | 3,782 | 1,891 | | 1,891 | 50.0% | |
| 1157 ADM - AUDIT FEES | 0 | (630) | 1,450 | 2,080 | | 2,080 | (43.4%) | |
| 1158 ADM - BANK FEES | 15 | 168 | 164 | (4) | | (4) | 102.5% | |
| 1162 ADM - S137 GRANTS | 28 | 28 | 150 | 123 | | 123 | 18.3% | |
| 1163 ADM - LEGAL EXPENSES | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 1164 ADM - GRANTS GENERAL | 50 | 650 | 1,000 | 350 | | 350 | 65.0% | |
| 1165 ADM - CLIMATE CHANGE INITIATIV | 0 | 564 | 2,000 | 1,436 | 98 | 1,338 | 33.1% | |
| ADMINISTRATION :- Indirect Expenditure | 12,639 | 98,960 | 156,587 | 57,627 | 323 | 57,304 | 63.4% | 0 |
| Net Income over Expenditure | (12,574) | 110,261 | 51,420 | (58,841) | | | | |
| 102 OLD SCHOOL | | | | | | | | |
| 1281 OS-SMALL ROOM | 1,072 | 10,048 | 13,500 | 3,452 | | | 74.4% | |

Detailed Income & Expenditure by Budget Heading 28/11/2024

Month No: 8

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 1282 OS-LARGE ROOM | 1,298 | 13,058 | 15,000 | 1,942 | | | 87.1% | |
| 1283 OS-KITCHEN | 21 | 628 | 500 | (128) | | | 125.7% | |
| 1284 OS-MISC INCOME | 0 | 21 | 0 | (21) | | | 0.0% | |
| 1285 OS-STORAGE INCOME | 12 | 288 | 250 | (38) | | | 115.2% | |
| 1287 OS-MEETING ROOM INCOME | 0 | 236 | 0 | (236) | | | 0.0% | |
| OLD SCHOOL :- Income | 2,403 | 24,280 | 29,250 | 4,970 | | | 83.0% | 0 |
| 1204 OS-CONTRACTOR COSTS | 0 | 4,960 | 3,685 | (1,275) | 750 | (2,025) | 155.0% | |
| 1212 OS-WATER | 0 | 285 | 400 | 115 | | 115 | 71.2% | |
| 1214 OS-ELECTRICITY | 103 | 1,213 | 2,200 | 987 | | 987 | 55.2% | |
| 1215 OS-GAS | 265 | 1,664 | 4,410 | 2,746 | | 2,746 | 37.7% | |
| 1216 OS-CLEANING MATERIAL | 0 | 220 | 610 | 390 | 124 | 266 | 56.5% | |
| 1219 OS-PERFORMING RIGHTS | 0 | 56 | 60 | 4 | | 4 | 92.7% | |
| 1220 OS-MISCELLANEOUS | 0 | 0 | 50 | 50 | 19 | 31 | 37.2% | |
| 1231 OS-ADVERTISING | 0 | 102 | 300 | 198 | | 198 | 34.0% | |
| 1237 OS-ROUTINE MAINT/REPAIRS | 0 | 1,439 | 2,000 | 561 | 1,657 | (1,096) | 154.8% | |
| 1240 OS-REFUSE COLLECTION | 0 | 874 | 440 | (434) | | (434) | 198.6% | |
| 1253 OS-LOAN REPAYMENTS | 0 | 3,867 | 7,735 | 3,868 | | 3,868 | 50.0% | |
| OLD SCHOOL :- Indirect Expenditure | 368 | 14,681 | 21,890 | 7,209 | 2,550 | 4,659 | 78.7% | 0 |
| Net Income over Expenditure | 2,035 | 9,599 | 7,360 | (2,239) | | | | |
| 103 BURIAL GROUNDS | | | | | | | | |
| 1381 BG-INCOME | 1,085 | 9,815 | 15,000 | 5,185 | | | 65.4% | |
| BURIAL GROUNDS :- Income | 1,085 | 9,815 | 15,000 | 5,185 | | | 65.4% | 0 |
| 1312 BG-WATER RATES | 0 | 42 | 85 | 43 | | 43 | 49.4% | |
| 1320 BG-MISCELLANEOUS | 0 | 12 | 100 | 88 | | 88 | 12.2% | |
| 1336 BG-GRASS CUTTING | 0 | 2,300 | 3,321 | 1,021 | | 1,021 | 69.2% | |
| 1337 BG-ROUTINE MAINTENANCE | 0 | 392 | 500 | 108 | | 108 | 78.4% | |
| 1340 BG-REFUSE COLLECTION | 0 | 0 | 100 | 100 | | 100 | 0.0% | |
| 1342 BG-TREE MAINTENANCE | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| BURIAL GROUNDS :- Indirect Expenditure | 0 | 2,746 | 5,106 | 2,360 | 0 | 2,360 | 53.8% | 0 |
| Net Income over Expenditure | 1,085 | 7,069 | 9,894 | 2,825 | | | | |
| 104 ALLOTMENTS | | | | | | | | |
| 1481 ALL-INCOME | (1) | 16 | 23 | 7 | | | 69.6% | |
| ALLOTMENTS :- Income | (1) | 16 | 23 | 7 | | | 69.6% | 0 |
| 1412 ALL-WATER RATES | 0 | 70 | 250 | 180 | | 180 | 27.8% | |
| 1413 ALL-RENT | 40 | 40 | 53 | 13 | | 13 | 75.5% | |

Detailed Income & Expenditure by Budget Heading 28/11/2024

Month No: 8

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 1437 ALL-ROUTINE MAINTENANCE | 0 | 235 | 500 | 265 | | 265 | 47.0% | |
| 1438 ALL-ELECTRICITY | 0 | 0 | 100 | 100 | | 100 | 0.0% | |
| ALLOTMENTS :- Indirect Expenditure | 40 | 345 | 903 | 558 | 0 | 558 | 38.2% | 0 |
| Net Income over Expenditure | (41) | (329) | (880) | (551) | | | | |
| 105 VILLAGE/PARISH FACILITES | | | | | | | | |
| 1577 VF-MISCELLANEOUS INCOME | 0 | 2,000 | 0 | (2,000) | | | 0.0% | |
| VILLAGE/PARISH FACILITES :- Income | 0 | 2,000 | 0 | (2,000) | | | | 0 |
| 1503 VF -TRAVEL ALLOW - F/STAFF | 0 | 37 | 112 | 75 | | 75 | 32.9% | |
| 1504 VF-CONTRACTOR COSTS | 375 | 975 | 1,000 | 25 | 54 | (29) | 102.9% | |
| 1505 VF - WORKS VEHICLE | 306 | 2,454 | 4,200 | 1,746 | 0 | 1,746 | 58.4% | |
| 1512 VF-WATER RATES | 0 | 36 | 60 | 24 | | 24 | 60.3% | |
| 1514 VF-ELECTRICITY | 0 | 0 | 160 | 160 | | 160 | 0.0% | |
| 1519 VF-PERFORMANCE RIGHTS | 0 | 148 | 0 | (148) | | (148) | 0.0% | |
| 1520 VF-MISCELLANEOUS | 0 | 302 | 750 | 448 | 400 | 48 | 93.6% | |
| 1521 VF - SPEED REDUCTION | 0 | 6,744 | 7,000 | 256 | 600 | (344) | 104.9% | |
| 1532 VF - COMMUNITY EVENTS | 0 | 26 | 600 | 574 | | 574 | 4.4% | |
| 1533 VF-CHRISTMAS TREE COSTS | 0 | 0 | 2,000 | 2,000 | 1,431 | 569 | 71.5% | |
| 1534 VF-FLORAL DISPLAYS | 0 | 771 | 2,000 | 1,229 | | 1,229 | 38.5% | |
| 1536 VF-GRASS CUTTING | 0 | 3,926 | 5,730 | 1,804 | | 1,804 | 68.5% | |
| 1537 VF-ROUTINE MAINTENANCE | 69 | 579 | 1,000 | 421 | 105 | 316 | 68.4% | |
| 1539 VF-VILLAGE GREEN TEL KIOSK | 0 | 373 | 500 | 127 | | 127 | 74.6% | |
| 1540 VF-REFUSE COLLECTION | 0 | 85 | 50 | (35) | | (35) | 170.0% | |
| 1541 VF-WEED SPRAYING | 0 | 1,708 | 1,400 | (308) | | (308) | 122.0% | |
| 1542 VF-TREE MAINTENANCE | 0 | 2,440 | 4,000 | 1,560 | 1,280 | 280 | 93.0% | |
| 1544 VF-TREE MAINTENANCE HIGHWAYS | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 1546 VF-PLAY EQUIP REPAIR & SERVICE | 15,278 | 45,119 | 2,600 | (42,519) | 148 | (42,667) | 1741.0% | |
| 1551 VF-VILLAGE SEATS - MAINTENANCE | 0 | 58 | 1,000 | 942 | | 942 | 5.8% | |
| 1564 VF - DEFIBRILATOR | 0 | (325) | 100 | 425 | | 425 | (325.0%) | |
| 1565 VF - PPE EQUIPMENT | 0 | 96 | 650 | 554 | 38 | 516 | 20.6% | |
| 1566 VF - TOOLS /SUNDRIES | 137 | 431 | 2,000 | 1,569 | 17 | 1,552 | 22.4% | |
| VILLAGE/PARISH FACILITES :- Indirect Expenditure | 16,166 | 65,982 | 37,412 | (28,570) | 4,073 | (32,643) | 187.3% | 0 |
| Net Income over Expenditure | (16,166) | (63,982) | (37,412) | 26,570 | | | | |
| 106 MULSANNE PARK | | | | | | | | |
| 1681 MP-GROUND LETTINGS | 0 | 100 | 9,400 | 9,300 | | | 1.1% | |
| 1682 MP-PAVILION LETTINGS | 441 | 1,439 | 1,600 | 161 | | | 89.9% | |
| 1684 MP-MISC INCOME | 38 | 363 | 500 | 137 | | | 72.6% | |
| MULSANNE PARK :- Income | 479 | 1,902 | 11,500 | 9,598 | | | 16.5% | 0 |

Detailed Income & Expenditure by Budget Heading 28/11/2024

Month No: 8

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|-------------------------|
| 1604 MP-CONTRACTOR COSTS | 0 | 2,561 | 3,000 | 439 | 950 | (511) | 117.0% | |
| 1612 MP-WATER RATES | 0 | 870 | 1,200 | 330 | | 330 | 72.5% | |
| 1614 MP-ELECTRICITY | 0 | 453 | 1,911 | 1,458 | | 1,458 | 23.7% | |
| 1615 MP-GAS | 197 | 1,077 | 2,260 | 1,183 | | 1,183 | 47.7% | |
| 1616 MP-CLEANING MATERIALS | 0 | 233 | 600 | 367 | 204 | 163 | 72.8% | |
| 1619 MP-PERFORMING RIGHTS | 0 | 352 | 275 | (77) | | (77) | 128.1% | |
| 1620 MP-MISCELLANEOUS | 0 | 15 | 200 | 185 | | 185 | 7.5% | |
| 1621 MP-TELEPHONE | 0 | 0 | 350 | 350 | | 350 | 0.0% | |
| 1636 MP-GRASS CUTTING | 0 | 4,002 | 6,154 | 2,152 | | 2,152 | 65.0% | |
| 1637 MP-ROUTINE MAINT/REPAIRS | 375 | 964 | 2,000 | 1,036 | 165 | 871 | 56.4% | |
| 1639 MP-SECURITY | 0 | 106 | 0 | (106) | | (106) | 0.0% | |
| 1640 MP-REFUSE COLLECTION | 0 | 1,168 | 975 | (193) | | (193) | 119.8% | |
| 1641 MP-WEED SPRAYING | 0 | 79 | 800 | 721 | | 721 | 9.9% | |
| 1642 MP-TREE MAINTENANCE | 0 | 1,000 | 1,000 | 0 | | 0 | 100.0% | |
| MULSANNE PARK :- Indirect Expenditure | 572 | 12,881 | 20,725 | 7,844 | 1,319 | 6,525 | 68.5% | 0 |
| Net Income over Expenditure | (93) | (10,980) | (9,225) | 1,755 | | | | |
| 107 BISHOPS PALACE SITE | | | | | | | | |
| 1712 BP - WATER | 0 | 34 | 60 | 26 | | 26 | 57.1% | |
| 1713 BP - RENT | 0 | 115 | 277 | 162 | | 162 | 41.5% | |
| 1736 BP - GRASS CUTTING | 0 | 939 | 1,968 | 1,029 | | 1,029 | 47.7% | |
| 1737 BP - ROUTINE MAINTENANCE | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 1742 BP - TREE MAINTENANCE | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| BISHOPS PALACE SITE :- Indirect Expenditure | 0 | 1,089 | 3,805 | 2,716 | 0 | 2,716 | 28.6% | 0 |
| Net Expenditure | 0 | (1,089) | (3,805) | (2,716) | | | | |
| 108 NEIGHBOURHOOD PLAN | | | | | | | | |
| 1820 NP-MISCELLANEOUS | 0 | 485 | 2,400 | 1,915 | | 1,915 | 20.2% | |
| NEIGHBOURHOOD PLAN :- Indirect Expenditure | 0 | 485 | 2,400 | 1,915 | 0 | 1,915 | 20.2% | 0 |
| Net Expenditure | 0 | (485) | (2,400) | (1,915) | | | | |
| 109 PARISH OFFICE | | | | | | | | |
| 1912 PO-WATER | 0 | 126 | 0 | (126) | | (126) | 0.0% | |
| 1914 PO-ELECTRICITY | 130 | 1,150 | 0 | (1,150) | | (1,150) | 0.0% | |
| 1937 PO-ROUTINEMAINT/REPAIRS | 0 | 0 | 111 | 111 | | 111 | 0.0% | |
| PARISH OFFICE :- Indirect Expenditure | 130 | 1,276 | 111 | (1,165) | 0 | (1,165) | 1149.8% | 0 |
| Net Expenditure | (130) | (1,276) | (111) | 1,165 | | | | |

Detailed Income & Expenditure by Budget Heading 28/11/2024

Month No: 8

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|-------------------------|
| 112 THE SWATHE | | | | | | | | |
| 2036 TS - GRASS CUTTING | 0 | 0 | 300 | 300 | | 300 | 0.0% | |
| 2037 TS - ROUTINE MAINT/REPAIRS | 0 | 300 | 300 | (0) | | (0) | 100.0% | |
| 2038 TS - RENT | 0 | 0 | 100 | 100 | | 100 | 0.0% | |
| 2042 TS - TREE MAINTENANCE | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| THE SWATHE :- Indirect Expenditure | 0 | 300 | 1,200 | 900 | 0 | 900 | 25.0% | 0 |
| Net Expenditure | 0 | (300) | (1,200) | (900) | | | | |
| 120 LCC - GRASS CUTTING | | | | | | | | |
| 12086 HIGHWAY VERGES-INCOME | 0 | 6,598 | 2,646 | (3,952) | | | 249.4% | |
| LCC - GRASS CUTTING :- Income | 0 | 6,598 | 2,646 | (3,952) | | | 249.4% | 0 |
| 12036 HIGHWAY VERGES-GRASS CUTTING | 0 | 8,943 | 10,565 | 1,622 | | 1,622 | 84.6% | |
| LCC - GRASS CUTTING :- Indirect Expenditure | 0 | 8,943 | 10,565 | 1,622 | 0 | 1,622 | 84.6% | 0 |
| Net Income over Expenditure | 0 | (2,345) | (7,919) | (5,574) | | | | |
| 130 CAPITAL EXPENDITURE | | | | | | | | |
| 13003 MULSANNE PARK CAP PROJECTS | 0 | 0 | 660 | 660 | | 660 | 0.0% | |
| 13004 SECTION 106 EXPENDITURE | 0 | 0 | 17 | 17 | | 17 | 0.0% | |
| 13012 NEIGHBOURHOOD PLAN | 330 | 902 | 2,449 | 1,547 | 0 | 1,547 | 36.8% | |
| 13018 TS - BURIAL GD EXTENSION | 0 | 0 | 930 | 930 | 300 | 630 | 32.3% | |
| 13024 ELECTION EXPENSES | 0 | 0 | 202 | 202 | | 202 | 0.0% | |
| CAPITAL EXPENDITURE :- Indirect Expenditure | 330 | 902 | 4,258 | 3,356 | 300 | 3,056 | 28.2% | 0 |
| Net Expenditure | (330) | (902) | (4,258) | (3,356) | | | | |
| 131 CAPITAL INCOME | | | | | | | | |
| 13027 INCOME - MULSANNE PARK | 0 | 0 | 4,000 | 4,000 | | | 0.0% | |
| 13028 INCOME - SECTION 106 | 0 | 1,800 | 0 | (1,800) | | | 0.0% | |
| 13125 INCOME - CIL | 0 | 50,553 | 0 | (50,553) | | | 0.0% | |
| CAPITAL INCOME :- Income | 0 | 52,353 | 4,000 | (48,353) | | | 1308.8% | 0 |
| Net Income | 0 | 52,353 | 4,000 | (48,353) | | | | |
| 201 FIELDPATHS | | | | | | | | |
| 2120 FP-MISCELLANEOUS | 0 | 245 | 200 | (45) | 245 | (290) | 245.0% | |
| 2136 FP-GRASS CUTTING | 0 | 756 | 2,214 | 1,458 | | 1,458 | 34.2% | |
| FIELDPATHS :- Indirect Expenditure | 0 | 1,001 | 2,414 | 1,413 | 245 | 1,168 | 51.6% | 0 |
| Net Expenditure | 0 | (1,001) | (2,414) | (1,413) | | | | |

Detailed Income & Expenditure by Budget Heading 28/11/2024

Month No: 8

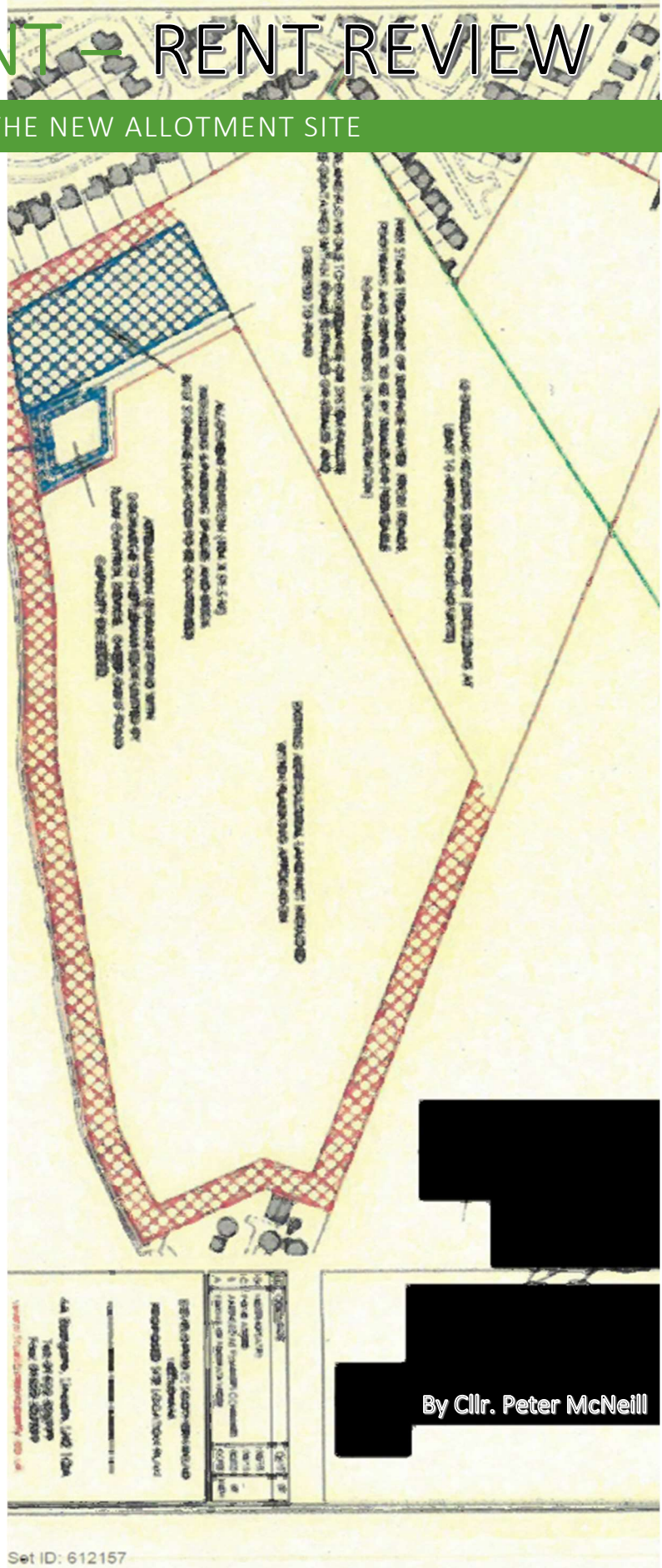
Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income | 4,031 | 306,185 | 270,426 | (35,759) | | | 113.2% | |
| Expenditure | 30,244 | 209,591 | 267,376 | 57,785 | 8,809 | 48,976 | 81.7% | |
| Net Income over Expenditure | (26,213) | 96,595 | 3,050 | (93,545) | | | | |
| Movement to/(from) Gen Reserve | (26,213) | 96,595 | 3,050 | (93,545) | | | | |

| SITE | ITEM | REPORT |
|-----------------------------------|---------|--|
| Side of the COOP | Update | Update: The new trees will be planted at the side of the COOP shortly, the planter will be moved and replanted by Rudies Roots. |
| Billy Baileys | Update | Update: The new litter bin in Bill Baileys has been set on fire and destroyed, the Clerk and myself came to the decision not to replace it, |
| Mulsanne | Updated | Update: The drain gully in the car park has been extended and a new one installed. |
| Mulsanne Pavilion | Update | Update: Anglian Water have carried a regulations inspection of water outlets and will be sending through a report. |
| The Swathe | Update | Update: The Swathe tree works will be carried out in the February half term. |
| Fencing at Tennis Courts and MUGA | Update | Update: The installation of the new fencing will take place in January dates to be confirmed, I will let the Tennis club know the date once I know. |
| The New cleaning Company | Update | Update: The new cleaning contractors have started week commencing 25 November 2025. |
| Benches | Update | Update: The previous request for a memorial bench at Mulsanne the family have decided to ask for an Owl or Bat box in Vicars Wood. We have also received a request from another family for a memorial bench at Mulsanne who are currently on the waiting list. |
| | | |

ALLOTMENT – RENT REVIEW

REVIEW OF RENTS FOR THE NEW ALLOTMENT SITE



By Cllr. Peter McNeill

BACKGROUND OF NETTLEHAM PARISH COUNCIL ALLOTMENTS

Allotments in Nettleham have been operated by Nettleham Parish Council since 1895. The Parish Minute books of 1895 states that a month after the first meeting of the newly established Parish Council Mr. Sinclair Hood offered to let his allotment field at 28/- per acre so a sub-committee was formed to address the offer. It is likely that allotments and smallholding existed in Nettleham before this time, however they would not have been under the operation of the Parish Council. Another month later in February the Ecclesiastical Commission offered Mill Field for 7-years at 30/- per acre. Mr. Hood offered Nettleham Close also for 30/- an acre. By March 1895 Mill Field is in the process of staking out and a note says tenants must not touch the hedges. Later in March 1895 it was recorded that the Mill Field rental cost 30/- per acre and the Brown Cow allotments 25/- per acre; whilst the land lately occupied by Mr. Vickers will remain the same. From these notes there were many places designated as allotments 130-years-ago. Nettleham has a rich history with allotments spanning over 130-years. As with the rest of the United Kingdom, Nettleham's allotments have their roots in the 19th century when they were created to provide land for the working class to grow their own food. This tradition has continued over the years, adapting to modern needs, and fostering community spirit.



1. Historical Context:

- **19th Century Origins:** Allotments were originally established to support self-sufficiency among the working classes, especially during times of economic hardship and food scarcity.
- **Post-War Era:** After World War II, allotments gained popularity again due to food rationing and the "Dig for Victory" campaign which encouraged people to grow their own food.
- **Welton Road (A46):** Nettleham Parish Council has operated twenty-four Allotments on Welton Road (A46) for over sixty years. The provision is basic gates, Lincolnshire fencing and a tap, the 1-acre (approx.) site is rented at a peppercorn rent from the landowner.

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2. **Local Implementation:**
 - **Community Engagement:** In Nettleham, like in many UK communities, the allotments are managed by the local parish council to ensure they meet the needs of residents.
 - **Land Use:** The A46 allotments provide 24 plots (1570ft² approx.) of land for residents to lease for growing vegetables, fruits, and flowers, promoting sustainable living and self-sufficiency. In accordance with the Parish Councils Allotment Policy and Tenancy Agreement.
3. **Administration and Management:**
 - **Parish Council Role:** The Nettleham Parish Council oversees the management of the allotments, including the allocation of plots, maintenance of communal areas, and ensuring compliance with laws and regulations.
 - **Council Policy:** Council Policy is that residents get priority over non-residents for allocation of plots. As such waiting lists exists for both groups.
4. **Benefits to the Community:**
 - **Health and Wellbeing:** Allotments provide physical activity and mental health benefits through gardening.
 - **Social Interaction:** They serve as a social hub where residents can meet, share knowledge, and work together.
 - **Environmental Impact:** Allotments promote biodiversity, sustainable gardening practices, and local food production, reducing the carbon footprint associated with food transport.
5. **Current Status:**
 - **Demand and Usage:** There is often high demand for allotment plots, reflecting a growing interest in gardening and local food production.
 - **Development and Improvement:** The parish council may invest in infrastructure improvements, such as water supply systems, communal sheds, and accessibility enhancements.

Overall, the Nettleham Parish Council allotments are an essential part of the local community, providing benefits and fostering a spirit of community and sustainability. On the 10th March 2017 an agreement under section 106 of the Town & Country Planning Act 1990 was signed to make provision of allotments at the 72 Scothern Road development.

ALLOTMENT – RENT REVIEW

SECTION 106 AGREEMENT & CONSULTATIONS

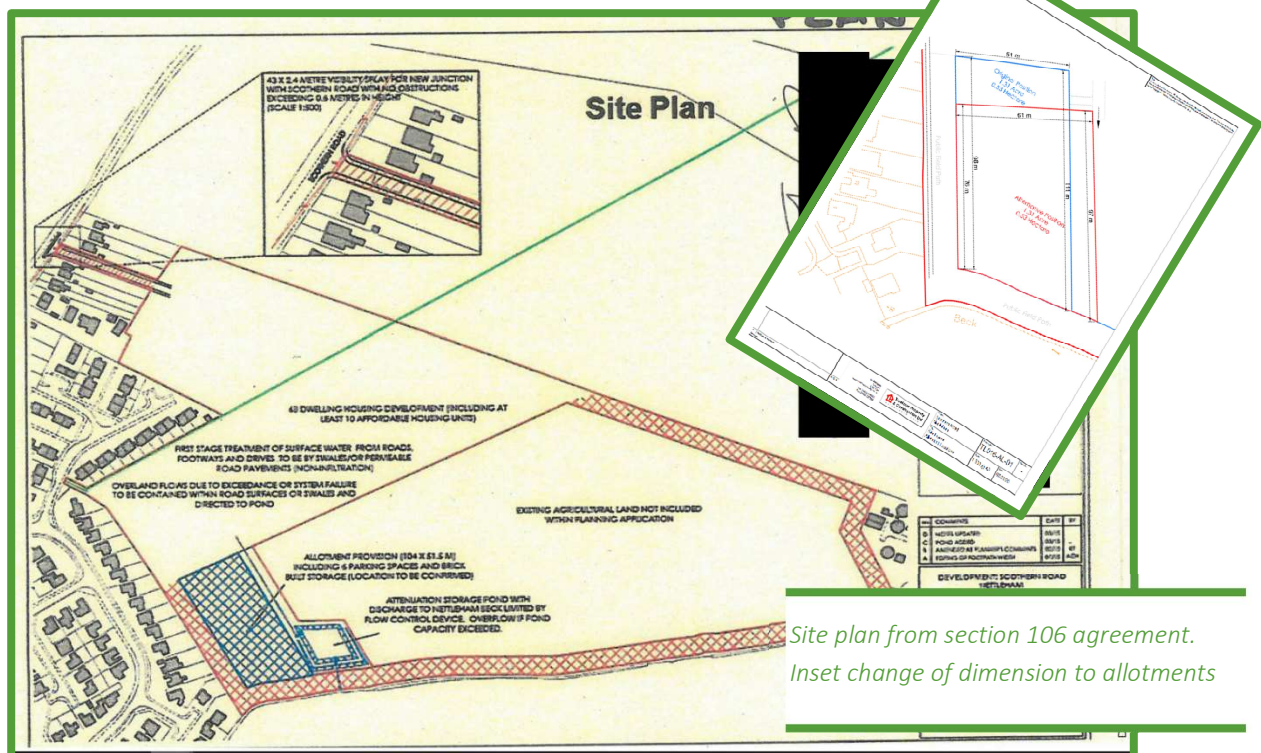
The Section 106 agreement specifies an area of 1.31 acres for the 'new' allotment site, which will include a brick storage building and six car parking spaces. Although the original dimensions have changed since the initial agreement, the total area remains unaffected at 1.31 acres (see inset below).

"Allotment Land"

means the area of land cross hatched blue on Plan 2 and includes the provision of an access, brick storage building and six (6) car parking spaces.

Consultations with developers, existing allotment users, residents, and members of the Parish Council have outlined a path forward for both the Welton Road (A46) site and the new allotment site. Meetings held as early as May 2017 between Cllr. R Porter, Parish Council staff, and allotment holders highlighted several key issues:

- The existing Welton Road A46 site has inadequate security and parking facilities.
- The Welton Road A46 allotment site has no designated parking facilities, causing visitors to park on the grass verge and often requiring U-turns to return home. (Note: This issue has been somewhat mitigated by the Centurion Roundabout, 1½ miles up the road.)
- The Welton Road A46 site lacks neighbours to monitor the area, has no lighting to deter nocturnal activity, and features a thick hedge that obscures the allotments from the roadway. Allotment holders have reported theft of produce.



Site plan from section 106 agreement.
Inset change of dimension to allotments

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ALLOTMENT – RENT REVIEW

- The Welton Road A46 site existing fencing and gates are in poor condition, offering little protection from animals or trespassers.
- Requests have been made to consider the provision of toilets or composting toilets, the keeping of livestock, the erection of polytunnels, cold frames, and greenhouses, the installation of water butts to collect rainwater, the provision of green waste and refuse bins, and the creation of a communal area. While some of these requests are unlikely or impractical, most are under ongoing consideration.

HISTORICAL ALLOTMENT RENT INFORMATION

| Year | Rent (£/s/d) per Acre | Inflation adjusted value 2024 (£) ¹ |
|------|-----------------------|--|
| 1895 | £1/5/- to £1/10/- | £137.31p to £164.78p |
| 1934 | £1/8/6 | £85.70p |
| 1949 | £1/8/6 | £42.31p |
| 1965 | £7/10/- | £122.70p |
| 1974 | £9/-/- | £82.45p |
| 2018 | £600.00p | £756.00p |
| 2024 | £600.00p | £600.00p |

Data courtesy of research into parish records by Pearl Wheatly 2017.

The table above shows the rent charged per acre over the last 130-years. Up until the mid-1970's Nettleham Parish Council rented allotments on full, half, and quarter-acre plots. Data for the twenty-first century has been converted to this standard. When the Welton Road allotment holders were informed that the Welton Road site would be closing, the Parish Council decided to reduce the rent to £1 per year. At that time, it was expected that the handover would happen promptly, although the handover has not yet occurred. Further it was decided not to rent vacant plots on the Welton Road site and to leave them empty, this was with the intent to wind up the site. The Parish Council is hopeful to transfer the existing allotment holders to the new site soon.

¹ Based on data from <https://www.bankofengland.co.uk/monetary-policy/inflation/inflation-calculator>

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CURRENT INCOME AND EXPENDATURE

Currently the costs of operating the Welton Road A46 site are Rent to the landowner, staff time for maintenance and compliance, and water charges, the most recent charge for water for the last quarter (3rd March 2024 to 2nd Jun 2024) is £17.24p. For some time, the council has budgeted £600 for maintenance and electricity, the bulk of that being for skip hire and making good at the Welton Road A46 site, for its closure. The

| | Spent | Budget (£) |
|----------------------------|---------------|---------------|
| Income | £17 | £24 |
| TOTAL INCOME | £17 | £24 |
| Wages | £877 | £772 |
| Water Rates | £132 | £180 |
| Routine Maintenance | £0 | £500 |
| Electricity | £0 | £100 |
| TOTAL EXPENDATURE | £1,049 | £1,568 |

Parish Council decided to reduce the maintenance at the

Welton Road A46 site in the expectation that the handover was close. There is no provision for electricity at the Welton Road A46 site. The Parish Council is considering Solar Panels to be affixed to the roof of the brick storage shed to

reduce CO₂ emissions and operating costs.



EXISTING ALLOTMENT RENT AND NEARBY COMPARISONS

The 24 allotments on the Welton Road A46 currently are being charged an annual rent of £1 and has been at this rate for the last four years, due to the expected closure of the site. Before the closure of the Welton Road A46 site and planned relocation to the new allotment site, the rent was £25, the rent had slowly climbed by a pound every four-or-five-years since the late 70's as inflation and rising costs required (See HISTORICAL ALLOTMENT RENT INFORMATION page 5). The council policy has been to cover the cost of maintenance and operational costs at the Welton Road A46 site and originally the allotments rent was gauged on the smallholders' field rents that surrounded the allotment site². At some point over 20-years-ago³ the parish council added the provision of a water supply to the Welton Road A46 site.

² Former District and Parish Cllr. Leaning's recollection.

³ Former District and Parish Cllrs. Leaning & McNeill's recollections.

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| | Location | No. of Plots | Plot Size (m ²) | Rent (£) | Fees (£) | TOTAL (£) | Cost per m ² in pence (p) including fees. |
|-----------------------------|-------------------------|--------------|-----------------------------|-----------------|----------------------------|--|--|
| Nettleham | Welton Road (A46) | 24 | 145 | £25.00 | - | £25.00 | 17.24p |
| | 72 Scothern Road | 23/6 | 105 / 155 | TBD | TBD | £??/£?? | |
| Welton | Opp. William Farr | 7 | 70 | £50.00 | - | £50.00 | 71.43p |
| Witham S ^t Hughs | | 36 | 255 / 128 | £45.00 / £25.00 | - | £40.00 / £22.00 | 15.69p |
| Lincoln | Boultham Glebe | 10/139 | 42 - 83 | £51.60 | £23.30 | £74.90 (£49.10) | 90.24p - 178.33p (59.15p - 116.9p) |
| | Boultham Park | 6/105 | 84 - 125 | £54.50 | £23.30 | £77.80 (£50.55) | 62.24p - 92.61p (40.44p - 60.17p) |
| | Burton Ridge | 4/46 | 126 - 167 | £57.70 | £23.30 | £81.00 (£52.15) | 48.50p - 64.28p (31.22p - 41.38p) |
| | Canwick Hill | -/54 | 168 - 209 | £60.70 | £23.30 | £84.00 (£53.65) | 40.19p - 50.00p (25.66p - 31.93p) |
| | Clarence Street A | 6/46 | 209 - 250 | £63.50 | £23.30 | £86.80 (£55.05) | 34.72p - 41.53p (22.02p - 26.33p) |
| | Clarence Street B | -/48 | 251 - 292 | £66.50 | £23.30 | £89.80 (£56.55) | 30.75p - 35.77p (19.36p - 22.52p) |
| | Greenbank Drive | -/14 | 293 - 334 | £69.90 | £23.30 | £93.20 (£58.25) | 27.90p - 31.80p (17.44p - 19.88p) |
| | Hykeham Road | 11/104 | 335 - 376 | £72.70 | £23.30 | £96.00 (£59.65) | 25.53p - 28.65p (15.86p - 17.80p) |
| | Long Leys Road | 20/223 | 377 - 418 | £75.60 | £23.30 | £98.90 (£61.10) | 23.66p - 26.23p (14.61p - 16.20p) |
| | Kingsway | -/10 | 418 - 459 | £78.70 | £23.30 | £102.00 (£62.65) | 22.22p - 24.40p (13.64p - 14.98p) |
| | Melbourne Road | -/28 | 460 - 501 | £81.70 | £23.30 | £105.00 (£64.15) | 20.95p - 22.82p (12.80p - 13.94p) |
| | Simons Hill | 5/71 | 502 - 543 | £84.70 | £23.30 | £108.00 (£65.65) | 19.88p - 21.51p (12.09p - 13.07p) |
| | Sincil Bank | -/15 | 544 - 585 | £88.20 | £23.30 | £111.50 (£67.40) | 19.05p - 20.49p (11.52p - 12.38p) |
| | St Botolphs Crescent | -/14 | 586 - 627 | £90.90 | £23.30 | £114.20 (£68.75) | 18.21p - 19.48p (10.96p - 11.73p) |
| | Tritton Road Allotments | -/13 | 627 - 668 | £93.60 | £23.30 | £116.90 (£70.10) | 17.50p - 18.64p (10.49p - 11.18p) |
| Wragby Road | -/44 | 669 - 710 | £96.90 | £23.30 | £120.20 (£71.75) | 16.92p - 17.96p (10.10p - 10.72p) | |
| Yarborough Crescent | -/137 | 711 - 752 | £99.90 | £23.30 | £123.20 (£73.25) | 16.38p - 17.32p (9.74p - 10.30p) | |
| | | | 753 - 794 | £103.10 | £23.30 | £126.40 (£74.85) | 15.91p - 16.78p (9.42p - 9.94p) |
| | | | 795 - 836 | £106.00 | £23.30 | £129.30 (£76.30) | 15.46p - 16.26p (9.12p - 9.59p) |

* A concessionary discount of 50 per cent is available on allotment rent but not the water charge.

You are eligible for this discount if:

You are in receipt of means-tested benefits, for example, Pension Credit, Universal Credit, Employment Support Allowance, Job Seekers Allowance, Council Tax Benefit, Housing Benefit, Disability Living Allowance, Attendance Allowance or Personal Independence Payment.

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From the table on page 7, in Lincoln a plot of 145m² would be cost in total for a year £81.00p (£52.15p concession.) This is already well over three times the price of an existing plot in Nettleham. A new allotment site regular plot of 105m² would cost £77.80 (£50.55p concession.) again this is over three times the price of an existing plot in Nettleham, similarly a 155m² plot would cost £81.00p (£52.15p concession.). In Welton two 70m² which would be equivalent to a plot of 145m² would cost in total for a year £100.00. A plot of 135m² at Witham S^t Hughs would cost £45.00. A wide variation for similar areas of land to cultivate. The average for a plot is £74.27 - £75.33, depending on size.

REAR OF 72 SCOTHERN ROAD ALLOTMENT SITE RECOMMENDATIONS

1. RENT: Four options are presented for consideration.

OPTION 1: High revenue.

- a. Initial annual rent for
 - i. 105m² plot should be £75.00p (71.43p/m²)
 - ii. 155m² plot should be £110.00p (70.97p/m²)

These rents are based on the upper end values for renting an allotment in the local area and would generate revenues of £2,385.00 against an estimated operating cost of ~£1,600.00.

OPTION 2: Cost covering.

- b. Initial annual rent for
 - i. 105m² plot should be £50.00p (47.62p/m²)
 - ii. 155m² plot should be £75.00p (48.39p/m²)

These rents are based on the upper end values for renting an allotment in the local area and would generate revenues of £1,600.00 against an estimated operating cost of ~£1,600.00.

OPTION 3: Continuity pricing.

- c. Initial annual rent for
 - i. 105m² plot should be £25.00p (23.81p/m²)
 - ii. 155m² plot should be £38.00p (24.52p/m²)

These rents are based on the upper end values for renting an allotment in the local area and would generate revenues of £803.00 against an estimated operating cost of ~£1,600.00.

OPTION 4: Subsidisation.

- a. Initial annual rent for
 - iii. 105m² plot should be £10.50p (10.00p/m²)
 - iv. 155m² plot should be £15.50p (10.00p/m²)

These rents are based on the upper end values for renting an allotment in the local area and would generate revenues of £334.50 against an estimated operating cost of ~£1,600.00.

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2. **SITE NAME:** the allotment site at the rear of 72 Scothern Road should be named “Cricketer’s Walk Allotments”.

3. **DEPOSITS:** Currently allotment holders pay a £50 refundable deposit, where the cost of keys if un-returned, if any, is deducted.
 - a. Increase the deposit to £100.00p in line with the cost of making good an abandoned allotment and other allotment providers in the area, (i.e. Witham S^t Hughs.)
 - b. Add a separate key deposit of £10.00p to cover the cost of replacement keys, this will simplify the return of the main deposit to allotment holders and is in line with other allotment providers in the area, (i.e. Witham S^t Hughs.)

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CONCLUSION

In summary, the review of allotment rents and the proposed changes for the new Scothern Road site highlight several key considerations for Nettleham Parish Council. The historical context of allotment use in the parish underscores a long-standing tradition of supporting community gardening, self-sufficiency, and local food production.

Given the current operational costs and comparative analysis of allotment rents in neighbouring areas, it is evident that a balance must be struck between covering costs and providing affordable rents to the community. The proposed rent options—ranging from high revenue to subsidized rates—offer a spectrum of possibilities that can be adjusted based on community feedback and financial sustainability.

The transition from the Welton Road site to the new Scothern Road site, while initially delayed, presents an opportunity to reassess and realign the allotment services with modern needs and standards. The decision to reduce the Welton Road rent to £1 per year, in anticipation of the closure, reflects the council's flexibility and responsiveness to changing circumstances.

As the council moves forward with the new site, it will be crucial to consider not only the financial aspects but also the broader benefits of allotments, including health and wellbeing, social interaction, and environmental impact. The recommendations for rent and site management should aim to foster a thriving allotment community that continues to enhance the quality of life for Nettleham residents.

By carefully evaluating the proposed rent options and incorporating community input, Nettleham Parish Council can ensure that the allotment sites remain a valuable and cherished resource for generations to come. The final decision should reflect a commitment to both fiscal responsibility and the ongoing support of local gardening.



OLD SCHOOL & MULSANNE PARK PAVILION HIRE RATES

| | Charges are £ Per Hour | 01.04.20 - 31.03.21 | 01.04.21 - 31.03.22 | 01.04.22- 31.03.23 | 01.04.23- 31.03.24 | 01.04.24- 31.03.25 |
|------------------------------------|--|--------------------------------|---------------------|--------------------|--------------------|--------------------|
| Large Hall & Pavilion | One Off/Infrequent | 18.00 | 18.00 | 18.00 | 18.00 | 20.00 |
| | Discounted | | | | | |
| | Non-profit Organisations/Clubs | 12.00 | 12.00 | 12.00 | 12.00 | 12.50 |
| | Other Users Weekly | 13.00 | 13.00 | 13.00 | 13.00 | 13.50 |
| | Other Users Monthly | 13.50 | 13.50 | 13.50 | 13.50 | 14.00 |
| Large Hall Kitchen | One Off cost - when also hiring Large Hall | 6.50 | 6.50 | 6.50 | 6.50 | 7.00 |
| | One Off cost - to hire large hall kitchen only | | | 10.00 | 10.00 | 10.50 |
| | No Discounts | | | | | |
| Small Hall | One Off/Infrequent | 16.00 | 16.00 | 16.00 | 16.00 | 18.00 |
| | Discounted | | | | | |
| | Non-profit Organisations/Clubs | 10.50 | 10.50 | 10.50 | 10.50 | 11.00 |
| | Other Users Weekly | 11.50 | 11.50 | 11.50 | 11.50 | 12.00 |
| | Other Users Monthly | 12.00 | 12.00 | 12.00 | 12.00 | 12.50 |
| Sports field & Pavilion | One Off | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| | No Discounts | | | | | |
| Outside Store | Weekly Charge | 2.50 | 2.50 | 2.50 | 2.50 | 3.00 |
| Pavilion day rate | For hire of facility for 8hr period (for example 9-5) | 5 hours at relevant hire rate | | | | |
| 24hr hire period | For hire of facility for 24hr period | 10 hours at relevant hire rate | | | | |

BURIAL GROUND FEES

| | Charges are £ Per Plot | 1.04.20 - 31.03.21 | 01.04.21 - 31.03.22 | 01.04.22 - 31.03.23 | 01.04.23 - 31.03.24 | 01.04.24- 31.03.25 |
|--|--|--------------------|---------------------|---------------------|---------------------|---------------------|
| Purchase of plot for residents only NO reservations available for residents/non residents) | Purchase of a grave plot, for a resident of the Parish & immediately prior to interment | 300.00 | 340.00 | 340.00 | 340.00 | 350.00 |
| | Purchase of a grave plot for a non-resident of the Parish | Not available | Close assoc £750.00 | Close assoc £750.00 | Close assoc £750.00 | Close assoc £750.00 |
| | Purchase of cremated remains plot for for a resident of the Parish who resided immediately prior to interment | 160.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| | Purchase of cremated remains plot for a non-resident of the Parish | 375.00 | 375.00 | 375.00 | 375.00 | 375.00 |
| Grave Interment | Ordinary grave of a deceased resident of the Parish | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| | Ordinary grave of a deceased non-resident of the Parish at time of interment | 750.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| | Ordinary grave of a deceased under the age of 16 resident of the Parish | | | | | |
| Cremated Interment | To an ordinary cremated remains plot of a deceased resident of the Parish | 160.00 | 160.00 | 160.00 | 160.00 | 160.00 |
| | To an ordinary cremated remains plot for a deceased non-resident of the Parish | 375.00 | 375.00 | 375.00 | 375.00 | 375.00 |
| | To an ordinary cremated remains plot for deceased resident of the Parish, under the age of 16 | | | | | |
| Memorials | Consent to erect memorial and approval of wording | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| | Consent to add/amend memorial & wording approval | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| | Consent to uplift & resite memorial - NB . This fee is payable in addition to consent for change of wording | | 100.00 | 100.00 | 100.00 | 100.00 |
| Transfer of Deeds | Transfer of Exclusive Right of Burial from one party to another | | | | | 50.00 |

ALLOTMENT RENTS

| | | 01.04.20 - 31.03.21 | 01.04.21 - 31.03.22 | 01.04.22- 31.03.23 | 01.04.23- 31.03.24 | 01.04.24- 31.03.25 |
|-----------------|-----------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| 24 Plots | Annual plot rent (1 Nov - 31 Oct) | 25.00 | 25.00 | 1.00 | 1.00 | 1.00* |

Plan for the orchard.

September light summer prune of the apple trees.

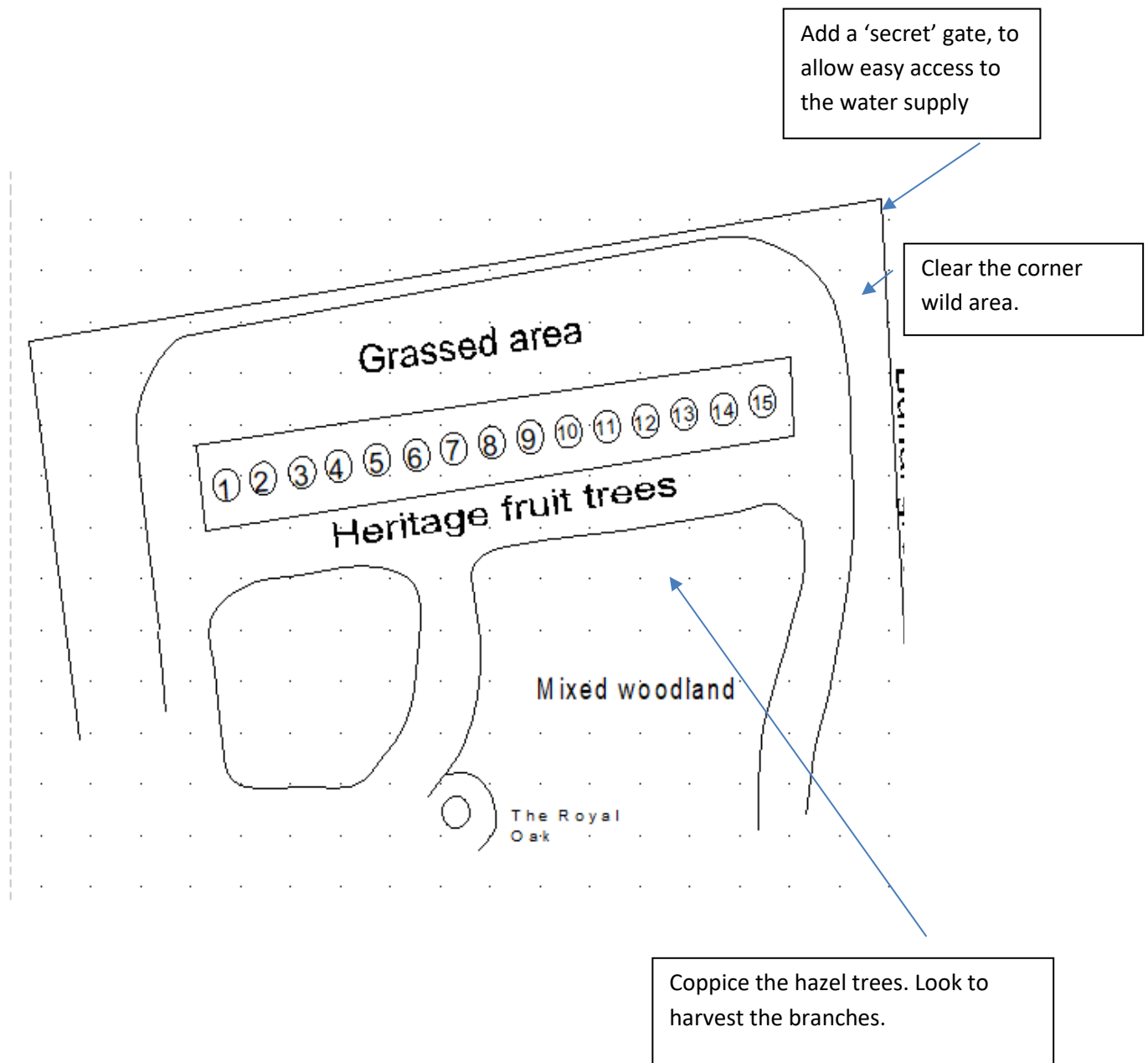
Strim around the trees, clear grass and put chip bark around the trunks. Keep guards.

Remove striping beef tree that has died. (No. 5 on the diagram)

Plant a new heritage tree, to replace the striping beef, in the new cleared area.

When the leaves have fallen off the hazel trees, coppice the trees to create more light

Water regularly new tree.



Full winter prune.

Purchase a replacement tree for the Striped Beefing. Possibly Dewdney's Seedling, a red cooker. It's of Lincolnshire origin and is in the same pollination group as at least Schoolmaster which is also in the orchard.

Plan for Bishop's Meadow and burial ground.

This plan specifically follows up on the tree survey conducted in July 2024



By Easter 2025

Tree no.

- 5 prune back overhanging branches to give 2.5m clearance
- 6 sever ivy
- 7 sever ivy
- 9 sever ivy
- 10 sever ivy
- 11 sever ivy
- 13 sever ivy
- 22 sever ivy
- 23 sever ivy and remove epicormic growth to 2.5m
- 29 Prune apple trees
- 30 coppice Hawthorn along the side of the apple trees.

31 reduce Hawthorn to approx. 2m and side up hedge.

In addition. Work by contractor

2 remove deadwood above path

4 remove small dead branches

8 sever ivy, crown lift/prune for long term management

18 pollard all stems at approx. 1.5 m to regenerate.

Plus

14 put enlarged tree guard around tree and roots to protect from mowing damage.

Longer term

25 Some thinning to favour the Oak for long term benefit.

34 monitor for potential damage to wall in the future.

Report on Mole Trapping in Nettleham Cemetery

Overview

Mole activity in cemeteries creates challenges that require balancing health and safety considerations, structural integrity, aesthetic concerns, and biodiversity. At Nettleham Cemetery, moles' tunnelling activities can destabilise memorials, cause visible disruptions to the landscape, and pose potential health and safety risks to visitors and staff. This report incorporates advice from the ICCM, a pest control company, West Lindsey District Council, and our Health and Safety Adviser to present options for managing mole activity.

Note: Complaints received reflect ongoing pest control measures and may not accurately represent the potential situation under alternative management strategies. See Figure 1 for a summary of complaints.

Council's Responsibility

The Council has a duty under the Burial Ground Rules to maintain the cemetery "in a good and decent order." This responsibility includes ensuring that mole activity does not compromise safety, aesthetics, or the stability of memorials.

1. Key Advice on Mole Control

ICCM (Institute of Cemetery and Crematorium Management)

- Moles are industrious creatures, creating up to 20 meters of tunnels per day, resulting in characteristic mounds of soil and nesting chambers lined with grass.
- Mole infestations can cause subsidence, potentially destabilising memorials and grave markers.
- The ICCM advises consulting professional pest control services and Natural England for appropriate guidance, especially in ecologically sensitive areas.

Independent Pest Control Company

- Properly set kill traps are the only humane and effective method for mole control.
- Live trapping is discouraged due to its inefficacy and the high likelihood of relocated moles dying from starvation, stress, or predation.
- Natural England and the RSPCA both confirm that live trapping is not humane and recommend against its use.

West Lindsey District Council

- Routine mole control is avoided unless activity poses risks to memorial stability or generates significant public complaints.
- Biodiversity considerations must be balanced with health and safety concerns.

- Moles are unlikely to pose direct physical risks, such as bites or attacks, as they typically avoid human interaction.
 - Hazards from mole activity include:
 - Tripping hazards due to uneven ground.
 - Risks to staff from difficult terrain during maintenance.
 - Potential undermining of grave markers.
 - Cables or pipes are not typically present in cemeteries, so damage to infrastructure is not anticipated.
-

2. Health and Safety Implications

- **Tripping Hazards:** Molehills and subsidence caused by tunnelling can create uneven ground, posing tripping hazards to cemetery visitors and staff, particularly elderly or less mobile individuals.
- **Memorial Stability:** Unchecked mole activity can undermine the foundations of grave markers, leading to potential collapse or injury if memorials become unstable.
- **Staff Safety:** Maintenance tasks, such as mowing or grave digging, are complicated by uneven ground and can increase the risk of accidents or equipment damage.
- **Public Perception:** Visible molehills can raise concerns among grieving families, adding to emotional distress and increasing the likelihood of complaints about cemetery upkeep (see **Figure 1** below).

3. Need for Clear Guidance from Councillors

Staff require clear and actionable guidance from Councillors to effectively manage mole activity. Decisions on whether to continue, modify, or discontinue mole control measures will enable staff to act with consistency and confidence, avoiding ad hoc or conflicting approaches. Clear policies will ensure that management efforts align with the Council's priorities, such as health and safety, biodiversity, and public expectations. Councillors' direction is vital for defining the scope of action and providing the resources necessary to implement any chosen strategy effectively.

4. Options for Managing Moles in Nettleham Cemetery

Option 1: Discontinue Culling

- **Description:** Cease all mole control efforts and allow natural processes to continue without interference.
- **Pros:**
 - Aligns with biodiversity goals.
 - Avoids ethical concerns related to killing moles.

- **Cons:**
 - Increased risks of subsidence and tripping hazards.
 - Higher potential for complaints about cemetery maintenance.
 - Council could face liability for injuries or damage linked to mole activity.
- **Additional Consideration:**
 - Deterrent strategies outlined in Option 3, such as planting mole-repellent vegetation and installing underground barriers, could be implemented alongside this approach to mitigate risks while avoiding lethal control.
- **Potential Financial Implications:**
 - The cost of repairing unstable memorials typically falls to the families of the deceased. However, if the instability is believed to have been caused by mole activity that the Council has failed to address, the Council could face legal challenges and additional costs.

Option 2: Continue Regular Pest Control Contract

- **Description:** Maintain ongoing mole control through a professional pest control service to ensure consistent management.
- **Pros:**
 - Reduces risks to health, safety, and memorial stability.
 - Maintains the cemetery's aesthetic appearance.
- **Cons:**
 - May conflict with biodiversity goals.
 - Could generate public opposition to lethal control measures.

Option 3: Adopt a Balanced Approach (Officer Recommended)

- **Description:** Implement ad hoc culling only when mole activity directly threatens memorial stability, health and safety, or aesthetics to such a level that **significant complaints have been received from multiple plot holders**, while actively exploring and deploying deterrent measures.
- **Deterrent Strategies:**
 - Planting mole-repellent vegetation.
 - Installing underground barriers to limit mole access to sensitive areas.
- **Pros:**
 - Reduces reliance on lethal control, aligning with biodiversity goals.
 - Addresses health and safety concerns while limiting risks to visitors and staff.
 - Balances maintenance obligations and public expectations.
- **Cons:**
 - Requires investment in research and implementation of deterrent methods.

5.Recommendation

It is recommended to adopt a modified balanced approach to mole management in Nettleham Cemetery. Specifically:

1. Use ad hoc culling only where mole activity directly threatens memorial stability, health and safety, or aesthetics to such a level that significant complaints have been received from multiple plot holders.
2. Educate residents about the ecological benefits of moles, clarifying that they are unlikely to burrow deep enough to interfere with buried remains or ashes.

This approach ensures compliance with the Burial Ground Rules, addresses safety concerns, protects memorial stability, and aligns with biodiversity goals, while reducing unnecessary lethal control and fostering public understanding.

6.Decision Required

The Property Committee is requested to recommend one of the options for mole management in Nettleham Cemetery to Full Council or propose an alternative course of action. This decision will guide staff in implementing a consistent and effective approach to managing mole activity.

Figure 1: Summary of Complaints Regarding Mole Activity

The table below summarises complaints received regarding mole activity at Nettleham Cemetery between 2020 and 2024. These complaints reflect ongoing pest control measures and may not accurately represent the potential situation under alternative management strategies.

| complaint from | date | notes |
|-------------------------|------------|---|
| Resident | 2023 -2024 | Verbal report of mole activity , no further details available |
| Resident | 31/03/2023 | Mole activity reported |
| Resident | 05/12/2022 | raised as a H&S matter and distress to family and undermining of headstones highlighted |
| Resident | 02/12/2022 | follow up complaint of lack of action |
| Resident | 23/11/2022 | raised as a H&S matter and distress to family and undermining of headstones highlighted |
| Councillor at that time | 27/10/2020 | instruction to call in pest control |

| | |
|--|-------------------------------|
| | No data - Lucy's recollection |
| | Same resident |

CONTRACTOR (A)

FIRE RISK ASSESSMENT

| | | | |
|------------------------------------|---|----------------------|--------------------------|
| Quote Reference | HP 21685 | Date of Offer | Monday, 25 November 2024 |
| Customer & Site Contact | Nettleham Parish Council – Jane Ashby | | |
| Property Details | <ul style="list-style-type: none"> • Mulsanne Pavilion, Field Close Nettleham LN2 2RX. • Old School Large & Small Hall, Mill Hill Nettleham LN2 2PE • Parish Office, Scothern Road, Nettleham LN2 2TU. | | |
| Price | <p>Mulsanne Pavilion - £325.00 + vat - 1 report 1 building</p> <p>Old School & Small Hall - £458.00 + vat - 1 report 2 buildings</p> <p>Parish Office - £325.00 + vat - 1 report 1 building</p> | | |

Your Fire Risk Assessment

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The Regulatory Reform (Fire Safety) Order 2005 helped set out a number of clear guidelines and directives relating to fire safety. However, without the necessary training and experience, this important piece of legislation and process can be confusing to individuals either not correctly trained or familiar with fire safety standards.

Furthermore, a company employee is often delegated the responsibility for a company's fire risk assessment but doesn't always understand the gravity and seriousness of the task. In other words, as soon as they put their name to it they are also taking on the responsibility of the fire risk assessment and all the fire safety matters relating to it. This responsibility, which should they get it wrong, could lead all the way to the court room door, aside to the potential loss to life or property.

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3. **Examination of the premises** identifying significant hazards and evaluation of the risks from those hazards and samples taking (if necessary)
4. **Identifying any group of employees** or single employees who are especially at risk including vulnerable personnel
5. **Evaluation of existing control measures** and he write up of the FRA report

CONTRACTOR (B)

Fire Risk Assessment Quotations

This fire risk assessment relates to the fire safety measures provided for the protection of life

from the effects of fire and is designed to meet the statutory requirements of both Health and Safety legislation and the Regulatory Reform (Fire Safety) Order 2005.

| Description | Quantity | Unit Price | VAT | Amount GBP |
|--|----------|------------|------------------|---------------|
| Conduct Fire Risk Assessments for Nettleham Parish Council | | | | |
| Nettleham Parish Council Office, Former Police Station, Scothern Rd, Nettleham, Lincoln, LN2 2TU | 1.00 | 199.00 | 20% | 199.00 |
| Old School Large and Small Hall Hill Lane Nettleham (Old School Rooms) | 1.00 | 399.00 | 20% | 399.00 |
| Mulsanne Sports Pavillion, Field Cl, Nettleham, LN2 2RX | 1.00 | 199.00 | 20% | 199.00 |
| | | | Subtotal | 797.00 |
| | | | TOTAL VAT 20% | 159.40 |
| | | | TOTAL GBP | 956.40 |



D6A4P/O
Oak 2-Bay 6A4 Portrait noticeboard with standard,
straight pattern header panel. All in Dark Oak finish.

**2 Bay Post Mounted Notice Board Dark Oak
1130 x 1064 – 6 x A4 Poster in each Bay**



T9A4/O Oak 3-Bay 9A4 Noticeboard with straight header panel. Finished in Dark Oak wood stain.

**3 Bay Wall Mounted Notice Board Dark Oak
2300 x 1064 – 9 x A4 Poster in each Bay**

Dear Tony,

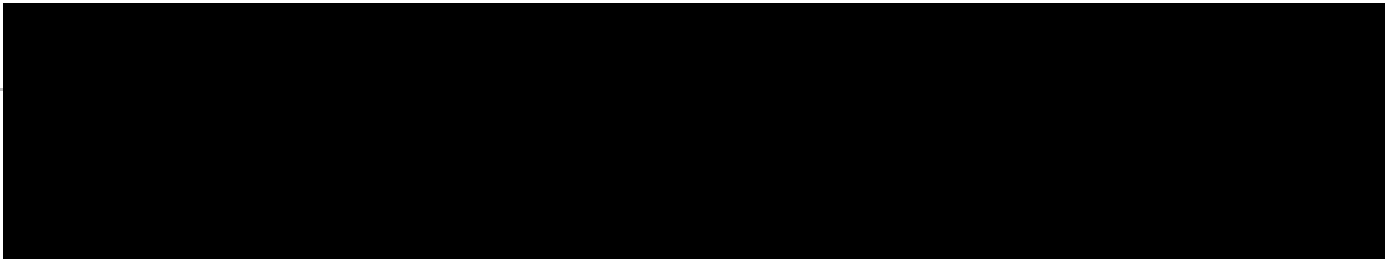
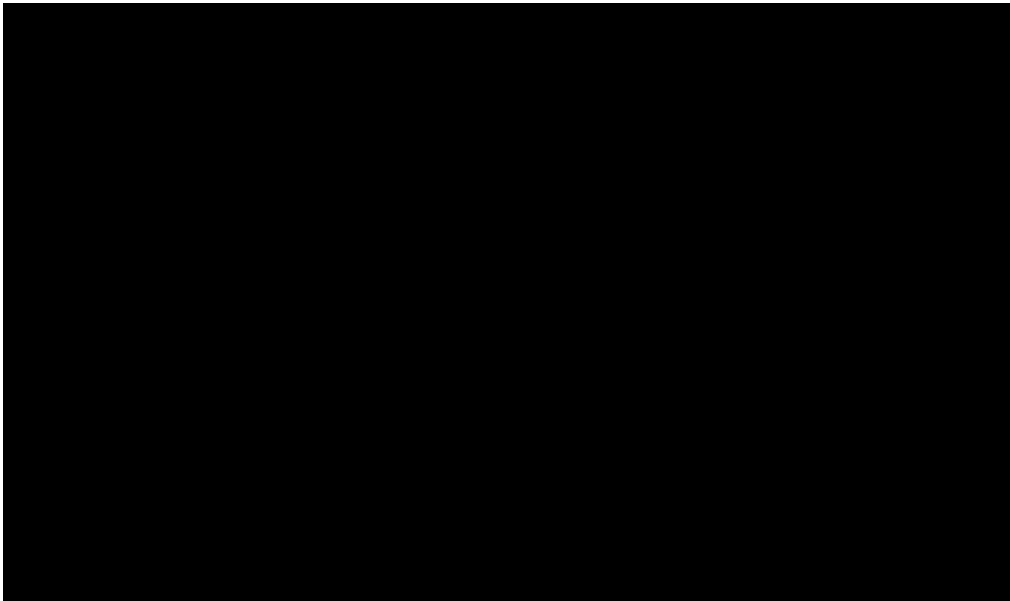
Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

Re : T9A4/OP3-bay 9A4 & D6A4/OP 2-bay 6A4 Portrait Oak Noticeboards

| Item | Qty | Ref Code | Description | Unit Price | Total |
|------|-----|----------|--|------------|-----------|
| A | 1 | ITEM | ***** 3-BAY 9A4 BOARD ***** | £0.00 | £0.00 |
| B | 1 | T9A4/OP | Three Bay 9 x A4 Portrait Noticeboard (O/a size 2300mm wide x 1064mm high) All Bays Polycarbonate Glazed/Lockable, Oak/Tricoya Back | £2,651.96 | £2,651.96 |
| C | 1 | SF/DO | Dark Oak Stain Finish to whole board | £0.00 | £0.00 |
| D | 3 | MP9A4 | Magnetic Panel for 9A4 Timber Board in Black, cost per bay Supplied with MD2/O 20mm Magnetic Discs (pack of 12) White | £65.49 | £196.47 |
| E | 1 | HTA4/O | Header For Three Bay 6A4 Landscape or 9A4 Portrait Noticeboard, Straight Pattern 95mm, Oak | £135.17 | £135.17 |
| F | 38 | SL | Signwriting for Oak headers, Cost per character in vinyl lettering. Nettleham Parish Council Community Notices Times font, Gold vinyl | £3.28 | £124.64 |
| G | 1 | MD2/O | Oak, Magnetic Discs 25mm diameter (pack of 10) White | £0.00 | £0.00 |
| H | 1 | K | Additional Key for Oak Noticeboard | £0.00 | £0.00 |
| I | 1 | ITEM | ***** 2-BAY 6A4 PORTRAIT BOARD ***** | £0.00 | £0.00 |

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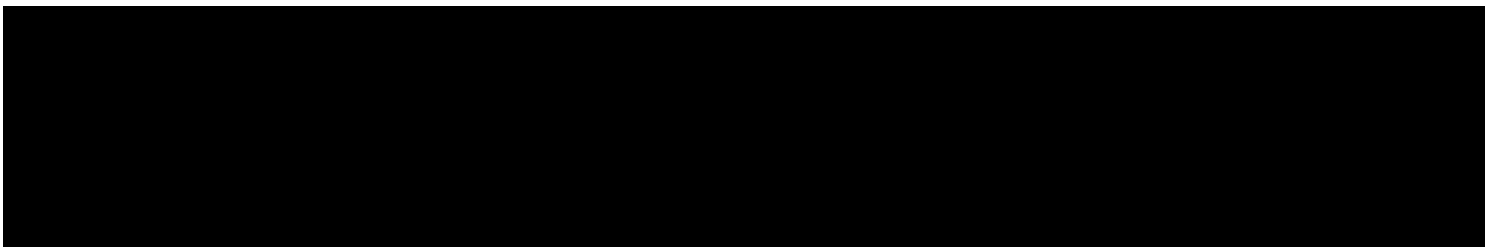
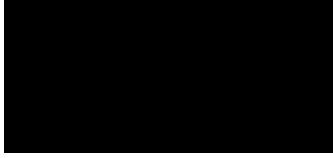
| Item | Qty | Ref Code | Description | Unit Price | Total |
|------|-----|----------|--|------------------|------------------|
| J | 1 | SF/DO | Dark Oak Stain Finish to whole board | £0.00 | £0.00 |
| K | 1 | D6A4P/OP | Two Bay 6 x A4 Portrait Noticeboard (O/a size 1130mm wide x 1064mm high) Both Bays Polycarbonate Glazed/Lockable, Oak/Tricoya Back | £1,498.01 | £1,498.01 |
| L | 2 | MP6A4P | Magnetic Panel for 6A4 Timber Board in Black, cost per bay Supplied with MD2/O 20mm Magnetic Discs (pack of 12) White | £63.49 | £126.98 |
| M | 1 | HD6A4P/O | Header For Two Bay 6A4P Portrait Noticeboard, Straight Pattern 95mm, Oak | £78.26 | £78.26 |
| N | 22 | SL | Signwriting for Oak headers, Cost per character in vinyl lettering. Nettleham Parish Council Times font, Gold vinyl | £3.28 | £72.16 |
| O | 2 | POSTMB | MmT Post (2500mm x 88mm square + fixings) Manchester Brown | £125.00 | £250.00 |
| P | 1 | MD2/O | Oak, Magnetic Discs 25mm diameter (pack of 10) White | £0.00 | £0.00 |
| Q | 1 | K | Additional Key for Oak Noticeboard | £0.00 | £0.00 |
| R | 1 | DELALL | Carriage all items | £235.00 | £235.00 |
| | | | | Sub Total | £5,368.65 |
| | | | | VAT | £1,073.72 |
| | | | | TOTAL | £6,442.37 |



38
PTIONS(ex VAT): None

To order, simply ring, fax or email quoting the reference number at top of this document. Alternatively, if you need clarification, or would like to discuss or amend your requirements, please do not hesitate to contact our sales team on 01280 701093 or sales@greenbarnes.co.uk.

Yours sincerely ,



CONTRACTOR (A)

FIRE RISK ASSESSMENT

| | | | |
|------------------------------------|---|----------------------|--------------------------|
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| | | | Subtotal | 797.00 |
| | | | TOTAL VAT 20% | 159.40 |
| | | | TOTAL GBP | 956.40 |

1. Weekly strim along beck (NB: its down as a weekly job but doesn't have to be and contractors already do a lot of it anyway?)
2. Check and clear culverts
3. Remove debris and excessive weed.
- 4 Clear weed growth at culverts when requested or as part of routine works (I have this as weekly to but doesn't have to be).
5. Maintain berms if and when requested by the FM

This would leave staff with just the management checks to perform.

From:**Sent:** 30 October 2024 15:32**To:** Clerk, Facilities Manager**Subject:**

Dear Lucy and Jane

Thank you for your recent correspondence regarding the potential positioning of the bench for my father. After a lot of heart searching and discussion, my step mum has just come to see me and is distressed that the position of the bench on Mulsanne Park would not really reflect what we were hoping to achieve to get closure for my father's memory. We feel the tennis court would have been ideal but as was explained in an earlier text, this area is soon to be cordoned off and the bench would therefore be inaccessible to us and therefore a non-starter.

We are wondering if we would be able to alter our ideas re a bench and be able to hang a bird box or bat box (with a plaque on it) in Vicars Wood which he walked round on a daily basis. My step mum has recently visited Hill Holt Woods, and this is something they do there, she and I feel this would be a lovely gesture and much more in keeping with my father's love of the village and the nearness to the Green and his old house.

We realise this is a change in our thoughts and are grateful that you have been accommodating so far with our wishes, we really hope you can understand our reasoning behind the change of request. We are happy to pay for the whole thing and be guided as to where we could erect this in the Woods. My step mum and I would be happy to come to a meeting face to face to discuss this if you felt it would help.

We look forward to your response and again, thank you for taking the time to help us.

Kind Regards